

TOWN OF LINCOLN 2020 ANNUAL TOWN REPORT





On the Cover: Message to the community

Above: Snapshots taken in Lincoln during 2020

REPORT
of the
OFFICERS AND COMMITTEES
of the
TOWN OF LINCOLN
FOR THE YEAR 2020



LINCOLN, MASSACHUSETTS

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TOWN INFORMATION

<i>First Settled</i>	<i>1650-1680</i>
<i>Town Incorporated</i>	<i>1754</i>
<i>Town Area</i>	<i>14.56 square miles</i>
<i>Population</i>	<i>7044 (including Hanscom AFB)</i>
<i>Registered Voters</i>	<i>4865 (including Hanscom AFB)</i>
<i>Type of Government</i>	<i>Town Meeting</i>
<i>2020 Annual Town Meeting</i>	<i>June 13, 2020</i>
<i>2020 Annual Election of Officers</i>	<i>June 15, 2020</i>
<i>FY 2020 Tax Rate =</i>	<i>Residential \$15.36 Commercial \$20.18</i>
<i>FY 2021 Tax Rate =</i>	<i>Residential \$15.52 Commercial \$20.42</i>

MUNICIPAL AND SCHOOL OFFICES

DEPARTMENT	OFFICE HOURS	PHONE
TOWN OFFICES	Mon-Fri 8:30 AM – 4:30 PM	781-259-2600
16 Lincoln Road		(main Phone #)
Accounting & Finance		781-259-2608
Town Administrator		781-259-2601
Assessors		781-259-2611
Building Inspector		781-259-2613
Collector/Treasurer		781-259-2605
Conservation		781-259-2612
Health, Board of		781-259-2614
Housing Commission		781-259-2614
Historical Commission		781-259-2614
& Historic District Comm.		
Planning		781-259-2610
Selectmen, Board of		781-259-2601
Town Clerk		781-259-2607
Zoning Board of Appeals		781-259-2615

COUNCIL ON AGING

Mon-Fri 8:30 AM – 4:30 PM
Bemis Hall
15 Bedford Road

781-259-8811

PUBLIC SAFETY

169 Lincoln Road

Emergencies

911

General Business

781-259-8113

PUBLIC WORKS

30 Lewis Street

Mon-Fri 7:00 AM – 3:00 PM

781-259-8999

Transfer Station (Rte 2A)

Wed & Sat 7:00 AM - 3:30 PM

WATER DEPARTMENT

Mon- Fri. 7:00 AM – 3:00 PM

Pumping Station, 77 Sandy Pond Road

781-259-8997

Filtration Plant, 80 Sandy Pond Road (manned daily)

781-259-1329

RECREATION

Ballfield Road, Hartwell Campus

781-259-0784

LINCOLN PUBLIC SCHOOLS

Ballfield Road

781-259-9400

Smith School (K – 4)

781-259-9404

Brooks School (5 – 8)

781-259-9408

Superintendent

781-259-9409

Business Office

781-259-9401

LINCOLN SUDBURY REGIONAL DISTRICT SCHOOL

390 Lincoln Road, Sudbury

978-443-9961

HANSCOM SCHOOLS - Hanscom AFB

Hanscom Primary

781-274-7721

Hanscom Middle

781-274-7720

MINUTEMAN REGIONAL SCHOOL DISTRICT

758 Marrett Road, Lexington

781-861-6500

PUBLIC MEETINGS ARE POSTED ON THE TOWN OFFICES
BULLETIN BOARD AND ON THE TOWN MUNICIPAL CALENDAR @
www.lincolntown.org.

GENERAL GOVERNMENT

BOARD OF SELECTMEN

Jennifer Glass
Jonathan Dwyer
James Craig, Chair

None of us could have anticipated what lay in store for the country and for our community when we turned the page on the calendar after December 31, 2019. There has been a national crisis of conscience about race and equality; a world-wide pandemic that continues to claim millions of victims, create severe economic distress, and force us to isolate from one another in ways that will have far-reaching consequences; and political upheaval at a level that was previously unimaginable, and in response to which we must recommit ourselves to civil and respectful debate and exchange of ideas, no matter how strongly held our convictions. Most of Town leadership's efforts over the past year were directed at helping the community respond appropriately to these multiple forces, while at the same time attempting to carry on with the more routine business of town government and preserve some semblance of civic engagement.

COVID 19 Response Plan

Providing for the safety, of its citizenry and staff is a primary responsibility of local government. Never has this responsibility been more at the forefront than in 2020.

From the onset of the pandemic in March, there has been a wonderful generosity of spirit evident throughout the Town. The Town's leadership boards, staff and residents have come together in the truest sense of community to keep people safe and, to the extent possible, somewhat connected – especially our most vulnerable residents. The first challenge was to keep essential services functioning, and to protect the people we rely on to provide these services. The Town's professional staff demonstrated great commitment and competence, implementing a continuity of operations plan that enabled essential public health and safety services to continue uninterrupted. Non-essential and support services were seamlessly transitioned to remote operations. All the while, the Town's leadership boards remained operational, working in close partnership with the Town's professional staff to monitor evolving public health conditions, to make sure town services were properly resourced and supported, and to keep town residents informed.

Acknowledging any individual would diminish the contributions of several critical teams of people without whom it would not have been possible to respond to the numerous challenges of the past year. At the same time, one team of people and one particular team member, deserves special mention. The Team is the Town's Public Health Team which was formed in April to lead the Town's COVID

response efforts. The Team is composed of Patricia Miller, Lincoln Board of Health; Tricia McGean, Public Health Nurse; Brian Young, Fire Chief; Abigail Butt, Council on Aging Director; Kevin Kennedy, Police Chief; Becky McFall, School Superintendent; and Tim Higgins, Town Administrator. The Team was responsible for monitoring changing public health conditions, interpreting and implementing a rapidly evolving set of state regulations, providing public health guidance to staff and residents, guiding and directing reopening strategies, and more recently organizing local vaccination clinics to help ensure that Lincoln's most senior residents have reasonable and safe access. The individual who has been most on the front lines, and inarguably our most indispensable Team member is Tricia McGean. Tricia has been the person responsible for monitoring COVID cases, interacting with infected residents and their families, providing guidance and reassurance, performing contact tracing and follow-up, and for making sure residents and staff had ready access to the best possible medical guidance and best practices. Trish has been at her post around the clock, every day since the pandemic began, demonstrating great competence and devotion to the people of Lincoln. The pandemic has given us all a greater appreciation for the remarkable skill and determination of our public health professionals, public safety personnel, first responders, and social services providers. Never has their work been more critical. Tricia McGean has been Lincoln's shining example.

Diversity, Equity, Inclusion and Anti-racism (IDEA) Initiative

Embedded in our town vision statement is a commitment to fostering economic, racial, ethnic, and age diversity within Lincoln. This longstanding commitment was brought into sharper focus and scrutiny in May 2020 after the murder of George Floyd in Minneapolis. Members of our community responded to that tragedy by organizing vigils, reading and discussing books that address systemic racism, and by asking town government to explicitly examine the systems and actions of our own town. In response, the Board of Selectmen launched a series of events in the Fall of 2020 to expand understanding of the current state and attitudes of policing, social services, and land planning in Lincoln, the roles and jurisdictions of town committees, and to explore partnerships with community groups and institutions.

Through these conversations, town residents made it clear that they want to engage in candid discussions about what diversity, equity, inclusion, and anti-racism look like in Lincoln, and to establish a long-term, town-led group that will keep Lincoln's vision of fostering and supporting diversity at the center of all we do.

In early 2021, the Board plans to establish an Inclusion, Diversity, Equity, & Anti-Racism Initiative ("IDEA" or "Initiative") to recognize and support diversity for all

who live, work, learn, and visit in Lincoln, and to develop a long-term action plan to identify and address unconscious bias, to ensure just and equitable policies and inclusion, and to actively promote a diverse and anti-racist community.

Reflections on June Town Meeting

With the health and safety of our residents, staff and volunteers at the forefront of our minds, the Board, in consultation with our Town Moderator and Board of Health made the decision to postpone our Annual Town Meeting from March to June, and to hold the meeting outdoors. On a gloriously sunny June morning under a tent at the Hartwell School parking lot, we gathered as a community once again (masked and physically distant of course) to listen to presentations, debate issues and conduct the necessary business of the Town. Whether arriving by foot, bike or car, Town Meeting also served as an opportunity for us to reconnect and check in with friends and neighbors. Never has such a routine event felt so meaningful. The Board extends a special thanks to everyone involved in the planning and logistics of making this unique Town Meeting go off so smoothly.

South Lincoln Planning

In an effort to restart the Lincoln Village Center planning process anew, the Planning Board appointed a new committee to continue the work of the previous SLPIC (South Lincoln Planning & Implementation Committee) committee. The new SLPAC (South Lincoln Planning Advisory Committee) has focused on broad-based town leadership and resident participation. A traffic study conducted pre-pandemic by Ron Muller and Associates will be presented in early 2021. The study was based on a Buildout and Fiscal Analysis of the village center area completed by the Metropolitan Area Planning Council (MAPC). The Committee has received an additional \$37,000.00 grant for technical assistance for work through FY22 to help in the ongoing planning effort. The SLPAC Committee is looking to bring a zoning amendment to Town Meeting 2022.

Roadways and Paths

Route 2A Repaving Project — The Massachusetts Department of Transportation (MassDOT) plans to achieve the 25/75% design milestone for this project in Sept 2021. Final design and construction bids are expected in April 2022, with work beginning late 2022. MassDOT reviewed conceptual designs with municipal officials from Lincoln, Concord, and Lexington, plus Minute Man National Historic Park, Hanscom Air Force Base, and MassPort in November 2020. The plans reflected feedback on pedestrian and cyclist safety and traffic calming amenities from a municipal workshop in 2019. Design now includes crosswalks, refuge islands, narrower lane widths, and wider shoulders. The overall width of pavement

will remain the same. MassDOT expects to have preliminary design plans in spring 2021 which will be presented at a public forum.

Route 126 Railroad Bridge Replacement Project – The design effort is in the early scoping stages. One lane will remain open during construction. Plan details, including actual construction start, are to be determined.

Complete Streets Roadside Path along Lincoln Road — Following close collaboration among abutters, the Roadway and Traffic Committee (RTC), Department of Public Works (DPW), and the Planning & Land Use department, final engineering designs were completed for a new path that begins at the pocket park adjacent to the resident commuter parking lot, ~~up~~ travels beside Lincoln Road in front of the gas station, and then moves along the farm side of the stone wall, ending at Codman Road. The project includes crosswalk improvements at the intersection of Codman and Lincoln Roads, and creates an important pedestrian and bicycle connection between the neighborhoods south of Codman Road to Lincoln Station. Construction will be completed by end of June 2021.

Cycling and Pedestrian Plan – The Bicycle and Pedestrian Advisory Committee's (BPAC) collaboration with MAPC, the Board of Selectmen, and the RTC to develop a cycling and pedestrian plan for Lincoln continues, and focuses upon a strategy that: a) acknowledges a north-south transportation backbone from the intersection of Lincoln Road and Codman Road north to Bedford Road that enables primary access to the town's public transportation and shopping centers, schools, many cultural institutions and town services; b) identifies opportunities to enable safe pedestrian and cyclist access along the backbone; c) enables safe access from neighborhoods to the backbone; and d) safely connects the current roadway and path network to regional networks, especially rail trails. Accordingly, BPAC is pursuing a pilot implementation of advisory shoulders, a proven practice that stripes roads in a way that improves safety for pedestrians and cyclists, while also supporting vehicular traffic. In collaboration with Lincoln Police Department, DPW, RTC, and MAPC, the committee continues pilot planning and neighborhood engagement.

Lincoln Green Energy Choice

In 1998, Massachusetts residents were given the right to choose their own electricity supplier. Most customers stayed with Eversource as their supplier but some chose other suppliers either to get a better price, or to purchase clean renewable electricity. Since then, about half the towns in the state have launched aggregation programs that use the combined purchasing power of a city's or town's electricity customers to negotiate a power supply that optimizes price and/or renewables. At Town Meeting in 2018, the Lincoln Green Energy

Committee (GEC) proposed initiating an aggregation program with the primary goal of increasing renewables and decreasing Lincoln's carbon footprint. Town Meeting voted overwhelmingly to support the program, and the town engaged the expertise of Peregrine Energy Group to help with the regulatory process.

In the Fall of 2020, Lincoln's application was approved by the Department of Public Utilities and the GEC and Board of Selectmen collaborated to define the parameters of Lincoln's aggregation program, *Lincoln Green Energy Choice* (www.lincolngreenenergychoice.com), as follows:

- On December 1, 2020, Lincoln signed a 22-month contract with First Point Power to, beginning in March 2021, supply three program options:
 - **Lincoln Standard Green:** Provides 45% clean, renewable electricity from MA Class 1 RECs at a cost just below the Eversource 2021 Winter Rate. *This is the default program for Eversource Basic customers.*
 - **Lincoln 100% Green:** Provides 100% clean, renewable electricity from MA Class 1 RECs at a somewhat higher price/kWh than Eversource's 2021 Winter Rate.
 - **Lincoln Basic:** Provides an additional 2% of clean, renewable, New England electricity above the state's requirement at a price somewhat lower than Eversource's 2021 Winter Rate.
- Residents are able to opt-out or opt-in to the program at any time without penalty.
- Residents who already have other electricity suppliers are welcome to join the program.

Electricity use accounts for about 20% of Lincoln's carbon footprint. The Lincoln Green Energy Choice program will significantly reduce our carbon emissions and help support a green electricity grid.

Oriole Landing Reflections

At the 2018 Annual Town Meeting the Town voted to approve Oriole Landing, a 60-unit mixed-income rental community located at 1 Mary's Way, adjacent to The Commons. The Planning Board approved a site plan application and Special Permit following the Town Meeting vote and construction began in December 2018 and was completed in the summer of 2020. Oriole Landing offers a diversity of housing options including fifteen units (25%) reserved for those earning a maximum of 80% of the Area Median Income. All 60 units count on the Town's Subsidized Housing Inventory (SHI). The final design plan was the culmination of a collaborative effort among the developer, multiple town boards and committees, with input from abutters and the broader neighborhood. The finished product

meets many of our Lincoln’s goals including diversity of housing, historical preservation, and high-quality architectural design. As of December 2020, 90% of units are occupied and only one affordable unit remains. Our residents continue to express interest in expanded housing diversity, and the Oriole Landing project serves as a successful model as we contemplate other opportunities.

Harriet Todd Gift

We are sincerely grateful to Harriet Todd and her family for bequeathing \$500,000 to the town in 2019 to be used as the Board wished. To memorialize her years of service to the town and her intrepid spirit, leadership, and keen interest in education, the Board consulted with her family and friends to identify target uses for the funds. Accordingly, the Board appropriated \$225k to the Lincoln Scholarship Committee, which the committee to establish a new scholarship that is open to all students who have graduated from the Lincoln Public Schools. This is a new opportunity for Lincoln’s public-school students who live in Boston and elsewhere and are ineligible for existing resident-restricted scholarships.

The Board appropriated the remaining \$275K to fund interior renovations of the Lincoln School auditorium and lecture hall. Work on the auditorium has begun, and the renovation of the Lincoln Middle School is scheduled for completion in June 2021. The Board will work with the School Building Committee to honor this generous gift, which will have a positive impact on Lincoln’s civic life. With any luck residents will be able to gather together for State of the Town in the fall of 2021 and celebrate this newly renovated space!

Professional Staff

The partnership between our citizen volunteers and our professional staff is critical to our ability to sustain Lincoln’s tradition of civic leadership. We are extremely fortunate to work with such an experienced, professional, and knowledgeable Town staff. On behalf of our Board and all of Lincoln’s volunteer boards & committees, thank you for your support, tireless work, and commitment to our town! This year, we once again had the opportunity to promote existing staff members and to add a number of highly qualified new employees to our team. We welcome:

Stephen Olson	Water Department	New Hire
Joseph Grande	Water Department	New Hire
Allison Boland	Water Department	New Hire
Rick Nolli	Water Department	New Hire

Jared LaLiberte	Town Clerk's Office	New Hire
Amy Gagne	Council on Aging	New Hire
Abigail Butt	Council on Aging	Promotion
Brian Young	Fire Department	Promotion
Dan Pereira	Town Admin. Office	Promotion
Paula Vaughn	Planning & Land Use	Promotion

Closing Acknowledgments

As we turn the page on 2020, we are still in the midst of the world-wide COVID pandemic but now with the promise of several vaccines to mitigate the impact. We are grateful to the citizens of Lincoln who have complied with restrictions, adapted to new ways of doing business, and who have continued to remain active and engaged in the life of the town.

We also want to give our thanks to both the Lincoln Public Schools and Lincoln-Sudbury Regional High School for the incredible energy and dedication it took and continues to take to offer high-quality, in-person education to our children. Also, many community groups have stepped up over the past year to help provide resources such as food, transportation, counseling, and healthcare to our most vulnerable residents. These partnerships benefit all of us and are a silver lining to the events of the year.

We look forward to continuing our work to ensure Lincoln is a well-run, welcoming, creative, accessible, and sustainable place to be.

James Craig, Chair
 Jennifer Glass
 Jonathan Dwyer
 Board of Selectmen (soon-to-be Select Board!)

Timothy Higgins
 Town Administrator

OFFICERS AND COMMITTEES

ELECTED	Term Expires
<u>Moderator</u>	
Sarah Cannon Holden	2023
<u>Town Clerk</u>	
Valerie Fox	2022
<u>Board of Selectmen</u>	
James Craig	2022
Jonathan Dwyer	2023
Jennifer Glass	2021
<u>Board of Assessors</u>	
Ellen Meadors	2023
Edward Morgan	2021
Laura Sander	2022
<u>School Committee</u>	
Peter Borden	2021
Trintje Gnazzo	2022
Adam M. Hogue	2023
Tara Lynn Mitchell	2023
Susan H. Taylor	2021
<u>Water Commission</u>	
Michelle Barnes	2023
Ruth Ann Hendrickson	2022
Jennifer Glass (through 6/15/2020)	2021
Jim Hutchinson	2021
<u>Board of Health</u>	
Steven R. Kanner	2022
Frederick L. Mansfield	2023
Patricia Miller	2021
<u>Cemetery Commission</u>	
Manley Boyce	2023
Susan S. Harding	2021
Rob Todd	2022

Lincoln-Sudbury Regional District School Committee

Cara Endyke-Doran	2022
Patricia M. Mostue (through 6/15/2020)	2023
Harold Engstrom (Lincoln Resident)	2023
Ellen Joachim	2021
Carole Kasper (Lincoln Resident)	2021
Kevin J. Matthews	2022
Candace Miller	2023

Planning Board

Lynn DeLisi	2023
Robert Domnitz	2023
Richard L. Rundell (through 6/15/2020)	2023
Steve Gladstone	2022
Craig Nicholson, Associate	2021
Margaret Olson	2022
Gerald Taylor	2021

Commissioners of Trust Funds

Donald Collins	2021
D. Paul Fitzgerald	2023
Douglas Harding	2022

Trustees of Bemis Fund

Miriam Borden	2021
Sara Mattes	2022
Heather Ring	2023
John MacLachlan (through 6/15/2020)	2023

Trustees of Lincoln Library

Jacquelin Apsler (Board of Selectmen Appointee)	continuing
Ron Chester (Library Trustees Appointee)	
Lucy Maulsby (School Committee Appointee)	2022
Kathleen Nichols (Library Trustees Appointee)	
Dennis Picker (Elected)	2022
Peter Sugar (Library Trustees Appointee)	

Housing Commission

Bijoy Misra (through 6/15/2020)	2023
Victoria Benalfew (Elected)	2023
Rachel Drew (Board of Selectmen Appointee)	2024
Diana Chirita (through 12/15/2020)	2024
Keith M. Gilbert (Elected)	2022
Evan Gorman (Elected)	2021
Allen Vander Meulen (Board of Selectmen Appointee)	continuing

Parks and Recreation Committee

Sarah Chester (Elected)	2021
Chris Fasciano (Board of Selectmen Appointee)	2021

Margit Griffith (Board of Selectmen Appointee)	2023
Doug Carson (through 6/15/2020)	2023
John Maclachlan (Board of Selectmen Appointee)	2022
Anita Spieth (Elected)	2022
Robert Stringer, III (Elected)	2023
Margit Griffith (through 6/15/2020)	2023

APPOINTED BY THE BOARD OF SELECTMEN

Town Administrator Timothy Higgins
Assistant Town Administrator Daniel Pereira
Mary Day (through 5/22/2020)

Accountant/Finance Director Colleen Wilkins
Treasurer/Collector Krystal Elder
Town Counsel Joel Bard
Superintendent of Public Works Christian Bibbo
Superintendent of Water Department MaryBeth Wiser
Chief of Police Kevin Kennedy
Pierce House Event Manager Victoria Otis
Constables
Joseph Topol

2021

Animal Control Officer Jennifer Boardman

Sealer of Weights & Measures Courtney Atkinson

Building Inspector

Mark Robidoux

Wiring Inspector Robert Norton
Assistant Wiring Inspector John Bolli

Plumbing Inspector Russell Dixon
Assistant Plumbing and Gas Inspector
George Dixon
Kenneth Rich

Emergency Management Brian Young

Hazardous Waste Coordinator Elaine Carroll

Veterans' Services Officer
Peter R. Harvell

continuing

Veterans' Programming Officer
Peter R. Harvell

continuing

Tree Warden Kenneth Bassett	continuing
Town Historian John MacLean	
Registrars of Voters Christopher Bursaw Margaret Flint Valerie Fox, Ex Officio (Town Clerk) Laura Glynn	2022 continuing 2021
Conservation Commission Larry Buell Christine Dugan James Henderson Ari Kurtz Susan Hall Mygatt Richard Selden Kathleen Shepard Peter von Mertens (through 1/6/2020)	2021 continuing 2022 2021 2022 continuing 2022 2022
Zoning Board of Appeals Tobias Brambrink, Associate William Churchill, Associate Joel Freedman David Henken Kathleen Shepard Eric Snyder David Stifter, Associate David Summer	2022 continuing 2021 2022 continuing 2024 2021 2023
Council On Aging Dan Boynton Laura Crosby Sarah Kindleberger Wendy Kusik Don Milan Florence Montgomery Jane O'Rourke Kathryn Ramon (through 5/3/2020) Benjamin Horne (through 5/3/2020) Terry Perlmutter Donna Rizzo Dilla Tingley Hope White	2021 continuing 2022 2021 2021 2022 2023 2023 2023 2023 continuing continuing 2022

Dorothy Taylor (through 11/24/2020)	2022
<u>Disabilities Commission</u>	
Daniel Pereira, Ex Officio (Town Official)	
Mary Day (through 5/22/2020)	
John Ritz	2021
<u>Lincoln Historical Commission</u>	
Douglas Adams	continuing
Gary Anderson	2021
Christopher Boit	continuing
Frank Clark, Alternate	continuing
Andrew Glass	2021
Judith Lawler, Alternate	2021
Andrew Ory	2022
Allen Vander Meulen, Alternate	2021
<u>Historic District Commission</u>	
Lynn De Lisi (Planning Board)	2021
Douglas Adams (Architect)	continuing
Gary Anderson (Historical Society)	2021
Christopher Boit	continuing
Frank Clark, Alternate	continuing
Robert Domnitz (Planning Board)	2023
Richard L. Rundell (through 6/15/2020)	2023
Andrew Glass (Real Estate Agent)	2021
Judith Lawler, Alternate	2021
Andrew Ory (Historic District Resident)	2022
Allen Vander Meulen, Alternate	2021
<u>Lincoln Cultural Council</u>	
Catherine Coleman	2021
Kathryn Corbin	2022
Patrick Greene	2022
Wendy Hubbard	2021
Christopher Loschen	2021
Margaret Ramsey	2022
Diana Rice-Sheahan	2021
<u>Pierce House Property Committee</u>	
Lucia MacMahon (through 12/15/2020)	2023
Peter Braun	2023
Margaret Byrnes	2022
Anne Crosby	2023
Terry Green	2021

Jean Horne (through 12/15/2020)	2022
Barbara Peskin	2022
Pam Weismann	continuing

Emergency Assistance Fund Committee

Carolyn Bottum (through 6/30/2020)	
Abigail Butt, Ex Officio (COA Director)	
Jennifer Conn-Wallman (First Parish Church)	2022
Lorraine Fiore (through 1/6/2020)	2022
Wendy Kusik (Council on Aging)	2021
Jane Thomas (St. Julia's Parish)	2022
Garrett Yates (St. Anne's Church)	2021
Nancy Ritchie (through 6/1/2020)	2021

Green Energy Committee

Jennifer Haugh	continuing
Jim Hutchinson	continuing
Ed Kern	continuing
Sue Klem	continuing
Edmund Lang	continuing
David O'Neil	continuing
Anne Risso	continuing
Paul Shorb	continuing
Jonathan Soo	continuing
CJ Volpone	continuing
Peter Watkinson	continuing

Cable Advisory Committee

James Cunningham	continuing
Michael Dolan	2022
Rob Ford	2022
Harold McAleer	2022
David Trant	continuing

Agricultural Commission

Nancy Bergen	continuing
Louise Bergeron	2021
Lynne Bower	continuing

Pierce House Property Committee

Lucia MacMahon (through 12/15/2020)	2023
Peter Braun	2023
Margaret Byrnes	2022
Anne Crosby	2023
Terry Green	2021
Jean Horne (through 12/15/2020)	2022
Barbara Peskin	2022
Pam Weismann	continuing

Emergency Assistance Fund Committee

Carolyn Bottum (through 6/30/2020)	
Abigail Butt, Ex Officio (COA Director)	
Jennifer Conn-Wallman (First Parish Church)	2022
Lorraine Fiore (through 1/6/2020)	2022
Wendy Kusik (Council on Aging)	2021
Jane Thomas (St. Julia's Parish)	2022
Garrett Yates (St. Anne's Church)	2021
Nancy Ritchie (through 6/1/2020)	2021

Green Energy Committee

Jennifer Haugh	continuing
Jim Hutchinson	continuing
Ed Kern	continuing
Sue Klem	continuing
Edmund Lang	continuing
David O'Neil	continuing
Anne Risso	continuing
Paul Shorb	continuing
Jonathan Soo	continuing
CJ Volpone	continuing
Peter Watkinson	continuing

Cable Advisory Committee

James Cunningham	continuing
Michael Dolan	2022
Rob Ford	2022
Harold McAleer	2022
David Trant	continuing

Agricultural Commission

Nancy Bergen	continuing
Louise Bergeron	2021
Lynne Bower	continuing
Ari Kurtz (Conservation Commission)	2021
Stacy Osur, Non-voting	continuing
Ellen Raja	2021
Karen Seo, Alternate	2022

Hanscom Field Advisory Commission (HFAC)

Christopher Eliot	continuing
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Hanscom Area Towns Study Committee (HATS)

Peter Braun, Non-voting (At Large)	continuing
Jonathan Dwyer (Selectman)	continuing
Christopher Eliot	continuing
Margaret Olson, Non-voting (Planning Board)	continuing

MBTA Advisory Board

Andrew Glass	continuing
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Metropolitan Area Planning Council (MAPC)

Paula Vaughn	2023
Jennifer Burney (through 12/14/2020)	2023

Minuteman Adv.Group on Interlocal Coordination (MAGIC)

James Craig	continuing
Paula Vaughn	2021
Jennifer Burney (through 12/13/2020)	2021

Suasco Wild and Scenic River Stewardship Council

Christine Dugan	continuing
James Meadors, Alternate	continuing

Minuteman Senior Services

Wendy Kusik (Council on Aging)	continuing
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Affordable Housing Trust

Vicki Braithwaite (Lincoln Foundation)	continuing
James Craig (Selectman)	continuing
George Georges	2021
Nancy Marshall (Finance Committee)	2021
Betty-Jane Scheff	2021

Bicycling and Pedestrian Advisory Committee

Doug Carson	continuing
Jonathan Dwyer	continuing
John Mendelson	continuing
Megan Kate Nelson	2022
Margaret Olson	2021
Virginia Reiner	2022
Robert Wolf	

Property Tax Study Committee

Carolyn Bottum, Ex Officio (COA Director)	continuing
Brendan Coughlin (At Large)	continuing
Jennifer Glass (Selectman)	continuing
Regina Halsted (Finance Committee)	continuing
Timothy Higgins, Ex Officio (Town Administrator)	continuing
David Levington (At Large)	continuing
Sara Mattes (At Large)	continuing
Ellen Meadors (Board of Assessors)	continuing
Kenneth Mitchell (At Large)	continuing

Roadside and Traffic Committee

Kenneth Bassett (Tree Warden)	continuing
Christian Bibbo (Superintendent of Public Works)	
Jonathan Dwyer (Selectman)	continuing
Jane Herlacher (Garden Club)	continuing
Deborah Howe (At Large)	continuing
Alex MacLean (At Large)	continuing
Margaret Olson (Planning Board)	continuing

APPOINTED BY THE TOWN CLERK

Deputy Town Clerk Jared LaLiberte
Barbara Rhines (through 4/1/2020)

Assistant Town Clerk for the Town Archives Barbara Myles

APPOINTED BY THE BOARD OF HEALTH

Burial Agent Valerie Fox

APPOINTED BY THE CEMETERY COMMISSION

Cemetery Agent Valerie Fox

APPOINTED BY THE MODERATOR

Personnel Board

Rosamond Delori	2021
Julia R. Dobrow	2021
Pam Weismann	continuing

Finance Committee

Paul Blanchfield	2022
Regina Halsted	2021
Jim Hutchinson	2021
Nancy Marshall	continuing
Andrew Payne	2022
Tom Sander	continuing
Elisa Sartori	2021

APPOINTED BY THE PLANNING BOARD

Battle Road Scenic Byway Committee

Paula Vaughn (Planning Board)

South Lincoln Planning Implementation Committee (SLPIC)

Sharon K. Antia, Non-voting	
Kenneth Bassett (RLF)	continuing
Jennifer Burney, Ex Officio (Planning & Land Use Department)	continuing
James Craig (Selectman)	continuing
Lynn DeLisi (Planning Board)	continuing
Geoff McGean, Non-voting	
Craig Nicholson (At Large)	continuing
Stacy Osur (At Large)	continuing
Noah Sawyer (At Large)	continuing
Sujit Sitole (Business Owner)	continuing
Gerald Taylor (Planning Board)	continuing
Allen Vander Meulen (Housing Commission)	continuing
James White (Business Owner)	continuing

South Lincoln Planning Advisory Committee

James Craig (Selectman)	2021
Margaret Olson (Planning Board)	2021
Gerald Taylor (Planning Board)	2021
Allen Vander Meulen (Housing Commission)	2021
Paula Vaughn, Ex Officio (Town Staff)	2021

APPOINTED BY THE SELECTMEN AND SCHOOL COMMITTEE

School Building Committee 2017

Kimberly Bodnar (Lincoln Resident)	continuing
Timothy Christenfeld (School Committee)	continuing
Buckner Creel (Lincoln Schools)	continuing
Chris Fasciano (Lincoln Resident)	continuing
Jennifer Glass (Selectman)	continuing
Michael Haines (Facilities Manager)	continuing
Regina Halsted (Finance Committee)	continuing
Sharon Hobbs (Lincoln Schools)	continuing
Becky McFall (Superintendent of Public Schools)	continuing
Steven Perlmutter (Lincoln Resident)	continuing
Peter Sugar (Lincoln Resident)	continuing

APPOINTED BY VARIOUS BOARDS AND COMMITTEES

Community Preservation Committee

Craig Donaldson (Board of Selectmen Appointee)	2021
Evan Gorman (Housing Commission Appointee)	2021
John MacLachlan (Parks and Recreation Committee Appointee)	2021
Margaret Olson (Planning Board Appointee)	2021
Tom Sander (Board of Selectmen Appointee) (FinCom)	2022
Richard Selden (Conservation Commission Appointee)	continuing
Allen Vander Meulen (Historical Commission Appointee)	2021
Eric Zimmerman (Board of Selectmen Appointee)	2022

Capital Planning Committee

Jacquelin Apsler (Library Trustees Appointee)	continuing
Robyn Dunbar (Moderator Appointee)	continuing
Jonathan Dwyer (Board of Selectmen Appointee) (Selectman)	continuing
James Henderson (Conservation Commission Appointee)	2022
Adam M. Hogue (School Committee Appointee)	2021
Peter Hussey (Moderator Appointee)	2021
Maria Hylton (Board of Selectmen Appointee)	2021
Audrey Kalmus (Board of Selectmen Appointee)	2022
Peter Montero (Board of Selectmen Appointee)	continuing

Scholarship Fund Committee

Carolyn Dwyer (Moderator Appointee)	2021
Nancy Marshall (Board of Selectmen Appointee)	continuing
Barbara Slayter (School Committee Appointee)	2022

OFFICE OF THE TOWN CLERK

Valerie Fox, Town Clerk
Jared LaLiberté, Deputy Town Clerk
Elena Christenfeld, Assistant Town Clerk

As the world faced great change in 2020, so did the Town Clerk's Office. We want to first recognize two devoted members of the Town Clerk's Office who left in 2020: Barbara (Barb) Rhines and Susan Francis. Barb and Susan were valued members of the Office whose integrity, humor, kindness, and dedication will be greatly missed. The Office welcomed Jared LaLiberté as the newly appointed Deputy Town Clerk and Elena Christenfeld as a temporary Assistant Town Clerk. Dating back to the Town's beginning in 1754 when Lincoln's Town Meeting elected Ephraim Flint as the first Town Clerk, the Town Clerk's Office prides itself on its long history of serving the residents of Lincoln. The COVID-19 pandemic required us to adapt our methods of providing that service while still maintaining the duties and traditions of the original Office.

Although the pandemic forced changes in the way we operate, we are extremely grateful to the work and time of Barb, Susan, Jared, and Elena—all of whom allowed us to adjust and continue the many functions of the Office. In addition to the staff, we are indebted to all of the volunteers who made this smooth continuation possible, and their help during this incredibly unusual year is greatly appreciated. Descriptions of some of these many crucial functions of the Town Clerk's Office are listed below.

Vital Records: The Town Clerk's Office is the keeper of the vital records for the Town of Lincoln, maintaining all birth, marriage, and death certificates as well as burial permits for the Town. This year marked the second full year of operation for the Care Dimensions Hospice. The pandemic led to a slight decrease in the number of deaths, as communities tried to control the virus by limiting new hospice admissions. Lincoln registered almost five hundred deaths, of which the Care Dimensions facility accounted for almost 85 percent (the Town Clerk's report on Vital Records listed elsewhere in this Annual Report).

Town Meeting: While the pandemic delayed Town Meeting several times, the historic 2020 Annual Town Meeting was eventually held on Saturday, June 13th, under a large tent in the Hartwell Parking Lot. The meeting was trimmed to encompass only the budget and a couple of articles, but several major issues were voted on, including additional funding for the new school and a bond for the Water Department. Despite being in the full throes of the pandemic, hundreds of Lincoln citizens gathered—socially distanced under the tent—to voice their opinions on these important Town issues. This was the first time, to our knowledge, that Lincoln held a Town Meeting outdoors, so we are deeply grateful

for the volunteers, the residents, and the warm weather that allowed the 2020 Town Meeting to proceed successfully!

Elections: Every fourth year is particularly busy with elections, and 2020 included the Presidential Primary, the Town Election, the State Primary, and the Presidential Election. In addition to the eventful quadrennial year of elections, the Commonwealth of Massachusetts saw many changes in election law due to the COVID-19 pandemic. Some of these changes included: an expansion of early voting opportunities, changes to vote by mail, and changes to the setup of polling locations to allow for social distancing and enhanced safety practices.

These changes provided people with numerous options for voting, and as a result, we saw a huge increase in early voting and vote-by-mail ballots. The increase in mail-in voting also greatly increased the processing time required by the Office. For each ballot, information on the date the application is received, the date the ballot is mailed, the date the ballot is returned, and the date the ballot is cast, is all recorded in the Vital Registry Information System, allowing voters to check online to know the status of their application and of their ballot. Checking applications for accurate completion, validating signatures, and ensuring every voter the opportunity to vote by mail were time-consuming, but vital procedures completed by the Office to ensure a secure and successful election for each resident. Between the September 1st State Primary and the November 3rd State Election the Town Clerk's Office issued over 6,500 early and absentee ballots. The total number of individuals who voted in the November 3rd Election was an all-time high for Lincoln, with exactly 4,300 registered voters casting their ballot.

The Town also held the momentous Annual Town Election on June 15, 2020. It was not only the first known Annual Town Election to be held outdoors—also using the tent in the Hartwell Parking Lot—but we were the only town in the Commonwealth to hold an outdoor election.

(The Town Clerk's reports on each election and the Town Meeting votes are listed elsewhere in this Annual Report.)

Cemetery: As the Cemetery Agent for the Cemetery Commissioners, the Town Clerk oversees Lincoln's four cemeteries and assists the residents of Lincoln with any inquiries about the cemeteries, sells plots, and coordinates the arrangements for burials. This year eighteen people purchased lots in the cemetery, and there were thirty-one burials in the Lexington Road Cemetery.

Records access: The Town Clerk also serves as the Chief Records Access Officer for Lincoln and, as such, bears the responsibility to ensure that timelines and statutory obligations are met when Public Record Requests are received for the Town Office Building, the Lincoln Public Schools, and the Fire and Police departments. This year the Town Clerk's Office received roughly 100 requests for information from the public on a wide range of topics. Of these, 50 were directly responded to by our Office.

Grants:

1. The Town Clerk's Office obtained a grant from the Secretary of State's office for the new secure Drop Box, installed in cobblestones by the DPW at the rear of Town Offices. This was greatly appreciated during the COVID pandemic and is suitable for any form of Town correspondence. It is emptied daily, and more frequently during election season. Part of the cost of mailing election ballots was also offset by a grant from the Secretary of State's Office.
2. The Town Clerk's Office applied and received a grant from the Center of Technical and Civic Life. Through this grant, we obtained two Voting Ballot Tabulators—valued at \$5,000 each—at no cost to the Town. We also purchased at no cost to the town additional voting booths—valued at approximately \$2,000—that incorporate an ADA-compliant section.
3. The Care's Act covered many of the items we used in the elections for PPE and Plexiglass guards. Thanks to Jackie Lenth for making the colorful and interesting covers for them.

As always, the office could not function smoothly without the hard work of all our volunteers. We are grateful for all they do to support this Office and their community through the countless hours they volunteer in the Town Clerk's Office. These volunteers help with numerous tasks, including licensing dogs, processing vote-by-mail applications, and working the polls on Election Day. We had more volunteers than ever, from our always committed and dedicated seniors, who are the backbone of the system, to a huge response from our younger generation who stepped up to offer their assistance to protect our seniors from the dangers of COVID exposure. We are absolutely indebted to all. It was the highlight of a difficult year to witness and be part of this incredible display of service.

In addition, a special thanks to Peggy Bozak for all her hard work in the office this year. She helped with the added election work created by the pandemic, and she worked numerous late hours and weekends to ensure that the office stayed caught up on the additional work. This was in addition to her work in the Zoning Board of Appeals. Peggy Bozak donated innumerable hours working in the Town Clerk's Office and was invaluable.

We would also like to recognize the many young residents who offered their services and help to the Office. As a temporary Assistant Town Clerk, Elena Christenfeld worked countless hours this year to help the office with the increased workload because of the pandemic, going above and beyond. During election season this fall, she worked more than forty hours a week, in fact she regularly worked seven days a week, all while attending Barnard College remotely. Full-time students Eli Kurtz, Jennie Christenfeld, and Max Borden, also provided many valuable hours to processing vote-by-mail applications, mailing ballots, and aiding in other duties for the Office. The group of young volunteers—without whom the Office could not have proceeded so successfully—are inspiring members of a new wave of future volunteers. Their work, in conjunction with that of all the other

members of the Town Clerk volunteer force, was critical to the success of our Office in 2020.

We look forward to the future, where we can gather again and see each other face to face. I am grateful for the many of you who have stepped up to help during this difficult year—with particular and heartfelt appreciation for my colleagues, both new and old, for the hard work and enthusiasm they bring to the office. This job would not be the same without you.

Respectfully submitted,

Valerie Fox

VITAL STATISTICS

The Registry of Vital Records and Statistics—part of the Massachusetts Department of Public Health—is the state agency responsible for managing a comprehensive state-wide system of birth, marriage, and death records, all of which are locally created. The process of creating the birth and death records has been incorporated into a cloud-based program called Vital Information Partnership (VIP).

For the Town Clerk's Office in Lincoln, the death record component has become significantly more time consuming prominent since Care Dimensions Hospice House opened in town in April 2018. The first full year for the hospice was in 2019, when our registration of deaths climbed to 601, of whom 70 were residents of Lincoln. Due to COVID-19 restrictions, there was a decline in the number of hospice deaths in 2020. For the year, we registered 491 deaths, 64 being residents of Lincoln.

The registration of a death record is a multiuser system that involves state and local government, medical staff, funeral homes, and, in some situations, the Office of the Chief Medical Examiner, coordinated through the Town Clerk's Office. With the urgency and responsiveness required, the Clerk's Office has been significantly impacted by the increase in registering death records, the rising number of certified copies issued, and greater time spent on amendments to death records, with most of the corrections due to a misspelling of a provided name, an incorrect date of birth entered into the database by the Funeral Home, or the family disagreeing with the medical certifier on the cause of death. One of the more unusual amendments was a request to change the marital status from divorced to married as the decedent died within three months of his divorce, so the divorce was not finalized.

Features of Lincoln's Vital Records include:

- The birth rate among Lincoln parents stayed roughly steady in 2020; there were 88 births, including 49 females and 39 males, compared to 82 births in 2019. Hanscom parents remain the most prolific part of the Town's birth rate, with 52 births reported at the Base. The figures include two babies born in their homes at HAFB and one in Lincoln.
- Nineteen couples, eleven from Lincoln, obtained marriage licenses from Lincoln in 2020, with most of the couples being current residents or including an individual who had grown up in Lincoln. The Town Clerk was honored to be the officiant at four marriages.
- Lincoln recorded 491 deaths this year. Twenty-seven of this year's decedents were veterans, including eight from World War II, nine from the Korean conflict, eight from the Vietnam War, and one from the Gulf War. There was one Veteran whose branch of service was unknown.

Our online payment options for requesting copies of vital records certificates or for renewing dog licenses is continuing to increase in popularity, and it was particularly useful during the pandemic. In 2019, we issued 1,531 death certificates requested online, 35 birth certificates, and 29 marriage certificates. In 2020, we fulfilled 1,918 online requests for death certificates out of a total of 3376 certificates issued, 72 online birth certificates requested out of 138, and 42 marriage certificates online out of 82.

Of no relation to Vital Statistics, there also were 82 dog licenses requested online out of 649 dog licenses issued. The most common breed among Lincoln dogs continues to be Labrador Retriever, followed by Golden Retriever and then mixed breed. For the safety of all, please ensure your dog is licensed; you are welcome to do this online or in the office—we are always delighted to meet you.

**Presidential Primary
March 3rd, 2020**

In accordance with the Warrant duly posted, the polls were declared open at 7:00 a.m. by Town Clerk, Valerie Fox, assisted by Deputy Town Clerk, Barbara Rhines, and Assistant Town Clerk, Susan Francis. Deputy Wardens: Sarah Chester, Crickett Kerrebrock, and Judy Fox, along with many dedicated volunteers, assisted Ms. Fox throughout the day. The polls were declared closed at 8:00 p.m. and the results were as follows:

Presidential Primary			
3-Mar-20			
Lincoln, Massachusetts			
Ballot Type	# Cast		
Democrat	2518		
Republican	198		
Libertarian	3		
Green-Rainbow	2		
Total Ballots Cast	2721		
Registered Voters	4745		
Turn Out	57.3%		
PRESIDENTIAL PRIMARY			
3-Mar-20			
OFFICIAL			
DEMOCRATIC PARTY			
Offices & Candidates	Pct 1	Pct 2	Total
PRESIDENTIAL PREFERENCE			
Deval Patrick	4	1	5
Amy Klobuchar	40	13	53
Elizabeth Warren	492	225	717
Michael Bennet	2	1	3
Michael R. Bloomberg	254	137	391
Tulsi Gabbard	2	2	4
Cory Booker	0	0	0
Julian Castro	0	0	0

Tom Steyer	3	3	6
Bernie Sanders	234	172	406
Joseph R. Biden	526	304	830
John K. Delaney	0	1	1
Andrew Yang	5	3	8
Pete Buttigieg	50	36	86
Marianne Williamson	0	0	0
No Preference	2	0	2
Write-In	0	0	0
Blank	6	0	6
STATE COMMITTEE MAN			
Todd O. Burger	278	174	452
Kenneth I. Gordon	532	302	834
Write-In	5	5	10
Blank	804	418	1222
STATE COMMITTEE WOMAN			
Ilana Newell	8	3	11
Nina Udwin	1	0	1
Write-In	31	18	49
Blank	1580	877	2457
TOWN COMMITTEE			
Group	719	418	1137
Barbara Thomas Slayter	830	478	1308
Joan C. Kimball	820	465	1285
Travis C. Roland	756	426	1182
Graham Atkin	769	441	1210
Alvin L. Schmertzler	838	457	1295
Andrew C. Glass	838	478	1316
E. Rachel Mason	782	446	1228
Alexander Daley Chatfield	813	453	1266
E. Alexandra Golden	750	430	1180

Christopher T. Loschen	742	426	1168
Lorraine E. Fiore	788	456	1244
Jacqueline Sasso	752	441	1193
Sharon K. Antia	816	475	1291
Roy Harvey	750	431	1181
Tricia Ann Thornton-Wells	780	465	1245
Jerry Gechter	745	428	1173
Jennifer L.R. Glass	921	518	1439
Sarah Cannon Holden	928	523	1451
Marjorie S. Debowy	764	433	1197
Theodore Edward Debowy	764	427	1191
Jean H. Welsh	766	444	1210
Carolyn H. Montie	817	475	1292
Paul A. Montie	813	464	1277
Margaret Louise McLaughlin	752	438	1190
Betty-Jane Scheff	803	456	1259
Rosemary R. Kerrebrock	759	432	1191
William B. Stason	833	467	1300
Laura Berland	760	442	1202
Jessica T. Packineau	814	474	1288
Sheila Florence Dennis	751	434	1185
Gary Dean Davis	753	441	1194
Jennifer Morris Gundy	761	444	1205
Geraldine Lattimore	754	442	1196
Paul Shorb	810	462	1272
Write-In	14	2	16
Blank	29129	1584 1	4497 0
TOTAL BALLOTS CAST			2518
REPUBLICAN PARTY			

Offices & Candidates	Pct 1	Pct 2	Total
PRESIDENTIAL PREFERENCE			
William F. Weld	28	16	44
Joe Walsh	3	1	4
Donald J. Trump	89	53	142
Roque "Rocky" De La Fuente	1	0	1
No Preference	1	0	1
Write-In	3	1	4
Blank	2	0	2
STATE COMMITTEE MAN			
James E. Dixon	86	58	144
Write-In	1		1
Blank	40	13	53
STATE COMMITTEE WOMAN			
Laurie A. Myers	35	21	56
Catherine G. White	62	40	102
Write-In		0	1
Blank	30	9	39
TOWN COMMITTEE			
Group	48	37	85
Adam M. Hogue	63	39	102
Sandra L. Damirjian	57	42	99
Stephen E. Binder	58	43	101
David G. Stubblebine	62	45	107
Richard H. Theriault	57	42	99
Mark A. Soukup	67	47	114
Richard B. Fraiman	52	41	93
Joseph J. Dwyer, Jr.	59	43	102
Write-In	4	0	4
Blank	3931	2108	6039

TOTAL BALLOTS CAST			198
GREEN-RAINBOW PARTY			
Offices & Candidates	Pct 1	Pct 2	Totals
PRESIDENTIAL PREFERENCE			
Dario Hunter	0	1	1
S. K.C. Moyowasifza-Curry	1	0	1
Kent Mesplay	0	0	0
Howard Hawkins	0	0	0
No Preference	0	0	0
Write-In	0	0	0
Blank	0	0	0
STATE COMMITTEE MAN			
Write-In	0	0	0
Blank	1	1	2
STATE COMMITTEE WOMAN			
Write-In	0	0	0
Blank	1	1	2
WARD COMMITTEE			
Write-In	0	0	0
Blank	10	10	20
TOTAL BALLOTS CAST			2

LIBERTARIAN PARTY			
Offices & Candidates	Pct 1	Pct 2	Total
PRESIDENTIAL PREFERENCE			
Arvin Vohra	0	0	0
Vermin Love Supreme	0	0	0
Jacob George Hornberger	0	2	2
Samuel Joseph Robb	0	0	0
Dan T.I.T. Behrman	0	0	0
Kimberly Margaret Ruff	0	0	0
Kenneth Reed Armstrong	0	0	0
Adam Kokesh	0	0	0
Jo Jorgensen	0	0	0
Max Abramson	0	0	0
No Preference	0	0	0
Write-In	1	0	1
Blank	0	0	0
STATE COMMITTEE MAN			
Write-In	0	0	0
Blank	1	2	3
STATE COMMITTEE WOMAN			
Write-In	0	0	0
Blank	1	2	3
TOWN COMMITTEE			
Write-In	0	0	0
Blank	10	20	30
TOTAL BALLOTS CAST			3

ANNUAL TOWN MEETING
Saturday, June 13, 2020

Pursuant to a Warrant duly served, the Meeting was called to order, outdoors under a tent, in the Hartwell School Parking Lot by the Moderator, Ms. Sarah Cannon Holden, at 9:32 a.m. The Annual Town Meeting was deferred from the regularly scheduled date per the Town of Lincoln bylaws, of Saturday, March 30, 2020 to Saturday, June 13, 2020. The Return of Service for the Warrant was read, and a quorum being present (282 voters throughout the day), the following business was transacted:

The Moderator called attention to ARTICLE 1 of the Warrant (Election of Officers), which was to be acted upon on Monday, June 15, 2020, in the Hartwell School Parking Lot, at an outdoor election, with the polls open from 12:00 p.m. until 4:00 p.m.

Before introducing the Consent Calendar with the following motion, the Moderator offers thanks to the many volunteers and staff who offer support on the day of and lead up to Town Meeting, and makes fond acknowledgement of the contributions to the life of our community of those Lincoln residents who have passed away in the year since Town Meeting was last convened. The Moderator also made reference to the fact that the By-Laws of the Town require a voice vote, however due to the transmission of COVID 19, she suggested we speak softly and raise a bright orange card to show affirmation of a vote. This passed unanimously.

After a quick review of Town Meeting protocol, the Moderator introduced the consent calendar. Pursuant to Article II, Section 13 of the General Bylaws, a Motion was made and seconded to adopt the motions listed under the articles on the Consent Calendar, those being articles 2, 3,4,5,6,7,9,10,11,12,13,14,15,16,17,18,19 and 20. The motion was carried unanimously.

ARTICLE 2 Proposed by the Selectmen

Voted: (Unanimously on the Consent Calendar)

That the reports of the Town Officers, Committees, Commissioners and Trustees, as printed in the annual Town Report, be accepted.

ARTICLE 3 Proposed by the Selectmen

Voted: (Unanimously on the Consent Calendar)

That the Town set the salaries of the elected officials of the Town at the following amounts for the fiscal year beginning July 1, 2020:

Board of Selectmen Chair \$200
Board of Selectmen (Other members, each) \$100
Town Clerk \$96,749
Assessors (Chair) \$200
Assessors (Other members, each) \$175
Water Commissioners (Each) \$75

ARTICLE 4 Proposed by the Selectmen
Voted: (Unanimously on the Consent Calendar)
 That the Town raise and appropriate the sum of \$72,500 by taxation to fund the Town’s Senior Tax Work-off Program, as established pursuant to Massachusetts General Laws, Chapter 59, Section 5K.

ARTICLE 5 Proposed by the Selectmen
Voted: (Unanimously, on the Consent Calendar)
 That the Town raise and appropriate the sum of \$5,000 by taxation to fund the Town’s Veteran’s Tax Work-off Program, as established pursuant to Massachusetts General Laws, Chapter 59, Section 5N.

ARTICLE 6 Proposed by the Finance Committee
Voted: (Unanimously, on the Consent Calendar)
 That the Town adopt as the FY21 budget appropriation the recommendations of the Finance Committee as listed in the Table 1 below, with the following exceptions:

And that all items be raised by taxation except to the following extent:

- | | | |
|------------|---|---|
| Dept. 1491 | Cemetery Department-Expenses- | \$5,000 to be transferred from Cemetery Perpetual Care Trust Fund Income-Expendable Trust. |
| Dept. 1171 | Conservation Commission- Personnel Services- | \$15,000 to be transferred from the Wetlands Protection Fees-Receipts Reserved for Appropriation. |
| Dept. 1290 | Town Offices- Personnel Services- | \$71,000 to be transferred from the Hanscom Fund. |
| Dept. 1290 | Town Offices- Personnel Services- | \$60,000 to be transferred from the Water Enterprise Fund. |

- Dept. 1331 **Lincoln-Sudbury Regional High School- Assessment-**
\$9,000 to be transferred from the PEG Access Cable Fund.
- Dept. 176-17754 **Debt Service- Principal & Interest-** \$2,092 to be transferred from various Premium on the Sale of Bonds accounts.
- Dept. 61451 **Water Department**
•**Personnel Services-** \$574,668 to be transferred from the Water Enterprise Fund
•**Expenses-** \$993,800 to be transferred from Water Enterprise Fund
•**Debt Service-** \$267,000 to be transferred from Water Enterprise Fund
- Dept. 614513 **Water Department- Emergency Reserve-** \$50,000 to be transferred from Water Enterprise Retained Earnings (Water Surplus).

**TABLE 1
FISCAL DETAIL
FY 2019-2021**

		ACTUAL EXPENDITURES FY19	CURRENT YEAR BUDGET FY20	PROPOSED BUDGET FY21
GENERAL GOVERNMENT				
1114	MODERATOR			
	Personnel Services	-	500	500
	Expense		1,500	1,500
	TOTAL 1114	-	2,000	2,000
1122	SELECTMEN			
	Personnel Services	400	400	400
	Expense	1,986	3,000	3,000
	TOTAL 1122	2,386	3,400	3,400
1290	TOWN OFFICES			
	Personnel Services	998,080	1,051,657	1,081,622
	Expense	572,628	526,117	533,790
	TOTAL 1290	1,570,708	1,577,774	1,615,412
11312	FINANCE COMMITTEE			
	Expense	180	580	595
	TOTAL 11312	180	580	595
11322	RESERVE FUND			
	Reserve Fund Appropriation	152,480	564,831	753,111
	TOTAL 11322	152,480	564,831	753,111
1137	ASSESSORS			
	Personnel Services	66,450	68,585	69,999
	Expense	89,811	91,700	94,300
	TOTAL 1370	156,261	160,285	164,299
11512	LAW DEPARTMENT			
	Expense	139,801	124,500	104,500
	TOTAL 11512	139,801	124,500	104,500
1590	TOWN ARCHIVES			
	Personnel Services	21,659	22,446	23,602
	Expense	1,619	1,250	1,325
	TOTAL 1590	23,277	23,696	24,927
1161	TOWN CLERK			
	Personnel Services	166,083	190,975	196,212
	Expense	10,377	10,110	10,110
	TOTAL 1161	176,460	201,085	206,322
1162	REGISTRAR OF VOTERS			
	Personnel Services	865	2,200	2,200
	Expense	11,063	15,000	15,430
	TOTAL 1162	11,928	17,200	17,630

1171	CONSERVATION COMMISSION			
	Personnel Services	125,641	145,514	153,407
	Expense	4,925	3,350	3,350
	TOTAL 1171	130,566	148,864	156,757
1172	GREEN ENERGY COMM			
	Personnel Services	-	-	-
	Expense	-	-	5,000
	TOTAL 1171	-	-	5,000
1175	PLANNING BOARD			
	Personnel Services	193,990	205,823	217,353
	Expense	9,106	8,378	8,378
	TOTAL 1175	203,096	214,201	225,731
1176	BOARD OF APPEALS			
	Personnel Services	25,856	27,416	28,835
	Expense	1,761	3,159	3,159
	TOTAL 1176	27,617	30,575	31,994
1792	AGRICULTURAL COMMISSION			
	Personnel Services		1,160	1,189
	Expense	8,832	4,639	4,755
	TOTAL 1792	8,832	5,799	5,944
1195	TOWN REPORT			
	Expense	33,633	20,150	20,150
	TOTAL 1195	33,633	20,150	20,150
1191	TOWN BUILDINGS			
	Personnel Services	66,914	71,159	72,662
	Expense	83,303	80,590	82,890
	TOTAL 1991	150,217	151,749	155,552
TOTALS FOR GENERAL GOVERNMENT		2,787,443	3,246,689	3,493,324
PUBLIC SAFETY				
1211	POLICE DEPARTMENT			
	Personnel Services	1,567,279	1,613,583	1,665,478
	Expense	125,929	115,232	118,057
	TOTAL 1211	1,693,209	1,728,815	1,783,535
1221	FIRE DEPARTMENT			
	Personnel Services	1,491,262	1,470,987	1,581,074
	Expense	81,519	60,047	61,306
	TOTAL 1221	1,572,781	1,531,034	1,642,380
1231	EMERGENCY MEDICAL SERVICES			
	Personnel Services	52,279	81,791	81,495
	Expense	25,426	26,235	29,230
	TOTAL 1231	77,705	108,026	110,725
1249	BUILDING DEPARTMENT			
	Personnel Services	212,479	216,521	219,584
	Expense	9,639	14,532	16,532
	TOTAL 1249	222,118	231,053	236,116
1251	COMMUNICATIONS CENTER			
	Personnel Services	328,161	354,167	351,729
	Expense	41,116	39,283	40,057
	TOTAL 1251	369,277	393,450	391,786

1291	EMERGENCY MANAGEMENT			
	Personnel Services	-	5,150	5,000
	Expense	10,785	11,478	11,600
	TOTAL 1291	10,785	16,628	16,600
1292	DOG OFFICER			
	Expense	8,402	9,000	11,100
	TOTAL 1292	8,402	9,000	11,100
1299	PUBLIC SAFETY BUILDING			
	Personnel Services	-	-	-
	Expense	105,743	101,977	104,525
	TOTAL 1299	105,743	101,977	104,525
TOTALS FOR PUBLIC SAFETY		4,060,019	4,119,983	4,296,767
EDUCATION				
1310	LOCAL SCHOOL SYSTEM			
	Personnel Services & Expense	11,718,990	11,741,998	12,046,087
	TOTAL 1310	11,718,990	11,741,998	12,046,087
1331	LINCOLN-SUDBURY REG HS			
	Regional School District Assessment	3,837,544	3,846,292	3,792,961
	TOTAL 1331	3,837,544	3,846,292	3,792,961
1333	VOCATIONAL SCHOOL ASSESSMENT(S)			
	Regional School District Assessment	225,117	310,000	325,850
	TOTAL 1332	225,117	310,000	325,850
TOTALS FOR EDUCATION		15,781,651	15,898,290	16,164,898
PUBLIC WORKS & FACILITIES				
1411	ENGINEERING & CONSULTING			
	Expense	147,503	138,500	146,091
	TOTAL 1411	147,503	138,500	146,091
1422	DPW OPERATION & MAINTENANCE			
	Personnel Services	722,990	756,500	770,400
	Expense	389,650	360,000	359,191
	TOTAL 1422	1,112,640	1,116,500	1,129,591
1423	DPW SNOW & ICE CONTROL			
	Personnel Services	88,900	81,570	83,610
	Expense	217,437	218,000	223,450
	TOTAL 1423	306,337	299,570	307,060
1424	STREET LIGHTING			
	Expense	17,483	18,500	18,500
	TOTAL 1424	17,483	18,500	18,500
1427	TREE WARDEN			
	Expense	9,303	7,700	7,900
	TOTAL 1427	9,303	7,700	7,900
1429	DPW BUILDING			
	Expense	29,274	35,850	36,000
	TOTAL 1429	29,274	35,850	36,000

1434	TRANSFER STATION			
	Personnel Services	44,449	48,100	48,600
	Expense	192,089	182,580	224,200
	TOTAL 1434	236,539	230,680	272,800
1435	FACILITIES DEPARTMENT			
	Personnel Services	57,932	59,898	61,905
	Expense	1,716		
	TOTAL 1435	59,648	59,898	61,905
1491	CEMETERY DEPARTMENT			
	Personnel Services	13,529	14,993	15,336
	Expense	19,848	15,777	16,200
	TOTAL 1491	33,378	30,770	31,536
TOTALS FOR PUBLIC WORKS & FACILITIES		1,952,104	1,937,968	2,011,383
HUMAN SERVICES				
1511	BOARD OF HEALTH			
	Expense	35,630	44,100	44,900
	TOTAL 1511	35,630	44,100	44,900
1522	MINUTEMAN HOME CARE			
	Expense	1,445	1,481	1,518
	TOTAL 1522	1,445	1,481	1,518
1541	COUNCIL ON AGING			
	Personnel Services	159,665	183,254	190,060
	Expense	10,490	16,377	16,377
	TOTAL 1541	170,156	199,631	206,437
1543	VETERANS' SERVICES			
	Personnel Services	5,480	5,300	5,000
	Expense	24,925	33,138	34,398
	TOTAL 1543	30,405	38,438	39,398
TOTALS FOR HUMAN SERVICES		237,636	283,650	292,253
CULTURE & RECREATION				
1611	LIBRARY			
	Personnel Services	713,659	761,362	798,852
	Expense	197,442	202,960	194,745
	TOTAL 1611	911,101	964,322	993,597
1612	LIBRARY BUILDING			
	Expense	62,297	64,650	61,100
	TOTAL 1612	62,297	64,650	61,100
1631	RECREATION DEPARTMENT			
	Personnel Services	354,545	367,485	387,334
	Expense	138,800	138,800	150,750
	TOTAL 1631	493,345	506,285	538,084
1651	CONSERVATION LAND			
	Personnel Services	112,064	112,944	115,414
	Expense	11,350	10,762	10,762
	TOTAL 1651	123,414	123,706	126,176
1661	CELEBRATIONS COMMITTEE			
	Expense	25,175	25,175	6,640
	TOTAL 1661	25,175	25,175	6,640

16931	PIERCE HOUSE			
	Personnel Services	40,000	40,000	40,000
	TOTAL 16931	40,000	40,000	40,000
TOTALS FOR CULTURE & RECREATION		1,655,332	1,724,138	1,765,597
DEBT SERVICE				
1791	INTEREST SHORT-TERM DEBT/ISSUANCE COSTS			
	Expenses	-	25,000	25,000
	TOTAL 1791	-	25,000	25,000
17748	ROAD PROJECT			
	Principal Long-Term Debt	590,000	150,000	-
	Interest Short-Term Debt	22,200	4,500	-
	TOTAL 17748	612,200	154,500	-
17750	MACDOWELL LAND ACQUISITION			
	Principal Long-Term Debt	80,000	75,000	75,000
	Interest Long-Term Debt	7,275	4,875	2,438
	TOTAL 17750	87,275	79,875	77,438
17751	IT STRATEGIC PLAN			
	Principal Long-Term Debt	50,000	50,000	-
	Interest on Short Term Debt	3,125	1,625	-
	TOTAL 17751	53,125	51,625	-
17753	TOWN OFFICES RENOVATION			
	Principal Long-Term Debt	-	-	-
	Interest on Short Term Debt	-	-	-
	TOTAL 17753	-	-	-
17754	LIBRARY FIRE SUPPRESSION		-	
	Principal Long-Term Debt	170,000	-	-
	Interest on Short Term Debt	3,400	-	-
	TOTAL 17754	173,400	-	-
17755	2019 SCHOOL BUILDING PROJECT			
	Principal Long-Term Debt		1,350,000	1,365,000
	Interest on Long Term Debt		2,944,051	2,926,450
	TOTAL 17755	-	4,294,051	4,291,450
TOTALS FOR DEBT SERVICE		926,000	4,605,051	4,393,888
UNCLASSIFIED				
INSURANCE				
1911	RETIREMENT ASSESSMENT			
	Expense	1,973,077	2,274,023	2,434,008
	TOTAL 1911	1,973,077	2,274,023	2,434,008
1913	UNEMPLOYMENT INSURANCE			
	Personnel Services	44,514	36,288	37,195
	TOTAL 1913	44,514	36,288	37,195
1914	HEALTH INSURANCE			
	Personnel Services	3,481,038	3,973,473	4,211,882
	Expense	1,883	29,237	29,968
	TOTAL 1914	3,482,921	4,002,710	4,241,850

1915	LIFE INSURANCE			
	Personnel Services	8,046	10,686	10,686
	TOTAL 1915	8,046	10,686	10,686
1916	FICA/MEDICARE			
	Personnel Services	379,580	484,766	484,766
	TOTAL 1916	379,580	484,766	484,766
1942	GENERAL INSURANCE			
	Expense	369,830	489,500	489,500
	TOTAL 1942	369,830	489,500	489,500
TOTALS FOR UNCLASSIFIED		6,257,968	7,297,973	7,698,005
TOTALS FOR GENERAL FUND		33,658,154	39,113,742	40,116,115
WATER ENTERPRISE FUND				
61451	WATER DEPARTMENT			
	Personnel Services	409,966	478,304	574,668
	Expense	1,097,754	587,900	993,800
	SUB-TOTAL	1,507,720	1,066,204	1,568,468
	Capital Outlay		267,000	267,000
	TOTAL 61451	1,507,720	1,333,204	1,835,468
614513	WATER DEPARTMENT			
	Emergency Reserve	40,000	40,000	50,000
	TOTAL 614513	40,000	40,000	50,000
TOTALS FOR WATER ENTERPRISE FUND		1,547,720	1,373,204	1,885,468
APPROPRIATION SUMMARY -				
GENERAL GOVERNMENT		2,787,443	3,246,689	3,493,324
PUBLIC SAFETY		4,060,019	4,119,983	4,296,767
EDUCATION		15,781,651	15,898,290	16,164,898
PUBLIC WORKS & FACILITIES		1,952,104	1,937,968	2,011,383
HUMAN SERVICES		237,636	283,650	292,253
CULTURE & RECREATION		1,655,332	1,724,138	1,765,597
DEBT SERVICE		926,000	4,605,051	4,393,888
UNCLASSIFIED		6,257,968	7,297,973	7,698,005
WATER DEPARTMENT		1,547,720	1,373,204	1,885,468
TOTAL - ARTICLE 6		35,205,874	40,486,946	42,001,583

ARTICLE 7 Proposed by the Capital Planning Committee
Voted: (Unanimously, on the Consent Calendar)

That the Town accept the report of the Capital Planning Committee and that the following amounts (items A - L) be appropriated as stated in the table below for the following purposes, including, in each instance, all costs incidental and related thereto:

	FY21 CAPITAL PROJECTS			
	ITEM	\$ AMT	SPONSOR	FUNDING SOURCE
A	To fund the purchase of a new dump truck for the Conservation Department, and any related equipment.	\$74,813	Selectmen	Raise and appropriate by taxation
B	To fund the replacement of a new Wacker Neuson Loader for the Department of Public Works, and any related equipment.	\$108,000	Selectmen	Raise and appropriate by taxation
C	To fund the replacement of a new Skid Steer Loader for the Department of Public Works, and any related equipment.	\$55,000	Selectmen	Raise and appropriate by taxation
D	To fund the replacement of the Fire Turnout Gear, and any related equipment.	\$65,000	Selectmen	Raise and appropriate by taxation
E	To fund the replacement of the Fire Chief's Command Vehicle, and any related equipment.	\$55,000	Selectmen	Raise and appropriate by taxation
F	To fund a new permitting system for the Planning Department, and any related equipment.	\$6,330	Selectmen	Raise and appropriate by taxation
G	To fund the updating of the Department of Public Works phone system, and any related equipment.	\$4,200	Selectmen	Raise and appropriate by taxation
H	To fund the replacement of a Pickup Truck for Lincoln-Sudbury Regional High School, and any related equipment.	\$5,016	Lincoln-Sudbury School Committee	Raise and appropriate by taxation
I	To fund the replacement of a 15 Passenger Van for Lincoln-Sudbury Regional High School, and any related equipment.	\$5,643	Lincoln-Sudbury School Committee	Raise and appropriate by taxation
J	To fund the purchase and equipping of one replacement marked cruiser for the Police Department, and any related equipment, and to authorize the disposal of, by sale or otherwise, any related excess vehicles or equipment.	\$46,358	Selectmen	Raise and appropriate by taxation
K	To fund the purchase and equipping of one replacement unmarked cruiser for the Police Department, and any related equipment, and to authorize the disposal of, by sale or otherwise, any related excess vehicles or equipment.	\$36,770	Selectmen	Raise and appropriate by taxation
L	To fund the purchase and installation of extra HVAC sensors in the Town Hall, and any related equipment.	\$28,115	Selectmen	Raise and appropriate by taxation

Article 8: Proposed by the Lincoln School Committee

Voted: (Majority, after Motions A and B were discussed at length)

Motion A: That the Town vote to transfer the sum of \$828,945 from free cash to supplement the funds authorized under Article 1 of the December 1, 2018 Special Town Meeting to design, renovate, rebuild, equip and furnish the Lincoln School, located on Ballfield Road, Lincoln, MA, including the payment of all costs incidental or related thereto.

Motion B: That the Town vote to transfer the sum of \$325,000 from the town's cable revolving fund to supplement the funds authorized under Article 1 of the December 1, 2018 Special Town Meeting to design, renovate, rebuild, equip and furnish the Lincoln School, located on Ballfield Road, Lincoln, MA, including the payment of all costs incidental or related thereto; provided, however, that said funds from the cable revolving fund shall be used for cable television infrastructure improvements, and associated costs, primarily in the Donaldson Auditorium.

ARTICLE 9 Proposed by the Community Preservation Committee
Voted: (Unanimously, on the Consent Calendar)

That the Town receive and act upon a report from the Community Preservation Committee and that the following amounts (items A-T) be appropriated or reserved from Fiscal Year 2021 Community Preservation Fund Revenues, or transferred from prior year's revenues for Community Preservation purposes as specified:

CPA Article	Project	Total Appropriation	Source of Appropriation
	Appropriations:		
A	To fund, for historic preservation purposes, the FY21 debt service payment for the town offices renovation project.	\$379,450	\$379,450 from FY21 CPA projected revenues
B	To fund, for community housing purposes, year two of the rental assistance program for residents at risk.	\$16,000	\$16,000 from community housing reserve
C	To fund, for community housing purposes, regional housing support services.	\$15,000	\$15,000 from community housing reserve

D	To fund, for historic preservation purposes, Codman Farm driveway & parking lot improvements.	\$210,000	\$210,000 from FY21 CPA projected revenues
E	To fund, for historic preservation purposes, treatment of Marriage Intentions 1850-1913.	\$7,260	\$7,260 from FY21 CPA projected revenues
F	To fund, for historic preservation purposes, treatment of Register of Voters 1884-1892.	\$5,395	\$5,395 from FY21 CPA projected revenues
G	To fund, for historic preservation purposes, digitization setup & USB external drive.	\$300	\$300 from FY21 CPA projected revenues
H	To fund, for historic preservation purposes, treatment of Marriage Intentions 1914-1933.	\$4,440	\$4,440 from FY21 CPA projected revenues
I	To fund, for historic preservation purposes, conservation of Perambulation Records 1834-1920.	\$2,715	\$2,715 from FY21 CPA projected revenues
J	To fund, for historic preservation purposes, treatment of Register of Voters 1894-1920.	\$1,200	\$1,200 from FY21 CPA projected revenues
K	To fund, for historic preservation purposes, treatment of Selectmen's Minutes 1876-1897.	\$4,085	\$4,085 from FY21 CPA projected revenues

L	To fund, for open space purposes, the replenishment of Conservation Fund.	\$89,000	\$89,000 from general CPA fund balance
M	To fund, for historic preservation purposes, the Lincoln Library Parapet Design.	\$35,000	\$35,000 from general CPA fund balance
N	To fund, for historic preservation purposes, Pierce House driveway paving.	\$60,000	\$60,000 from FY21 CPA projected revenues
O	To fund FY21 debt service payments due on permanent borrowing for previously voted CPA projects.	\$119,550	\$119,550 from FY21 CPA projected revenues
P	To fund CPC administrative expenses.	\$3,500	\$3,500 from FY21 CPA projected revenues
	Project Appropriation Subtotal	\$952,895	
	Reserves:		
Q	Housing Reserve	\$101,612	from additional FY20 state revenue and FY21 CPA projected revenues
R	Open Space/Land Acquisition Reserve	\$0	from additional FY20 state revenue and FY21 CPA projected revenues
S	Historic Preservation Reserve	\$0	from additional FY20 state revenue and FY21 CPA projected revenues
T	Recreation Reserve	\$0	from additional FY20 state revenue and FY21 CPA projected revenues
	Reserves Subtotal	\$101,612	
	Additional Appropriation:		

	Grand Total of all CPA funded Appropriations:	\$1,054,507	
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Article 9 Explanations

This article proposes projects recommended by the Community Preservation Committee under Lincoln's Community Preservation Act (CPA) passed at the March, 2002 Annual Town Meeting and the November, 2002 Election. The descriptions of the proposed projects/actions are contained below:

- A. **Debt Service on Town Offices Renovation-** The 2011 Town Meeting approved project costs of \$6.8 million to renovate the Town Office Building. And the Town Meeting has approved the Committee's recommendation to fund the project's annual debt service from CPA funds every year since. This year's debt service payment is \$379,450. The Committee is again recommending that the project's annual debt service be funded via CPA funds.
- B. **Housing Commission –Rental Assistance Program-**At the March 2019 Annual Town Meeting, voters approved the first year of funding for this program. Funds will continue to be used to support community housing by offering the opportunity for low-income residents who are homeless or who are at risk of homelessness to remain in our community through assistance in paying rent on affordable housing units or by providing emergency shelter until permanent affordable housing can be arrange.
- C. **Lincoln Housing Coalition –Regional Housing Support Services-** At the recommendation of the Town's three housing organizations (i.e., Housing Commission, Housing Trust and Lincoln Foundation), the Board of Selectmen recently contracted with a regional housing support organization, the Regional Housing Services Organization (RHSO) to provide technical support and to help ensure regulatory compliance. The job of monitoring, reporting and ensuring compliance with various federal and state housing requirements has become quite complex and is beyond the capabilities and capacities of our local housing organizations and staff. The RHSO provides support to eight of our neighboring towns.
- D. **Codman Farm- Driveway & Parking Lot Improvements-** Improvements consist of an improved entryway, a new parking plan including parking lot resurfacing, and preserving the land from further erosion; all to be done while preserving the rural character of the historic Farm.

- E. **Treatment of Marriage Intentions 1850-1913**-Before marriage licenses were invented, couples went to their town's Town Clerk to have their marriage intentions recorded in a book. This book is the primary source material for people researching those who lived in Lincoln just before the Civil War through almost 50 years after the Civil War.
- F. **Treatment of Register of Voters 1884-1892**-This is the first register of Lincoln voters in the Town Archives and includes women's names who were allowed to vote for school board elections.
- G. **Digitization Setup & USB External Drive**-This is a one-time charge for digitizing set up, and an external drive set up for all of the items being digitized.
- H. **Treatment of Marriage Intentions 1914-1933**- Before marriage licenses were invented, couples went to their town's Town Clerk to have their marriage intentions recorded in a book. This book is the primary source material for people researching those who lived in Lincoln just before World War I through the Great Depression.
- I. **Conservation of Preambulation Records 1834-1920**-At regular intervals Lincoln selectmen walked the boundaries of Lincoln with selectmen of neighboring towns and came to agreement about town's borders. Preambulation is a British tradition that was brought over with the colonists. This book is primary source material for people researching Lincoln history.
- J. **Treatment of Register of Voters 1894-1920**-Women's suffrage, the Nineteenth Amendment, was ratified on August 18, 1920. The Register of Voters 1894-1920 lists voter registrations. One can see the many female names listed in late August 1920 of the register. Women were eligible to vote in the 1920 presidential election (Republican Senator Warren G. Harding of Ohio defeated Democratic Governor James M. Cox of Ohio). Who were these politically active Lincoln women?
- K. **Treatment of Selectmen's Minutes 1876-1897**-This is the first book of selectmen's minutes in the Town Archives and is the primary source material for people researching Lincoln history.
- L. **Conservation Fund Replenishment**- The Conservation Fund provides the Conservation Commission with ready access to funds enabling it to react quickly when properties of conservation interest come on the market. It has been used to help directly with acquisition costs and to help leverage preservation through funding surveys, appraisals, and other due diligence work. The Conservation Fund has been one of several important funding sources that have enabled the Town to conserve important properties, including several in the past few years (e.g. Wang Property -ballfield and conservation land, Adams Land-conservation restriction and trail easement). The Committee is recommending that the Town vote to appropriate and transfer \$89,000 from CPA funds to replenish the Conservation Fund which currently has a balance of \$11,000.

- M. **Lincoln Library Parapet Design**-Water is leaking into the Library at the north and south parapets. A leak investigation was performed, and recommendations made about how to repair the parapets to stop the water leaks. This appropriation will support design documents (plans, specifications, and bid package) for repairing the parapet leaks.
- N. **Pierce House Driveway Paving**-It has been many years since the Pierce House driveway has been paved. Wear and tear over the years has created several holes in the driveway that have been patched, and re-patched. This has caused the surface to become very uneven and has created potentially dangerous walking conditions. Funding would support paving the driveway starting at Weston Road, down to, and including, the circle around the pond and the apron into the parking lot.
- O. **FY21 Debt Service Payments**- Debt payment costs associated with the fourth year of permanent financing for previously voted CPA project pursuant to Article 11 of the March 25, 2017 Town Meeting for the purchase of land and development of an athletic field.
- P. **Administrative Expenses**- These funds will be used primarily to pay the annual membership dues in the Community Preservation Coalition, a statewide organization that represents the interests of CPA communities. Other administrative expenses include costs associated with public information, mailings, and public hearings. Any funds not spent prior to the end of FY21 will be returned to the CPA fund.
- Q. **Housing Reserve**- The CPA requires that a minimum of 10% of annual revenues be spent or set aside for affordable housing.
- R. **Open Space/Land Acquisition Reserve**- The CPA requires that a minimum of 10% of annual revenues be spent or set aside for open space/land conservation.
- S. **Historic Preservation Reserve**- The CPA requires that a minimum of 10% of annual revenues be spent or set aside for historic preservation.
- T. **Recreation Reserve**- The CPA permits, but does not require, the Town to spend or set aside funds for recreational purposes. No funds are reserved for recreational purposes at this time.

ARTICLE 10 Proposed by the School Committee

Voted: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$45,000 by taxation to be used for the repair and maintenance of certain Lincoln School Campus classrooms and buildings, including all costs incidental and related thereto.

ARTICLE 11 Proposed by the Selectmen

Voted: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$89,431 by taxation to be used for the repair and maintenance of certain Town buildings, including all costs incidental and related thereto.

ARTICLE 12 Proposed by the Library Trustees

Voted: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$55,000 by taxation to be used for the repair and maintenance of the Lincoln Library, including all costs incidental and related thereto.

ARTICLE 13 Proposed by the Finance Committee

Voted: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$21,014 by taxation to add funds to the Debt Stabilization Fund, so called, previously established pursuant to the March 26, 2011 Town Meeting, Article 19, in accordance with Massachusetts General Laws, Chapter 40, Section 5B, for the purpose of funding future capital expenditures and debt service payments; and to transfer to the Debt Stabilization Fund the sum of money appropriated under Article 6 for the Lincoln-Sudbury Regional High School that exceeds the final Lincoln assessment for FY 2021 that is voted, no later than July 31st, by the Lincoln-Sudbury Regional High School Committee for FY 2021 in accordance with law.

ARTICLE 14 Proposed by the Finance Committee

Voted: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$350,000 by taxation, to add funds to the Group Insurance Liability Fund established by Chapter 474 of the Acts of 2008, which Fund will help offset the Town's so-called "other post-employment benefits" liability established by the Statements 74 and 75 of the Governmental Accounting Standards Board.

ARTICLE 15 Proposed by the Finance Committee

Voted: (Unanimously, on the Consent Calendar)

That the Town raise and appropriate the sum of \$46,633 by taxation, to add funds representing Lincoln's proportionate share of the contribution recommended by the Lincoln-Sudbury Regional High School Committee, to the Lincoln-Sudbury Regional School District Retirees Health Insurance Trust Fund, established by the acceptance of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 68, Section 57 of the Acts of 2011, for Lincoln- Sudbury Regional High School, which Fund will help offset the High School's so-called "other post-employment benefits" liability established by Statements 74 and 75 of the Governmental Accounting Standards Board.

ARTICLE 16 Proposed by the Selectmen

Voted: (Unanimously, on the Consent Calendar)

That the Town accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90 or other state roadway reimbursement programs and to authorize the Board of Selectmen to enter into a contract with the Massachusetts Department of Transportation Highway Division and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts.

ARTICLE 17 Proposed by the School Committee

Voted: (Unanimously, on the Consent Calendar)

That the Town appropriate and transfer from Free Cash the sum of \$25,000, said sum being equal to the state reimbursement amounts for Special Education Medicaid expenses, to supplement the FY21 Lincoln School operating budget.

ARTICLE 18 Proposed by the Selectmen

Voted: (Unanimously, on the Consent Calendar)

That the Town appropriate \$25,000 from the PEG Access and Cable Related Fund, previously established at the March 19, 2016 Town Meeting, Article 32, to support cable related purposes consistent with the franchise agreement between cable operators and the Town of Lincoln, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license.

ARTICLE 19 Proposed by the Cemetery Commission

Voted: (Unanimously, on the Consent Calendar)

That the Town appropriate and transfer \$5,000 from Cemetery Perpetual Care Account for Cemetery improvements, including tree pruning, including all costs incidental and related thereto.

ARTICLE 20 Proposed by the Selectmen

Voted: (Unanimously, on the Consent Calendar)

That the Town establish the spending limit for the Recycling Revolving Fund at \$30,000 and re-establish the current spending limit for all other Revolving Funds with such expenditures to be applicable from fiscal year to fiscal year in accordance with Article XVIII, Section 2 of the General By-law,

unless such limits are amended by Town Meeting prior to July 1 in any fiscal year, as noted in the table below; and further that the Town amend Article XXVIII, Section 2 of the General By-laws by deleting the word “annually” as follows:

Section 2. Expenditures Limitation

Expenditures from each revolving fund set forth herein shall be subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with MGL c. 44, § 53E½.

Revolving Funds spending limits:

REVOLVING FUND	SPENDING LIMIT
Student Transportation	\$80,000
Preschool Program	\$135,000
Fire Alarm	\$25,000
Affordable Housing	\$100,000
Firearms Licenses	\$8,500
Ambulance	\$100,000
Parks & Recreation	\$30,000
Transfer Station/Recycling	\$30,000
Codman Farmhouse	\$25,000

Article 21 Proposed by the Finance Committee
Voted: (Unanimous)

That the Town transfer from free cash the sum of \$3,873,731 to reduce the total amount to be raised by taxation pursuant to the votes previously taken under Article 6 of this Warrant, or any other article of this Warrant authorizing the appropriation of funds.

ARTICLE 22 Proposed by the Water Department
Voted: (Majority)

That the Town appropriate the following amounts (items A - C) as stated in the table below for the following purposes, including, in each instance, all costs incidental and related thereto:

	Category	Description	Amount
A	Chemical handling and ventilation system replacements at Treatment Plant	Bids received are higher than amounts appropriated by Town Meeting in March of 2019 and STM in November 2019. Additional funds needed to award the bid.	\$125,000
B	WTP Residuals Handling and Neutralization System Upgrades	Required to comply with the EPA's NPDES discharge permit (National Pollutant Discharge Elimination System). Engineering Design and permitting.	\$100,000
C	Programmable Logic Controllers (PLC's)	Controlling units for the Water Treatment Plant automated process. Includes stocking limited spares for obsolete units and updating the programming to address high priority operational issues.	\$45,000
		Total from Borrowing	\$270,000

and to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$270,000 under the provisions of G.L. c.44 or any other enabling authority and to issue bonds or notes of the Town therefor; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Board of Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as amended, it being the intent of the Town, however, in either such case that the entire principal of and interest on such bonds or notes shall be paid from water rates and/or surplus; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as amended and in connection therewith to enter into a financing agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen, Board of Water Commissioners or other appropriate local body or officials is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the projects; and that any premium received upon the sale of any bonds or notes approved by this vote, and any prior vote authorizing debt, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The meeting was dissolved at 11:05.

Respectfully submitted,

*Valerie Fox
Town Clerk*

Annual Town Election
June 15th, 2020

In accordance with Article One of the Warrant for the Annual Town Meeting, the polls were declared open at 12:00 p.m. by Town Clerk, Valerie Fox, assisted by Deputy Town Clerk, Jared LaLiberté and Assistant Town Clerk, Elena Christenfeld. Deputy Wardens, Jaquelyn Lenth and Eric A. Harris, assisted Ms. Fox throughout the day. The polls were declared closed at 4:00 p.m. and the results were as follows:

ANNUAL TOWN ELECTION			
June 15, 2020			
OFFICIAL RESULTS			
Ballots cast:	528	289	817
Registered Voters:			4757
Turnout:			17.17%
Offices and Candidates	Prec. 1	Prec. 2	Total
Board of Selectmen 1 for 3 yrs			
Jonathan M. Dwyer	444	214	658
WRITE-IN	3	1	4
BLANK	81	74	155
Board of Assessors 1 for 3 yrs			
Ellen B. Meadors	407	203	610
WRITE-IN	1	0	1
BLANK	120	86	206
Board of Health 1 for 3 yrs			
Frederick L. Mansfield	413	201	614
WRITE-IN	1	0	1
BLANK	114	88	202
Cemetery Comm. 1 for 3 yrs			
Manley B. Boyce II	409	206	615

WRITE-IN	5	1	6
BLANK	114	82	196
Comm of Trust Funds 1 for 3 yrs			
Derek Paul Fitzgerald	388	194	582
WRITE-IN	4	1	5
BLANK	136	94	230
Housing Comm. 1 for 3 yrs			
Victoria Benalfew (Write-In)	5	0	5
ALL OTHER WRITE-INS	29	12	41
BLANK	494	277	771
LSRHS 2 for 3 yrs			
Candace Marie Miller	347	151	498
Harold H. Engstrom	381	191	572
WRITE-IN	1	0	1
BLANK	327	236	563
Moderator 1 for 3 yrs			
Sarah Cannon Holden	416	220	636
WRITE-IN	7	1	8
BLANK	105	68	173
Parks & Rec Comm. 1 for 3 yrs			
Robert A. Stringer III	396	186	582
WRITE-IN	1	0	1
BLANK	131	103	234
Planning Board 2 for 3 yrs			
Lynn Eleanor Delisi	332	148	480
Richard L. Rundell	291	125	416
Robert H. Domnitz	276	191	467
WRITE-IN	2	1	3
BLANK	155	113	268
School Committee 2 for 3 yrs			
Adam Hogue	370	184	554
Tara Lynn Mitchell	397	188	585
WRITE-IN	4	2	6

BLANK	285	204	489
Trustees of Bemis 1 for 3 yrs			
Heather Ring (WRITE-IN)	66	32	98
ALL OTHER WRITE-INS	19	5	24
BLANK	443	252	695
Water Commissioner 1 for 3 yrs			
Michelle Lavise Barnes	393	198	591
WRITE-IN	3	0	3
BLANK	132	91	223
Water Commissioner 1 for 2 yrs			
Ruth Ann Hendrickson	388	192	580
WRITE-IN	5	1	6
BLANK	135	96	231
Water Commissioner 1 for 1 yrs			
James M. Hutchinson	411	198	609
WRITE-IN	1	0	1
BLANK	116	91	207
			0
TOTAL VOTES CAST	528	289	817

**State Primary
September 1st, 2020**

In accordance with the Warrant duly posted, the polls were declared open at 7:00 a.m. by Town Clerk, Valerie Fox, assisted by Deputy Town Clerk, Jared LaLiberté, and Assistant Town Clerk, Elena Christenfeld. Deputy Wardens: Jackie Length, Jay Flanagan, Eric Harris, Nancy Henderson, Gill Gregory and Alaric Naiman along with many committed volunteers, assisted Ms. Fox throughout the day. The polls were declared closed at 8:00 p.m. and the results were as follows:

State Primary 1-Sep-20 Lincoln, Massachusetts			
Ballot Type	# Cast		
Democrat	2446		
Republican	180		
Libertarian	1		
Green-Rainbow	0		
Total Ballots Cast	2627		
Registered Voters	4841		
Turn Out	54.27 %		
STATE PRIMARY 1-Sep-20 DEMOCRATIC OFFICIAL			
Offices & Candidates	Prec. 1	Prec. 2	Total
SEN. IN CONGRESS			
EDWARD J. MARKEY	1220	624	1844
JOSEPH P. KENNEDY III	365	231	596
ALL OTHERS	1	1	2
BLANK	1	3	4
REP. IN CONGRESS			
KATHERINE M. CLARK	1377	727	2104

ALL OTHERS	2	2	4
BLANK	208	130	338
COUNCILLOR			
MARILYN M. PETITTO DEVANEY	1166	625	1791
ALL OTHERS	5	4	9
BLANK	416	230	646
SENATOR IN GENERAL COURT			
MICHAEL J. BARRETT	1306	688	1994
ALL OTHERS	2	3	5
BLANK	279	168	447
REPRESENTATIVE IN GENERAL COURT			
THOMAS M. STANLEY	1262	675	1937
ALL OTHERS	1	1	2
BLANK	324	183	507
REGISTER OF PROBATE			
TARA E. DeCRISTOFARO	1191	640	1831
ALL OTHERS	6	2	8
BLANK	390	217	607
STATE PRIMARY 1-Sep-20 REPUBLICAN OFFICAL			
Offices & Candidates	Prec. 1	Prec. 2	Total
SEN. IN CONGRESS			
SHIVA AYYADURAI	52	32	84
KEVIN J. O'CONNOR	59	34	93
ALL OTHERS	0	1	1
BLANK	1	1	2

REP. IN CONGRESS			
CAROLINE COLARUSSO	92	56	148
ALL OTHERS	0	1	1
BLANK	20	11	31
COUNCILLOR			
ALL OTHERS	1	2	3
BLANK	111	66	177
SENATOR IN GENERAL COURT			
ALL OTHERS	3	1	4
BLANK	109	67	176
REPRESENTATIVE IN GENERAL COURT			
ALL OTHERS	1	1	2
BLANK	111	67	178
REGISTER OF PROBATE			
ALL OTHERS	2	1	3
BLANK	110	67	177
STATE PRIMARY 1-Sep-20 LIBERTARIAN OFFICIAL			
Offices & Candidates	Prec. 1	Prec. 2	Total
SEN. IN CONGRESS			
ALL OTHERS	0	0	0
BLANK	1	0	1
REP. IN CONGRESS			
ALL OTHERS	0	0	0

BLANK	1	0	1
COUNCILLOR			
ALL OTHERS	0	0	0
BLANK	1	0	1
SENATOR IN GENERAL COURT			
ALL OTHERS	0	0	0
BLANK	1	0	1
REPRESENTATIVE IN GENERAL COURT			
ALL OTHERS	0	0	0
BLANK	1	0	1
REGISTER OF PROBATE			
ALL OTHERS	0	0	0
BLANK	1	0	1
STATE PRIMARY 1-Sep-20 GREEN RAINBOW OFFICIAL			
Offices & Candidates	Prec. 1	Prec. 2	Total
SEN. IN CONGRESS			
ALL OTHERS	0	0	0
BLANK	0	0	0
REP. IN CONGRESS			
ALL OTHERS	0	0	0
BLANK	0	0	0
COUNCILLOR			

ALL OTHERS	0	0	0
BLANK	0	0	0
SENATOR IN GENERAL COURT			
ALL OTHERS	0	0	0
BLANK	0	0	0
REPRESENTATIVE IN GENERAL COURT			
ALL OTHERS	0	0	0
BLANK	0	0	0
REGISTER OF PROBATE			
ALL OTHERS	0	0	0
BLANK	0	0	0

**State Election
November 3rd, 2020**

In accordance with the Warrant duly posted, the polls were declared open at 7:00 a.m. by Town Clerk, Valerie Fox, assisted by Deputy Town Clerk, Jared LaLiberté, and Assistant Town Clerk, Elena Christenfeld. Deputy Wardens: Eric Harris, Nancy Henderson, Gus Browne, Jackie Length, Sarah Chester, Terry Perlmutter, Kellie Payne and Sarah Bishop, along with many dedicated volunteers, assisted Ms. Fox throughout the day. The polls were declared closed at 8:00 p.m. and the results were as follows:

STATE ELECTION 3-Nov-20 OFFICIAL			
	Prec. 1	Prec. 2	Total
Total Registered Voters	2876	2130	5006
Voter Turnout	2576	1724	4300
Percent Turnout	90%	81%	86%
Offices & Candidates			
ELECTORS OF PRESIDENT AND VICE PRESIDENT			
BIDEN and HARRIS	2139	1354	3493
HAWKINS and WALKER	15	6	21
JORGENSEN and COHEN	32	19	51
TRUMP and PENCE	354	329	683
ALL OTHERS	19	4	23
BLANK	17	12	29
SEN. IN CONGRESS			
EDWARD J. MARKEY	2094	1319	3413
KEVIN J. O'CONNOR	435	369	804
*SHIVA AYYADURAI (Write-In)	5	0	5
ALL OTHERS	1	4	5
BLANK	41	32	73

REP. IN CONGRESS			
KATHERINE M. CLARK	2075	1296	3371
CAROLINE COLARUSSO	431	373	804
ALL OTHERS	2	2	4
BLANK	68	53	121
COUNCILLOR			
MARILYN M. PETITTO DEVANEY	1944	1252	3196
ALL OTHERS	13	15	28
BLANK	619	457	1076
SENATOR IN GENERAL COURT			
MICHAEL J. BARRETT	2042	1301	3343
ALL OTHERS	10	15	25
BLANK	524	408	932
REP IN GENERAL COURT			
THOMAS M. STANLEY	1822	1178	3000
GEORGE A. DARCY, III	423	307	730
ALL OTHERS	5	2	7
BLANK	326	237	563
REGISTER OF PROBATE			
TARA E. DeCRISTOFARO	1656	1114	2770
ALL OTHERS	11	9	20
BLANK	909	601	1510
RIGHT TO REPAIR			
YES	1970	1304	3274
NO	488	351	839
BLANK	118	69	187

RANKED-CHOICE VOTING			
YES	1622	1046	2668
NO	829	602	1431
BLANK	125	76	201

Town of Lincoln, Massachusetts

Combined Balance Sheet - All Fund Types and Account Groups

Colleen Wilkins, Finance Director/Town Accountant

June 30, 2020

	Governmental Fund Types			Proprietary		Fiduciary	General		Totals (Memo Only)
	General	Special	Capital	Enterprise	Fund Type	Trust & Agency	General Long Term Debt Group	General Fixed Asset Account Group	
		Revenue	Projects						
<u>Assets</u>									
Cash/Investments	16,060,966	11,087,250	74,536,444	922,551		13,072,534			115,679,746
Petty Cash	900	945							1,845
Receivables:									-
Property Taxes	946,939	17,706							964,645
Allowance for Abatements and Exemptions	(360,162)								(360,162)
Excises	221,001								221,001
Tax Liens	74,862	1,006		640					76,508
Tax Possession	31,150								31,150
Departmental Receivables	18,458	210,033		2,603					231,094
Subdivision Bond -40 Deerhaven	25,000								25,000
User Charges, Net of Allowance for Uncollectible				66,640					66,640
Due from Other Governments	-	4,217,886							-
Fixed Assets, Net of Depreciation			-	12,804,896				95,350,608	4,217,886 108,155,504
Land				-					-
Accum Depr Plant				(5,629,701)					(5,629,701)
Machinery & Equip				-					-
Accum Depr Machinery & Equip								(29,930,442)	(29,930,442)
Amount to be Provided for Payment of Bonds							80,530,000		80,530,000
Total Assets	17,019,113	15,534,826	74,536,444	8,167,629		13,072,534	80,530,000	65,420,166	274,280,712

Liabilities and Fund Equity									
Liabilities:									
Warrants Payable	328,829	189,937	1,404,729	21,967	6,509				1,951,971
Accrued Payroll	698,784	683,028		11,904	630				1,394,346
Withholding Payable	412,100								412,100
Unclaimed Items	20,910	73							20,983
Due to Other Governments									-
Bonds Payable	82			775,000		80,530,000			82
BANS			1,010,000						81,305,000
Guarantee Deposits	25,000								1,010,000
Other Liabilities (IBNR, Agency Accts)									25,000
Deferred Revenue:					177,644				177,644
Def Rev Intergovernmental		4,217,886							66,640
Property Taxes	(140,359)	17,706							4,217,886
Property Taxes Paid in Advance	17,561	25,627							(122,652)
Property Tax Accruals									43,188
Excises	221,002								-
Tax Possessions	31,150								221,002
Tax Liens	74,862	1,006		640					31,150
Debt Receivables	18,458	210,033		2,603					76,508
Debt taxes	238,165								231,094
									238,165
									-
Total Liabilities	1,946,543	5,345,296	2,414,729	878,754	184,783	80,530,000	-		91,300,105
Fund Equity:									
Invested in Capital Assets, Net				6,400,195			65,420,166		71,820,360
Retained Earnings:									-
Reserved for Encumbrances				36,501					36,501
Unreserved Retained Earnings				749,480					749,480
Fund Balances:									-
Reserved for Endowments									
Reserved for Encumbrances	2,021,435	1,221,224		52,698	1,176,794				1,176,794
Reserved for Expenditure	4,727,676	579,122	18,276,554	50,000	788				3,296,145
Reserved for Snow & Ice									23,633,352
Reserved for CPA purposes		202,199							-
Reserved for Debt Service	-								202,199
Unreserved Fund Balance:	8,323,458								-
Designated			(w/1,000)						8,323,458
Undesignated		8,186,987	54,306,847		11,710,169				74,204,003
Total Fund Equity	15,072,569	10,189,531	72,121,715	7,288,875	12,887,751	-	65,420,166		182,980,607
Total Liabilities and Fund Equity	17,019,113	15,534,826	74,536,444	8,167,629	13,072,534	80,530,000	65,420,166		274,280,712

COLLECTOR'S REPORT

Krystal Elder, Collector

Cash Balances as of June 30, 2020

Description	Balance 6/30/2019	Commitments / New Charges	Abatements / Credits	Payments Received	Balance 6/30/2020
REAL ESTATE TAXES					
Tax Title Accounts	86,085.03			11,223.53	74,861.50
Taxes in Deferral	314,266.86	58,337.15		134,439.34	238,164.67
2013 Real Estate	39.84				39.84
2014 Real Estate	(0.01)				(0.01)
2015 Real Estate	-				-
2016 Real Estate	70.09				70.09
2017 Real Estate	(1.55)				(1.55)
2018 Real Estate	19.81			11.63	8.18
2019 Real Estate	234,112.42			180,074.54	54,037.88
2020 Real Estate	-	33,135,896.25	131,254.66	32,357,476.93	647,164.66
Real Estate Possession	31,150.00				31,150.00
TOTAL REAL ESTATE	\$ 665,742.49	\$ 33,194,233.40	\$ 131,254.66	\$ 32,683,225.97	\$ 1,045,495.26
PERSONAL PROPERTY TAXES					
2008 Personal Property	179.75				179.75
2009 Personal Property	23.81				23.81
2011 Personal Property	3.64				3.64
2012 Personal Property	606.40				606.40
2013 Personal Property	658.39				658.39
2014 Personal Property	-				-
2015 Personal Property	(1.97)				(1.97)
2016 Personal Property	543.30				543.30
2017 Personal Property	1,159.17				1,159.17
2018 Personal Property	1,153.20				1,153.20
2019 Personal Property	6,266.04				1,484.08
2020 Personal Property	-	719,866.21	353.05	4,735.68	1,644.99
TOTAL PERSONAL PROPERTY	\$ 10,591.73	\$ 719,866.21	\$ 399.33	\$ 722,603.85	\$ 7,454.76
MOTOR VEHICLE AND TRAILER EXCISE					
2008 Excise	3,891.57				3,891.57
2009 Excise	4,003.56				4,003.56
2010 Excise	4,157.71				4,157.71
2011 Excise	4,431.27				4,431.27
2012 Excise	6,053.45				6,053.45
2013 Excise	5,168.31				5,168.31
2014 Excise	5,801.98			73.75	5,728.23
2015 Excise	4,071.59				4,071.59
2016 Excise	7,851.52		69.69	848.13	6,933.70
2017 Excise	9,722.59		910.54	1,833.55	6,978.50
2018 Excise	25,046.85		2,139.02	8,443.69	14,464.14
2019 Excise	64,552.60	174,940.71	18,256.89	195,503.39	25,733.03
2020 Excise	-	996,008.79	24,322.99	842,299.92	129,385.88
TOTAL EXCISE	\$ 144,753.00	\$ 1,170,949.50	\$ 45,699.13	\$ 1,049,002.43	\$ 221,000.94
WATER USAGE CHARGES					
Total Water Commitments	43,331.98	1,493,288.52	46,123.07	1,423,857.76	66,639.67
Water Liens Added to Tax	1,098.16	13,972.86	95.00	14,664.00	312.02
Water Liens Added to Tax Title	8,526.85			8,198.58	328.27
TOTAL WATER	\$ 52,956.99	\$ 1,507,261.38	\$ 46,218.07	\$ 1,446,720.34	\$ 67,279.96
COMMUNITY PRESERVATION ACT					
2013 CPA	-				-
2014 CPA	-				-
2015 CPA	-				-
2016 CPA	-				-
2017 CPA	(0.64)				(0.64)
2018 CPA	(0.44)				(0.44)
2019 CPA	5,807.80			4,384.18	1,423.62
2020 CPA	-	900,246.76	2,844.48	881,118.54	16,283.74
Tax Title CPA	1,747.78			741.90	1,005.88
TOTAL CPA	\$ 7,554.50	\$ 900,246.76	\$ 2,844.48	\$ 886,244.62	\$ 18,712.16
GRAND TOTALS:	\$ 881,598.71	\$ 37,492,557.25	\$ 226,415.67	\$ 36,787,797.21	\$ 1,359,943.08
MISC. OTHER COLLECTIONS				Receipts	
Interest on R.E. Taxes				\$ 36,927.45	
Interest on P.P. Taxes				344.83	
Interest on Mot. Veh. Excise				5,884.03	
Interest on CPA Surcharge				944.52	
Late Charge on Water				900.00	
Interest on Water				7,049.22	
Demand & Warrant Fees				6,570.00	
License Marking Fees				1,440.00	
Municipal Lien Cert. Fees				4,475.00	
TOTAL				\$ 64,535.05	

FINANCE		
TREASURER'S REPORT		
KRYSTAL ELDER, TOWN TREASURER		
CASH BALANCES AS OF JUNE 30, 2020		
General Town Funds		Cash on Deposit
<u>Citizen's Bank</u>		
Depository Account		5,272,092.33
Vendor Account		(965.55)
Payroll Account		728.23
Hanscom Account		801,406.77
Justice Drug Fund		157.78
State Drug Fund		645.56
Recreation Revolving Account		85,278.82
Student Activity Agency Funds		65,205.80
Escrow Account		82,760.78
Cultural Council		10,342.76
<u>Eastern Bank</u>		
Depository Account		1,031,181.60
Vendor Account		911.20
Payroll Account		0.00
<u>Century Bank</u>		
Money Market		1,085,405.22
Conservation		11,464.26
<u>Harbor One</u>		
Depository Account		549,894.20
CPA		199,978.98
Water		1,022,244.11
<u>UniBank</u>		
Remote Capture		1,325,855.08
Online Collections		2,372,248.84
ACH Transfers		1,184,397.88
School Unipay		26,806.46
Town Offices		8,544.60
<u>Rockland Trust</u>		
Depository Account		297,398.94
School Lunch Revolving Fund		76,000.26
Police Narcotics Fund		1,304.12
Minuteman		1,441.05
Minuteman Monitor		4,317.03
<u>Commonwealth Financial</u>		
Library Funds		769.82
<u>State Retiree Benefits Trust Fund</u>		
OPEB		10,500,396.99
<u>Needham Bank</u>		
Stabilization		5,791,186.77
<u>Mass. Municipal Depository Trust</u> (pooled investment)		
General Town Account		4,006,172.30
Community Preservation Act Fund		1,892,164.00
Affordable Housing		567,450.18
School Project		13,189,337.18
<u>Peoples United Bank</u>		
Depository Account		24,213.79
Hanscom Account		4,369,324.66
<u>Enterprise</u>		
School Project Depository Account		10.86
School Project ICS Account		5,945,640.76
<u>Webster Bank</u>		
Depository Account		538,363.51
<u>Petty Cash</u> (located in various offices)		1,845.00
General Town Funds - Total		\$62,343,922.93

Trust Funds			
<u>Commonwealth Financial Network</u>			
Various Investments			
	Cash/Cash Equivalents	19,314.10	
	Equities	1,184,851.07	
	Fixed Income	579,309.17	
Trust Funds - Totals		\$1,783,474.34	
<u>School Project</u>			
<u>Commonwealth Financial Network</u>			
Various Investments			
	Accrued Interest	59,374.08	
	Money Markets	28,554,073.59	
	CD's	12,906,100.40	
	US Treasury/ Agency Sec.	10,035,450.00	
School Project - Totals		\$51,554,998.07	
TOTAL CASH BALANCE (06/30/18)		\$115,682,395.34	
(General Town Funds Total + Trust Funds Total)			
STATEMENT OF OUTSTANDING DEBT			
AS OF JUNE 30, 2020			
General Obligation Bond (2.0497%)- For Land Acquisition			
Dated May 10, 2011 under GL Ch 44 Section 7(3) and a vote			
of the Town passed on March 27, 2010 (Article 11) and March 29, 2010 (Question 1)			
OUTSTANDING PRINCIPAL		\$75,000.00	
REMAINING REPAYMENT SCHEDULE			
DUE DATE		PRINCIPAL DUE	INTEREST DUE
	11/1/2020		1,218.75
	5/1/2021	75,000.00	1,218.75
TOTAL		75,000.00	2,437.50
General Obligation Bond (3.886%)- For Town Hall Remodeling			
Dated May 10, 2011 under GL Ch 44 Section 7(3A) and a vote			
of the Town passed on March 26, 2011 (Article 9) and March 28, 2011 (Question 1)			
OUTSTANDING PRINCIPAL		\$4,345,000.00	
REMAINING REPAYMENT SCHEDULE			
DUE DATE		PRINCIPAL DUE	INTEREST DUE
	11/1/2020		84,725.00
	5/1/2021	210,000.00	84,725.00
	11/1/2021		81,312.50
✓	5/1/2022	210,000.00	81,312.50
	11/1/2022		78,162.50
✓	5/1/2023	210,000.00	78,162.50
	11/1/2023		75,012.50
✓	5/1/2024	210,000.00	75,012.50
	11/1/2024		71,600.00
✓	5/1/2025	210,000.00	71,600.00
	11/1/2025		67,925.00
✓	5/1/2026	210,000.00	67,925.00
	11/1/2026		64,250.00
✓	5/1/2027	210,000.00	64,250.00
	11/1/2027		60,312.50
✓	5/1/2028	210,000.00	60,312.50
	11/1/2028		56,375.00
✓	5/1/2029	205,000.00	56,375.00
	11/1/2029		52,275.00
✓	5/1/2030	205,000.00	52,275.00
	11/1/2030		48,175.00
✓	5/1/2031	205,000.00	48,175.00
	11/1/2031		44,075.00
✓	5/1/2032	205,000.00	44,075.00
	11/1/2032		39,975.00
✓	5/1/2033	205,000.00	39,975.00
	11/1/2033		35,618.75
	5/1/2034	205,000.00	35,618.75
General Obligation Bond (3.886%)- For Town Hall Remodeling			
Dated May 10, 2011 under GL Ch 44 Section 7(3A) and a vote			
of the Town passed on March 26, 2011 (Article 9) and March 28, 2011 (Question 1)			

REMAINING REPAYMENT SCHEDULE (continued)				
	DUE DATE		PRINCIPAL DUE	INTEREST DUE
	11/1/2034			31,262.50
	5/1/2035		205,000.00	31,262.50
	11/1/2035			26,906.25
	5/1/2036		205,000.00	26,906.25
	11/1/2036			22,421.88
	5/1/2037		205,000.00	22,421.88
	11/1/2037			17,937.50
	5/1/2038		205,000.00	17,937.50
	11/1/2038			13,453.13
	5/1/2039		205,000.00	13,453.13
	11/1/2039			8,968.75
	5/1/2040		205,000.00	8,968.75
	11/1/2040			4,484.38
	5/1/2041		205,000.00	4,484.38
TOTAL			4,345,000.00	1,970,456.28
General Obligation Bond (3.935%)- Land Acquisition				
Dated June 15, 2017 under GL Ch 44, Section 7(1) or 44B and a vote				
of the Town passed on March 25, 2017 (Article 11)				
OUTSTANDING PRINCIPAL			\$945,000.00	
REMAINING REPAYMENT SCHEDULE				
	DUE DATE		PRINCIPAL DUE	INTEREST DUE
	12/1/2020			19,775.00
	6/1/2021		80,000.00	19,775.00
	12/1/2021			17,775.00
	6/1/2022		80,000.00	17,775.00
	12/1/2022			15,775.00
	6/1/2023		80,000.00	15,775.00
	12/1/2023			13,775.00
	6/1/2024		80,000.00	13,775.00
	12/1/2024			11,775.00
	6/1/2025		80,000.00	11,775.00
	12/1/2025			9,775.00
	6/1/2026		80,000.00	9,775.00
	12/1/2026			7,775.00
	6/1/2027		80,000.00	7,775.00
	12/1/2027			5,775.00
	6/1/2028		80,000.00	5,775.00
	12/1/2028			4,575.00
	6/1/2029		80,000.00	4,575.00
	12/1/2029			3,375.00
	6/1/2030		75,000.00	3,375.00
	12/1/2030			2,250.00
	6/1/2031		75,000.00	2,250.00
	12/1/2031			1,125.00
	6/1/2032		75,000.00	1,125.00
TOTAL			945,000.00	227,050.00
General Obligation Bond (3.3799%)- School Lincoln				
Dated March 7, 2019 under GL Ch 44, Section 7(1) and a vote				
of the Town passed on December 1, 2018				

			OUTSTANDING PRINCIPAL	\$75,165,000.00	
			REMAINING REPAYMENT SCHEDULE		
			DUE DATE	PRINCIPAL DUE	INTEREST DUE
			9/1/2020		1,463,225.00
			3/1/2021	1,365,000.00	1,463,225.00
			9/1/2021		1,429,100.00
			3/1/2022	1,435,000.00	1,429,100.00
			9/1/2022		1,393,225.00
			3/1/2023	1,505,000.00	1,393,225.00
			9/1/2023		1,355,600.00
			3/1/2024	1,580,000.00	1,355,600.00
			9/1/2024		1,316,100.00
			3/1/2025	1,660,000.00	1,316,100.00
			9/1/2025		1,274,600.00
			3/1/2026	1,745,000.00	1,274,600.00
			9/1/2026		1,230,975.00
			3/1/2027	1,830,000.00	1,230,975.00
			9/1/2027		1,185,225.00
			3/1/2028	1,920,000.00	1,185,225.00
			9/1/2028		1,137,225.00
			3/1/2029	2,015,000.00	1,137,225.00
			9/1/2029		1,086,850.00
			3/1/2030	2,120,000.00	1,086,850.00
			9/1/2030		1,044,450.00
			3/1/2031	2,205,000.00	1,044,450.00
			9/1/2031		1,000,350.00
			3/1/2032	2,290,000.00	1,000,350.00
			9/1/2032		954,550.00
			3/1/2033	2,385,000.00	954,550.00
			9/1/2033		906,850.00
			3/1/2034	2,480,000.00	906,850.00
			9/1/2034		869,650.00
			3/1/2035	2,555,000.00	869,650.00
			9/1/2035		831,325.00
			3/1/2036	2,630,000.00	831,325.00
			9/1/2036		790,231.25
			3/1/2037	2,710,000.00	790,231.25
			9/1/2037		747,887.50
			3/1/2038	2,795,000.00	747,887.50
			9/1/2038		702,468.75
			3/1/2039	2,885,000.00	702,468.75
			9/1/2039		655,587.50
			3/1/2040	2,980,000.00	655,587.50
			9/1/2040		607,162.50
			3/1/2041	3,080,000.00	607,162.50
			9/1/2041		555,187.50
			3/1/2042	3,180,000.00	555,187.50
			9/1/2042		499,537.50
			3/1/2043	3,295,000.00	499,537.50
			9/1/2043		441,875.00
			3/1/2044	3,410,000.00	441,875.00
			9/1/2044		382,200.00
			3/1/2045	3,530,000.00	382,200.00
			9/1/2045		311,600.00
			3/1/2046	3,670,000.00	311,600.00
			9/1/2046		238,200.00
			3/1/2047	3,815,000.00	238,200.00
			9/1/2047		161,900.00
			3/1/2048	3,970,000.00	161,900.00
			9/1/2048		82,500.00
			3/1/2049	4,125,000.00	82,500.00
			TOTAL	75,165,000.00	49,311,275.00

COMMISSION OF TRUST FUNDS

Krystal Elder, Treasurer
Paul Fitzgerald
Doug Harding
Donald Collins, Chair

The COVID-19 virus that sparked a global pandemic has impacted almost every aspect of our lives and has had truly horrific consequences for the world's health. Our hearts go out to the people and families whose lives have been upended by this terrible tragedy.

The performance of the financial markets closely tracked the course of the Covid-19 outbreak and experienced heightened volatility in 2020. Equity markets were in a steady uptrend to start the year but sold off sharply in the Spring when it became apparent that the virus had spread beyond China's borders and threatened to become a full-fledged pandemic. The S&P 500 plummeted nearly 40% in a little over a month, with double digit gyrations becoming a regular occurrence. But then the markets stabilized and began to recover. By mid-summer the S&P 500 had recouped most of its losses.

Fixed income markets also experienced pandemic induce volatility with low rated credits, bearing the greatest risk of default, falling precipitously. The actions taken by the US Government and the Federal Reserve to increase liquidity and lower interest rates to near zero brought support to the bond markets which generally reported positive returns for the fiscal year.

The management of the Town's portfolio is governed by an investment policy statement that is maintained by the Commissioners of Trust Funds Committee. It is based on the principles of diversification and consistency with a long-term time horizon. It has served the Town reasonably well through what has been an unprecedented time. The portfolio weathered the Covid storm to achieve a modest positive return for the fiscal year ending 6/30/20.

It is with cautious optimism that we look forward to the taming of the virus in the near future. And we are relieved to see that the Town's investments have recovered to set new all-time highs. However, if we have learned anything from the experiences of the past year it is that unexpected developments do arise. And that it is important to exercise prudence in the conduct of investment policy.

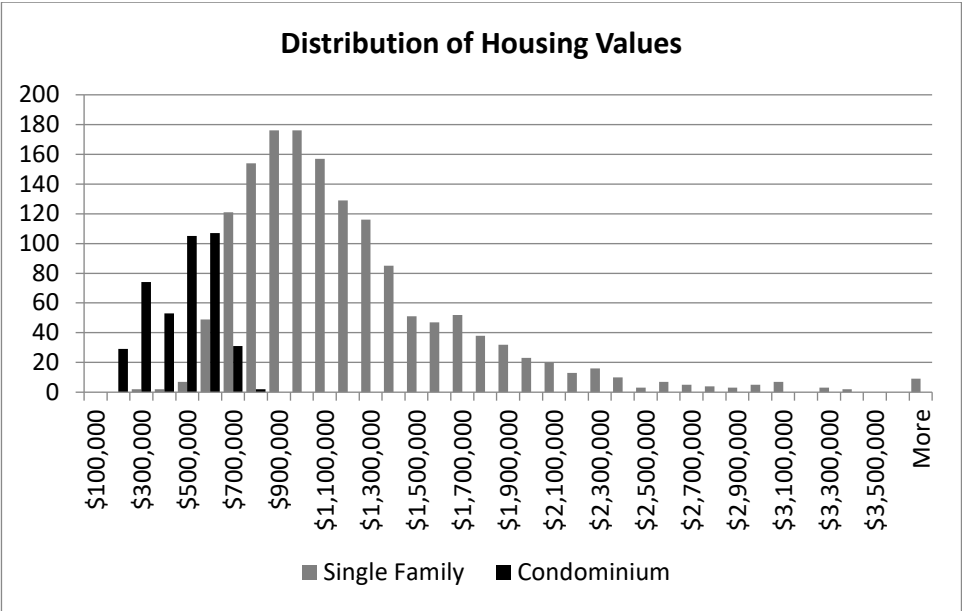
FY 2020 TRUST FUND COMMISSIONERS' REPORT						
		6/30/2019			6/30/2020	
		BALANCE	REVENUE	EXPENSES	BALANCE	PRINCIPAL*
Library Funds						
Katherine S. Bolt Fund		4.50	0.11		4.61	-
John W. & Eleanor Tarbell Carman Fund		72,158.70	2,061.13	(1,130.45)	\$ 73,089.38	30,652.50
Codman Fund		2,238.33	67.44		\$ 2,305.77	1,000.00
Virginia S. Dillman Fund		12,093.20	364.22		\$ 12,457.42	5,000.00
Mary Jane & Murray P. Farnsworth Fund		2,019.59	60.84		\$ 2,080.43	1,000.00
Alice D. Hart & Olive B. Floyd Fund		2,185.35	65.82		\$ 2,251.17	1,000.00
Gleason Fund		33,537.20	947.19	(764.00)	\$ 33,720.39	30,000.00
Herschbach Fund		13,120.59	395.16		\$ 13,515.75	5,025.00
Lucretia J. Hoover Fund		5,232.53	157.60		\$ 5,390.13	2,206.26
Lincoln Library Fund		2,128.52	117.93		\$ 2,246.45	1,030.00
Dorothy Moore Fund		14,533.71	437.76		\$ 14,971.47	5,000.00
John H. Pierce Fund		1,707.99	51.44		\$ 1,759.43	1,000.00
George Russell Fund		2,443.34	73.58		\$ 2,516.92	1,000.00
Edith Winter Sperber Fund		0.01	-		\$ 0.01	-
Abbie J. Stearns Fund		4,445.99	133.90		\$ 4,579.89	1,500.00
Joseph & Henri-Ann Sussman Fund		25,253.41	347.93	(5,416.79)	\$ 20,184.55	13,846.42
George G. Tarbell Fund		11,531.55	347.32		\$ 11,878.87	4,000.00
George C. & Eleanor F. Tarbell Fund		23,550.23	709.30		\$ 24,259.53	11,875.62
West Abrashkin Fund		2,218.87	66.82		\$ 2,285.69	1,000.00
C. Edgar & Elizabeth S. Wheeler Fund		2,853.15	85.95		\$ 2,939.10	1,000.00
Library Funds - TOTAL		\$ 233,256.76	\$ 6,491.44	\$ (7,311.24)	\$ 232,436.96	\$ 117,135.80
Miscellaneous Funds						
Bemis Lecture Fund		37,618.95	1,133.01		\$ 38,751.96	30,000.00
Betty Bjork Prof Dev Fund		38,029.75	813.11	(3,240.00)	\$ 35,602.86	23,040.00
Alfred Callahan Fund		5,570.18	167.76		\$ 5,737.94	3,015.93
Codman Scholarship Fund		290,775.41	7,410.61	(14,661.52)	\$ 283,524.50	262,500.00
DeCordova School Equipment Fund		60,976.16	5,233.56	(1,494.22)	\$ 64,715.50	59,687.17
Donald Gordon Recreation Fund		20,368.13	613.46		\$ 20,981.59	5,256.07
Joseph Brooks Grammar School Fund		2,876.18	75.58	(145.00)	\$ 2,806.76	1,217.27
Lawrence H. Green Fund		7,230.52	217.77		\$ 7,448.29	1,307.65
Norman Hapgood Fund		573.28	17.20		\$ 590.48	535.66
Christine Patterson Fund		21,732.71	654.54		\$ 22,387.25	11,425.05
John H. Pierce Legacy Fund		250,946.53	23,509.77		\$ 274,456.30	115,000.00
Jane Hamilton Poor Scholarship Fund		12,578.86	378.87		\$ 12,957.73	1,235.00
Lincoln Scholarship Fund		358,946.66	12,263.57	(645.00)	\$ 370,565.23	253,653.50
Abbie J. Stearns Fund for the Silent Poor		5,568.75	167.70		\$ 5,736.45	1,225.05
John Todd Fund		45,846.72	1,298.47	(1,000.56)	\$ 46,144.63	30,000.00
Tricentennial Fund		13,462.44	404.70		\$ 13,867.14	12,579.55
Miscellaneous Funds - TOTAL		\$ 1,173,101.23	\$ 54,359.68	\$ (21,186.30)	\$ 1,206,274.61	\$ 811,677.90
Special Funds						
Cemetery Perpetual Care Fund		\$ 325,007.31	24,756.07	(5,000.00)	344,763.38	243,267.95
Special Funds - TOTAL		325,007.31	24,756.07	(5,000.00)	344,763.38	243,267.95
All Funds - TOTAL		\$ 1,731,365.30	\$ 85,607.19	\$ (33,497.54)	\$ 1,783,474.95	\$ 1,172,081.65
*NOTE: Principal represents the portion of the Fund Balance which cannot be spent.						

BOARD OF ASSESSORS

Ellen Meadors, Chair
Edward Morgan, Member
Laura Sander, Member

Staff – Our full-time administrator is Dorothy Blakeley. To provide additional assessing services we contract with Regional Resources Group, Inc. Wil Coelho, an employee of RRG is in the office one day a week (usually Thursdays) and Harald Scheid, President of RRG, is in the office one morning a week (usually Monday).

Housing Values – Sales in calendar year 2019 (the basis for the FY 2021 values) indicated that the real estate market was showing flat to modest price appreciation. We also noted that the market for high-end homes has stalled. Assessments were based on 48 single-family home sales and 21 condominium sales. The average value of a single-family home for fiscal year 2021 was \$1,181,200 resulting in an average tax bill of \$18,332. Single-family home values ranged from \$218,800 to \$6,575,900 with the median at \$1,044,100. The average value of a condominium was \$419,700. Condominium values ranged from \$135,200 to \$709,100 with the median at \$448,200, with an average tax bill of \$6,503.



Abatements – For fiscal year 2021, 27 abatement applications were filed. Each property was measured and inspected, and then compared with similar properties that sold in 2019. Of the total, thirteen abatements were granted and fourteen were denied. Abatement decisions may be appealed to the Appellate Tax Board. In fiscal year 2021 there have been three appeals filed with the ATB. Taxpayers who believe their assessment is too high are encouraged to file an abatement with the Assessor's Office within one month of getting their fall tax bill.

Split Tax Rate – The Selectmen voted to continue the current split tax rate that increases the proportion of taxes paid by the owners of commercial properties. For fiscal year 2021, the tax rate was set at \$15.52 per \$1,000 for residential property and at \$20.42 per \$1,000 for commercial property.

Top Ten Taxpayers

Assessment	Name	Location
\$81,116,140	THE COMMONS IN LINCOLN *	1 HARVEST CIRCLE
\$18,822,430	LINCOLN NORTH **	55 OLD BEDFORD RD
\$15,499,010	NSTAR	VARIOUS
\$13,683,100	ORIOLE LANDING	1 MARY'S WAY
\$9,973,200	LINCOLN WOODS	1-95 WELLS RD
\$6,921,700	LINCOLN RIDGE ESTATES	RIDGE RD AND GREENRIDGE LN
\$9,331,000	PRIVATE CITIZEN	
\$5,432,200	THE MALL AT LINCOLN STATION **	145 LINCOLN ROAD
\$5,272,900	PRIVATE CITIZEN	
\$5,161,400	PRIVATE CITIZEN	

• * Taxed partially at the higher commercial rate

** Taxed at the higher commercial rate

Property Tax Deferrals and Exemptions – Lincoln's property tax deferral program allows seniors 60 years or older with income below annually established levels to defer all or part of their annual property taxes. Presently incomes may not exceed \$60,000 for a single person, or \$90,000 for a married couple. Deferred property taxes and interest at 4% are repaid to the Town when the owner dies or sells the home. Four property owners took advantage of the property tax deferral in fiscal year 2021. Please call the office at any time of the year to receive an application or consult with office staff about the various exemption and deferral programs.

Re-inspections – Each year the Assessors periodically conduct re-inspections of about one-fifth of Lincoln properties to verify that the data on the property record card is correct. This process helps keep valuations accurate and up to date. You will receive notification in the mail if your property is planned for re-inspection.

Assessments – The fiscal year 2021 assessed values, Assessors' maps, and Property Record Cards are available from the Assessors page of the Town website at www.lincolntown.org or by calling our office at 781-259-2611.

CAPITAL PLANNING COMMITTEE

Audrey Kalmus, Chair and At-large Citizen Representative
 Jacqueline Apsler, Library Trustee Representative
 Robyn Dunbar, At-large Citizen Representative
 Jonathan Dwyer, Selectmen Representative
 Jim Henderson, Conservation Commission Representative
 Maria Hylton, At-large Citizen Representative
 Adam Hogue, School Committee Representative
 Pete Hussey, At-large Citizen Representative
 Peter Montero, At-large Citizen Representative
 Dan Pereira, Assistant Town Administrator – Member Ex-officio

Since the establishment of the modified Capital Planning Bylaw, the Capital Planning Committee (CapCom) is charged with evaluating capital requests as well as maintenance funding requests. The CapCom is tasked with evaluating each proposal for need, viability and the effect on operating budgets.

In 2020, the CapCom reviewed departments' requests for FY21 (totaling \$3,619,328.29) and recommended funding as shown in the following table.

FY21 initial proposals listed in priority order for each department	Cash Capital Request	Disapproved Items	Approved Cash Capital Items	Approved Maint. Items	Comments
CEMETERY					
New Mini Excavator	\$ 61,000.00	\$ 61,000.00			
CONSERVATION					
New Dump Truck	\$ 74,813.00		\$ 74,813.00		
DEPT OF PUBLIC WORKS					
New Wacker Neuson Loader	\$ 108,000.00		\$ 108,000.00		
New Skid Steer Loader	\$ 55,000.00		\$ 55,000.00		
Heavy Hook Loader Truck	\$ 220,000.00	\$ 220,000.00			
DPW Sub-total	\$ 383,000.00				
FIRE DEPARTMENT/EMS					
Fire Turnout Gear	\$ 65,000.00		\$ 65,000.00		
Replace Command Vehicle	\$ 55,000.00		\$ 55,000.00		
Fire Sub-total	\$ 120,000.00				
IT					
Planning module for online permitting system	\$ 6,330.00		\$ 6,330.00		
Phone System for the DPW	\$ 4,200.00		\$ 4,200.00		
IT Sub-total	\$ 10,530.00				
LIBRARY					
Maintenance	\$ 55,000.00			\$ 55,000.00	
Library Sub-total	\$ 55,000.00				
LINCOLN PUBLIC SCHOOLS					
	\$ 828,945.00			\$ 828,945.00	
Maintenance	\$ 45,000.00			\$ 45,000.00	
LPS Sub-total	\$ 873,945.00				

LSRHS					
Chain Link Fence, Artificial Turf Field - \$125,000	\$ 15,675.00		\$ -		Turned down by Sudbury Capital Planning
Pickup Truck - \$40,000	\$ 5,016.00		\$ 5,016.00		
Van- 15 Passenger-\$45,000	\$ 5,643.00		\$ 5,643.00		
Aerial Lift (33') - \$46,600	\$ 5,843.64		\$ -		Turned down by Sudbury Capital Planning
LSRHS Sub-total	\$ 32,177.64				
POLICE DEPARTMENT					
Replacement of Marked Police Vehicle-Hybrid (Gas=\$43,157.65)	\$ 46,357.65		\$ 46,357.65		
Replacement of Marked Police Vehicle-Hybrid (Gas=\$43,157.65)	\$ 46,357.65		\$ 46,357.65		
Replacement of Unmarked Police Vehicle	\$ 36,770.00		\$ 36,770.00		
Police Sub-total	\$ 83,127.65				
PUBLIC SAFETY COMMUNICATIONS					
Replacement of Public Radio System	\$ 1,808,250.00		\$ 1,692,250.00		Project was delayed to FY22
Public Safety Communication Sub-total	\$ 1,808,250.00				
TOWN FACILITIES					
Maintenance	\$ 89,431.00			\$ 89,431.00	
DAT Sensors	\$ 28,115.00		\$ 28,115.00		
Facilities Sub-total	\$ 117,546.00				
ANNUAL TOTALS	\$ 3,619,389.29	\$ 281,000.00	\$ 2,182,494.65	\$ 1,018,376.00	

COMMUNITY PRESERVATION COMMITTEE

Craig Donaldson
Evan Gorman
John MacLachlan
Susan Hall Mygatt
Margaret Olson
John Ottenberg
Tom Sander
Allen Vander Muelen
Eric Zimmerman, Chair

The Community Preservation Committee's (CPC's) mandate is to study the needs of the Town in four areas of community interest: open space, preservation of historic structures, community housing (defined as low and moderate income housing), and recreation. It solicits inputs from citizens and other town boards and committees and makes funding recommendations to the Town in these areas. The goals of the Community Preservation Act (CPA) coincide closely with Lincoln's Vision Statement on open space, historical legacy, economic diversity, and citizens' convenience. To address these goals, the CPC meets with town boards and other organizations to develop a thorough understanding of the town's present and future needs, priorities, and objectives in the areas of CPA concern. It solicits proposals and evaluates them in light of these priorities.

At Town Meeting in June 2020, the CPC proposed and the Town approved the following CPA fund appropriations:

Debt Payments	379,450
Rental Assistance Program	16,000
Housing Support Services	15,000
Codman Farm Driveway & Parking lot improvements	210,000
Preserve Marriage Intentions 1850-1913	7,260
Perserve Register of Voters 1884-1892	5,395
Digitization Set-up USB	300
Preserve Marriage Intentions 1914-1933	4,440
Preserve Preambulation Records 1834-1920	2,715
Preserve Register of Voters 1894-1920	1,200
Preserve Selectmen's Minutes 1876-1897	4,085
Transfer Funds to Conservation Fund	89,000
Lincoln Library Parapet Design	35,000
Pierce House driveway paving	60,000
Wang Property Land Acquisition & athletic field	119,550
Administrative Expenses	3,500
Total	952,895

The table below summarizes total appropriations and expenditures by the Town for projects funded using CPA funds from 2010 through 2020.

Town of Lincoln				
CPA Appropriations & Project Status				
2010-2020				
Project	Appropriation	Paid to Date	Balance	Status of Project
75 Tower Rd Renovation	150,000	150,000	-	Complete
Admin Expenses	31,500	31,500	-	Complete
Arboretum Cemetery Stonewall	50,000	50,000	-	Complete
Bemis Hall Basement Reconstruction	290,000	107,946	182,054	Complete
Bemis Hall Repairs	639,985	533,150	106,835	In progress
Codman & Ballfield Rd -Athletic Fields Irrigation	400,000	190,310	209,690	In progress
Codman Farm Repairs	243,500	203,672	39,828	Complete
Codman Pool Chemistry Controller	42,500	42,500	-	Complete
Codman Tot Pool Renovation	182,000	151,475	30,525	Complete
Community Housing Rental Assistance Program	30,000	30,000	-	Complete
Conservation stonewall restoration	20,000	20,000	-	Complete
Consultant to update Consolidated Housing Plan	20,230	20,230	-	Complete
Control invasive species on conservation land	20,280	20,280	-	Complete
Flint Homestead Survey	8,000	7,860	140	Complete
FoMA Area Studies	6,000	6,000	-	Complete
Fund debt service on borrowing for CPC project	1,295,064	1,291,063	4,001	Complete
Fund debt service on borrowing for Town Offices	2,896,250	2,896,250	-	Complete
Funding debt service on borrowing for Wang Property	135,500	129,545	5,955	In progress
Funding of Affordable Housing Trust	2,417,829	2,417,829	-	Complete
Funding of Conservation Fund	172,774	172,774	-	Complete
Historic records archive and preservation	278,484	264,219	14,265	In progress
Inventory of historic properties	55,250	40,050	15,200	In progress
Housing Consolidated Plan	8,230	8,230	-	In progress
LSRHS Softball Fields	50,000	-	-	Withdrawn
Multisport Court	146,000	146,000	-	Complete
Pierce House repairs	153,176	112,072	41,104	In progress
Purchase of conservation land	1,525,000	1,525,000	-	Complete
Rehabilitation of tennis courts	20,000	20,000	-	Complete
Repairs & Improvements to Lincoln Library	62,500	58,525	3,975	In progress
Repairs to historic cemetery monument	38,000	38,000	-	Complete
School Wetland Trail & Observation Platform	137,355	114,543	22,812	In progress
Smith School Playground	50,000	50,000	-	Complete
Town Office Renovation	1,135,000	1,135,000	-	Complete
Wang Property Acquisition & Athletic Field	500,000	500,000	-	Complete
Wayfinding Battle Road Byway	1,000	-	1,000	In progress
GRAND TOTAL	13,211,407	12,484,023	677,384	

CPA funding has helped Lincoln considerably to create affordable housing, purchase conservation land, preserve key historic properties and create and rehabilitate recreation assets. Funds have been obtained through a 3% surcharge on our property taxes, which was supplemented by a 100% state match until 2008 and reduced levels of matching since, including a 38% match in FY2020. Even at current level of matching, savings to the Town are substantial.

The committee is currently reviewing proposals for the 2021 Town Meeting. In evaluating these proposals, it is considering:

- consistency with Lincoln's vision
- support by relevant town committees or organizations
- the extent to which the project helps to preserve threatened resources or town-owned assets;
- the extent to which the project serves multiple needs and populations, including the underserved;
- whether the project can realistically be accomplished within the proposed time frame and budget;
- the impact of delays in initiating the project; and
- the breadth of support for the project as indicated by fundraising through grants or private donations.

We welcome community inputs during all stages of our process – requesting, examining, and decision- making.

OGDEN CODMAN TRUST

Susan T. Monahan, Trustee
Maura E. Murphy, Trustee
Michael F. O'Connell, Trustee

The Ogden Codman Trust provides support to organizations that benefit residents of the Town of Lincoln. Information about the trust, including its history and grant guidelines may be found at www.codmantrust.org. Inquiries may be directed to Susan Monahan by email at smonahan@rackemann.com or by calling 617-951-1108.

The following is a list of all the grants that the trustees made in 2020:

Organization	Project Title	Grant Amt.
Historic New England	<i>For Property Care Expenses</i>	\$23,000
Rural Land Foundation of Lincoln	<i>For Protecting the Heart of Thoreau's Walden Woods (2nd installment of \$50,000 grant)</i>	\$20,000
Town of Lincoln Council on Aging	<i>For Gateway to Independence: Town Social Work Services for Adults Under 60 and Families Project (yr 2)</i>	\$18,720
Food Project	<i>For Emergency Funding for Covid-19 Response</i>	\$10,000
Codman Community Farms	<i>For Barn Renovations and New Heated Greenhouse</i>	\$30,000
Town of Lincoln	<i>For Covid-19 Response Plan</i>	\$25,000
Mass Audubon	<i>For Drumlin Farm support of Lincoln Food Pantry</i>	\$5,000
The Trustees	<i>For The Grove Project at deCordova (1 of 2)</i>	\$25,000
Town of Lincoln	<i>For Friends of Lincoln School Project – Brooks Path</i>	\$28,223
Lincoln METCO Coordinating Committee	<i>For WIDE (Welcome, Inclusion, Diversity Equity) Anti- racist Education Initiative</i>	\$10,500
Town of Lincoln	<i>For Town of Lincoln Trust Fund – Codman Scholarship Program</i>	\$10,000
		\$205,443.00

INFORMATION TECHNOLOGY

Michael Dolan – IT Director

Hardware Replacements, Desktop Computers - During the past year over thirty computers have been replaced. These systems were desktops systems, that were older than six years, running the Windows 7 Operating System. Our newer desktops are running Windows 10, use less power and are physically smaller in size taking up much less desk space.

Hardware Replacements, Laptop Computers - Due to the challenges presented by the pandemic, the Town has purchased fifteen new laptops and has rebuilt another twelve older laptops for distribution to employees that must work from home. Since these devices connect directly to the town network, employees are issued laptops with the appropriate security software, instead of using their own personal computers. This is to minimize the chance of an undetected threat, or a non-employee having access to town information stores.

Hardware Replacements, Speakers, Cameras and Microphones - The pandemic has also forced us to purchase additional hardware for new and older computers. Desktop computers do not typically come with these peripherals. While these devices are normally easy to acquire, there was an initial availability issue. With the inventory levels stabilizing over the past several months, we have been able to provide these devices to employees that require them. Even in a post pandemic world, electronic meetings have become so prevalent that these devices will still be necessary, even as we return to in person meetings.

Online Planning Module - We are working to setup a Planning Department online permitting system that will work in much the same way as our existing Building Permit System. Currently we are working with the vendor in getting the appropriate forms uploaded and customized for the site. This system will have access to information that is in the existing Building Permit application, so we will not have to manually populate information that is common to both systems. The online application system should be available by June.

Public Safety Phone Line - We have had reliability issues with our general phone lines at the Public Safety building. Although the 911 system has not been affected by these interruptions, they have caused issues with non-emergency communications. Our current phone lines are running on a copper infrastructure provided by Verizon. Verizon has replaced some of these lines to improve reliability, but the underlying communication hardware is still copper. While we have not had any issues recently, we will be moving to an Internet based phone service, that will not only be more reliable, but will also allow the phones to be redirected to a backup Internet connection in the event the main ISP has a service outage.

Backup Internet Connection - Town Hall has a secondary Internet connection that is now fully integrated into our firewall. The network can instantaneously switch over to the backup provider automatically. These connections also provide Internet access for the Council on Aging and Public Safety, so the extra connection will provide redundancy to those locations as well. Information Technology will also be looking into a third connection at Public Safety as part of the phone service upgrade.

Video Conferencing - As with most institutions, the Town of Lincoln has had to adopt Zoom to replace in person meetings. This shift has posed some complications in terms of support. Now technical support must be provided for users who may be working on their own personal computer as well as people outside of town employees who may need to attend or run meetings. The town has purchased several Zoom licenses that were distributed to various departments but coordinating these accounts and recordings has been a challenge. While Zoom is a great tool, making sure you signed in with the correct account, setting security to prevent Zoom bombing, and relaxing the meeting requirements to make it easy for the public to participate has required some tweaking on a per meeting basis. Going forward we will be looking into other technologies but for now, Zoom will continue to be our main meeting platform.

Security Procedures - Security incidents have increased dramatically over the years. With the increase of cloud computing, more sophisticated hacking tools, and multiple information stores, we have had to add tools and revisit policies to minimize the impact of various security threats. In response our security software and procedures have been changed to adapt for new types of threats. In addition, Information Technology has rolled out Security Awareness Training to educate employees on a wide variety of threats from external computer hacking to phone and text phishing scams. These training programs provide valuable feedback on what types of attacks we are most susceptible to, and how to educate users in recognizing various threats going forward.

Microsoft EMAIL Security Issue - A recently discovered vulnerability in Microsoft Exchange has prompted immediate action to our patch servers. Our on-premises email servers were patched within three days after the announcement. During this time, our servers were checked for any malware that may have been introduced into our environment as result of this vulnerability, and our environment did not show any signs of a breach.

PUBLIC SAFETY

POLICE DEPARTMENT

Chief: A. Kevin Kennedy
Lieutenant: Sean E. Kennedy

Officers: Matthew Armata
Matthew Forance
Joseph Pellegrini
David Regan
Peter Roach
Laura Stewart

Sergeants: Anthony Moran
Richard McCarty
Jon Wentworth
Paul Westlund

Detective: Ian Spencer

Dispatchers: Antonio Clemente
Michael Harriman
Michael Keough
William Lenox

Admin. Assistant: Catherine Dubeshter

The Lincoln Police Department is committed and dedicated to the needs of our community. We strive to provide quality police services in an effective, responsive and professional manner. Our responsibility is to maintain order while treating every individual we encounter with respect, dignity and compassion. Our objective is to improve the quality of life through community and interagency partnerships in order to promote a safe and secure community for all.

The following are highlights of the department for 2020.

COVID-19 Pandemic: Unfortunately, the COVID-19 pandemic has had a devastating impact on people's physical health, mental health, relationships, and livelihoods. This year, the department experienced not only an increase in calls for service for mental health, substance abuse, and domestic violence, but an increase in referrals for outreach services.

For the health and safety of the public and our officers, face-to-face interactions were reduced with more interactions with the public being conducted over the telephone or through electronic communications. We were extremely grateful to Minuteman High School who provided Lincoln Public Safety and the community with Personal Protective Equipment (PPE) when supplies were limited early in the pandemic.

Police Intervention: The department's partnership with Domestic Violence Services Network and Eliot Community Human Services has allowed victims, families and individuals dealing with domestic violence, mental health and/or substance abuse to connect with necessary services, both locally and through their health insurance.

Unemployment Fraud: This year, a number of residents were the victim of fraudulent unemployment claims associated with the COVID-19 pandemic. This fraudulent scam took place not only in Lincoln, but across Massachusetts and the country. We assisted residents with documenting their cases and informing them to conduct credit checks while referring them to the Massachusetts Department of Unemployment. The investigation is ongoing and is being handled by federal authorities.

Police Training: In addition to our annual forty (40) hours of in-service training, officers received additional training in Use of Force Liability, Excited Delirium/Positional Asphyxia, Active Assailant Response, Racial Profiling & Implicit Bias and Constitutional Law. Additionally, three (3) members of the department became certified instructors in Fair & Impartial Policing.

Roadway Safety: The department continues to be an active participant with both the Roadway Traffic Committee and Cycling Safety Committee. We completed our ninth year of the Traffic Monitoring Program which deploys traffic counters at sixty-one (61) different locations throughout the town. By combining this traffic data with accident data, the department is able to identify specific areas for enforcement and monitoring to ensure the roadways are safe for motorists, pedestrians and bicyclists.

Community Outreach: Members of the department participated in the “No Shave November” campaign which raises money to support the Home Base program which provides mental health services for our military veterans. During the holidays, the department participated in the Toys for Tots program as well as raised funds from members of the department in order to provide Lincoln residents with financial assistance with gift cards for food and holiday gifts.

PROTECTION OF PERSONS & PROPERTY: The following is a summary of activity by the Lincoln Police Department for the 2019 calendar year.

Calls for Service	8,022
Crimes against Person	15
Crimes against Property	15
Larceny/Fraud	137
Arrests	49
Criminal Complaints	98
Traffic Stops	1654
Traffic Citations	1021
Operating Under the Influence	12
Accident Investigations	35

A. Kevin Kennedy, Chief of Police

LINCOLN FIRE DEPARTMENT

Fire Chief: Brian J Young

Lieutenants/Shift Commanders:

Scott Christensen (Fleet Mechanic)
Ben Juhola (Training Coordinator)

Mark Mola
Tim Neufell (Fire Prevention)

Firefighters:

Joseph Cavanaugh
Dave Appleton
Kevin Kirmelewicz (L.E.P.C.)
Caleb Hagarty (P.I.O.)
Tom Pianka

Mike O'Donnell
Michael Gassiraro (EMS Coordinator)
Joseph Lenox IV
Jeff Lyons

Call Firefighters:

Dave Whalen
Eric Larson
Brian Nielsen
Ronnie Row

Tom Routhier
Connor Miller
Taylor Ziegler-Miller
Zach Krauzyk

The Lincoln Fire Department strives to achieve absolute confidence from the community by providing residents and neighboring communities with professional emergency medical services, fire suppression and fire prevention programs.

2020 was a challenging year for us as it was for everyone. We had several personnel changes and several changes to the way we respond to emergencies. As the year went on, we learned more and more about Covid-19 and adjusted our responses as we strived to keep ourselves and the public safe.

Personnel Changes: We are happy to announce the hiring of Thomas Pianka. He began as a call firefighter in 2019 and was promoted to fulltime in July of 2020. We have hired several call firefighters throughout the year. Our call department has historically had a lot of turnover. It is our goal to hire enough part time staff to be better prepared with trained personnel to step into the call department vacancies which occur due to the loss of call department members to other career fire departments.

Emergency Medical Services: Our ambulance continues to remain busy. We had 702 medical calls in 2020. We saw a lull during March and April. This lull correlated with the beginning of the state quarantine. Over the summer, incidents picked up, and we remained on pace for the same medical activity as in 2019. One major change was a reduction in motor vehicle accidents. We went from nearly 90 in 2019 to just 31 in 2020.

Grants: This year has been a very successful in regard to state grants; we just finished our 2020 SAFE and Senior Safe grant and have been awarded another SAFE grant for 2021. This grant pays for supplies and time for firefighters to visit every student in elementary school and explains the dangers of fire and ways to stay safe in case of an emergency. This has paid dividends, such as when we find out a child dialed 911 for a parent in distress.

The Senior Safe side of this grant allows for supplies and a firefighter to assist in replacing batteries and old smoke detectors in residents' homes that are over 65. This has been a great program as we believe early warnings save lives. This program has become so popular that we typically run out of supplies and must wait for the grant to be renewed to continue supplying senior citizens with detectors.

We are anticipating a grant from the Department of Fire Services that will cover the cost of new air bags for motor vehicle accident stabilization, a floating brush fire pump and exercise equipment for our firefighters. Finally, we were able to work with our insurance partners, M.I.I.A. who covered the cost to install back up cameras in our older apparatus. Now every large vehicle has a backup camera to help avoid accidents.

Apparatus: New for 2021 will be a command car that will be known as Car 1. Car 1 will be a Ford Explorer Hybrid and will be replacing a 2010 Ford Expedition. The reduced size and increase fuel mileage will be more appropriate for its purpose.

Summary:

1400	Total emergency calls
702	Emergency Medical incidents
290	Smoke detector activations
118	Residential fire alarms
45	Trees and wires down
34	Mutual aid incidents including 15 ambulance calls
31	Motor vehicle accidents with 12 reported as possible injuries
31	Carbon Monoxide incidents
16	Brush fires
4	Structure fires
4	Vehicle fires

BUILDING DEPARTMENT

Mark Robidoux, Building Commissioner
Elaine Carroll, Administrative Assistant
Robert Norton, Wiring Inspector
Russell Dixon, Jr., Plumbing & Gas Inspector

The Building Department is responsible for administering the General laws of the Commonwealth of Massachusetts and the Town of Lincoln bylaws as they relate to land Use and the construction and occupancy of buildings and structures.

The Building Department's goal is to deliver a high level of customer service as we safeguard the public health, safety, and general welfare through structural strength, means of egress, stability, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the build environment. The Building Department supports the Planning, Conservation and Zoning functions of the land use departments and supports the needs of the existing departments, and is committed to improve operational efficiency, and to enhance service delivery.

Values of construction permits for work during the past year as submitted by applicants in 2020:

Building (Residential and Commercial)	\$87,817,679.00
Plumbing (Residential and Commercial)	4,751,716.00
Electrical (Residential and Commercial)	9,153,152.00
Total	\$101,722,547.00

Permit Fees Collected in 2020 – Residential and Commercial	
Building	\$205,144.00
Plumbing/Gas	24,047.00
Electrical	81,237.00
Re-certification Fees	840.00
Total	\$311,268.00

Building Permits Issued in 2019	
New Residential	2
Additions and Remodeling	175
Garages and barns	2
Decks and porches	7
Sheds	2
Steel Metal Permits	23
Demolitions (house)	1
Demolitions (accessory structures)	1
Re-roofing	50

Tents (temporary)	9
Wood Burning Stoves	6
Cell Tower – addition to existing	1
Accessory Apartments	1
Solar Panels	20
Pools/Spas	10
Fences	4
School Renovations	1

Building Permits Issued:	315
Plumbing/Gas Permits Issued:	228
Electrical Permits Issued:	273

2021 looks to be another busy year with the new School renovation; we have completed the 60 unit Oriole Landing project as well as the Minuteman school. The online permitting system worked well during the pandemic and the Building department remained open during this trying time as our Electrical, Plumbing/Gas and Building Inspectors performed inspections. The Building Department is located on the second floor of the Town Office at 16 Lincoln Road, Lincoln MA 01773. We can be reached at 781-259-2613.

SEALER OF WEIGHTS AND MEASURES

Joseph Mulvey

The Sealer of Weights and Measures for the Town of Lincoln is Joseph Mulvey.

In May and June of 2020, Mr. Mulvey inspected 3 service stations, 3 Farm Stands and Donelan’s Supermarket in Town as required by the Commonwealth of Massachusetts.

Service Stations	3	
Supermarkets	1	
Farm Stands	3	
Sealing fees collected		\$836.00

Any questions regarding weights and measures for the Town of Lincoln should still be directed to the Office of the Building Inspector, Telephone No. 781 – 259-2613.

BOARD OF HEALTH

Steven Kanner, M.D.
Patricia Miller.
Frederick L. Mansfield, M.D., Chair

The Board of Health meets the first Wednesday of each month at 7:30 p.m., and all meetings are open to the public. Citizens wishing to be placed on the agenda should contact the Board of Health Office at least two weeks before the scheduled meeting date. The Board's office manager is Elaine Carroll, who is also the Administrative Assistant for the Building Department. Inspectional services are provided through an inter-municipal agreement with the Town of Concord with Stan Sosnicki acting as our Health Inspector. Patricia McGean, Town Nurse worked on such topics as flu vaccines, school immunizations, tick borne illnesses, communicable diseases and COVID-19. Stan Sosnicki was in a serious accident while working in Concord and spent about 6 months in the hospital and rehab. The Board is very happy to have Stan back to health and back to work since he was greatly missed.

The Board of Health is responsible for a variety of issues related to water protection, solid and hazardous waste disposal, communicable diseases, and public health hazards in the environment. The Board is charged with overseeing the onsite wastewater (septic) system program; enforcing the State Sanitary Code for food establishments, summer camps, swimming pools, beaches, private water wells, overseeing mosquito control programs; supporting mental health services for Lincoln residents through Eliot Community Human Services; and works closely with the Town appointed Animal Control Officers.

PERMIT ACTIVITY

In 2020, the Board of Health issued 23 permits to construct/alter onsite wastewater (septic) systems, 20 food service permits, 5 temporary food permits, 2 swimming pools and 3 private wells. This year, staff witnessed test holes on 16 sites and reviewed 5 building projects. Concord Health Division staff also provided additional support to the Town of Lincoln regarding the COVID-19 pandemic throughout the year.

HEARINGS

On March 11, 2020 the Board started holding meetings on Zoom due to the pandemic. Trish McGean started each meeting with an update on the positive cases in Lincoln. Lincoln had 8 deaths, all at The Commons and 117 positive cases in Town in 2020. The Board voted to mandate the wearing of masks when outside. Patricia Miller sent out a reverse 911 message to notify all residents of the mask mandate. Three days later, Gov. Baker mandated mask wearing for all of Massachusetts with a stay-at-home order to follow. 2020 was a year when the

Board dealt with reviewing various Town events to give their support and make any suggestions for safety, including the opening of Town Offices, Codman pool, tennis courts, public playgrounds, local businesses, Pierce House, youth soccer, public and private school openings, and outside exercises at the COA. The Board also assisted with the pest control at Bemis Hall.

Trish McGean besides her regular duties as Town nurse has worked tirelessly during the pandemic talking with residents, contact tracing and helping The Commons with COVID-19 testing. Trish also helped coordinate drive-thru flu clinics for 110 seniors and another for 140+ residents including children. She and Patricia Miller have been working on the possibility of having a clinic in Lincoln for the COVID-19 vaccine in 2021.

OTHER ACTIVITIES	Disease Reports	2018	2019	2020
<i>Communicable disease control:</i> Communicable disease reports regarding Lincoln residents are now forwarded to Trish McGean, Town Nurse, for review and possible follow-up. Case reports investigated for the Board of Health since 2018 are summarized on the following table. The numbers indicate cases which may be confirmed, suspect, or probable and may also indicate residents who are considered contacts of individuals (residents and non-residents) with communicable diseases of individuals (residents and non-residents).	Lyme Disease	20	34	0
	Human Granulocytic Anaplasmosis	2	2	4
	Campylobacteriosis	0	2	1
	Salmonellosis	2	1	0
	Influenza	15	7	17
	Calicivirus/Novovirus	0	0	1
	Borrelia miyamotoi infection	1	1	0
	Hepatitis B	1	2	0
	Babesiosis	4	1	3
	Ehrlichiosis	1	1	0
	Novel Coronavirus	0	0	117
	Group B Streptococcus	2	0	0
	Tuberculosis	10	1	0

HAZARDOUS WASTE COLLECTIONS:

This year the first three events were cancelled due to Coronavirus. After that 90 residents signed up to bring their hazardous waste to the facility in Lexington. Lincoln is one of eight towns that participate in the Minuteman Hazardous Waste Facility located on Hartwell Avenue in Lexington. The facility holds eight collection days a year beginning in April and ending in November.

The tentative dates for 2021 are as follows:

April 24	August 21
May 15	Sunday, September 19
June 19	October 16
July 17	November 6

Because of COVID-19, the State DPH did not require barn inspections, which means that there is no Animal Census for 2020. The following is the totals from 2012 through 2019.

ANIMAL CENSUS:

The following table lists the population of farm animals since 2012.

Type	2012	2013	2014	2015	2016	2017	2018	2019
Cattle, beef	54	79	53	39	48	31	36	38
Cattle, yearlings	14	1	6	0	0	0	0	0
Goats	22	14	1	6	0	0	0	18
Sheep	142	126	137	132	133	127	103	109
Rabbits	2	0	1	4	0	0	0	0
Swine	13	45	39	26	13	22	22	25
Horses/Ponies	74	78	68	59	60	59	49	49
Llamas/Alpacas	7	5	10	7	7	7	8	8
Donkeys	1	1	2	2	1	1	0	0
Chickens	417	418	505	563	1196	1383	1052	1211
Turkeys	3	48	4	0	0	0	0	0
Waterfowl	9	12	14	14	12	10	13	17
Geese	0	3	7	0	9	1	1	0
Guinea Hens	0	0	1	0	0	0	6	0
Water Buffalo	0	1	0	0	0	0	0	0
Pigeons	0	0	0	0	6	0	0	0

ANIMAL CONTROL

TOTAL NUMBER CALLS HANDLED	135
# Complaint Calls	16
# Lost Dog Calls	1
# Lost Cat Calls	
# Other Cat related calls	
# Animal / Wildlife Calls	17
# Miscellaneous Calls	64
TOTAL # ANIMALS PICKED UP	2
Total # dogs not licensed	
Total # dogs not claimed	
# still in dog officer custody	
#surrendered to Humane Shelter	1 Surrender to Shelter
TOTAL # HUMAN BITE OR ANIMAL -> ANIMAL BITE CALLS	10
TOTAL # QUARANTINE ORDERS ISSUED/RELEASED	25
TOTAL # CITATIONS ISSUED	
# No license citations	
# Leash Law/Dog not under owner control	
# Other Offense	
# Court summons processed	
BARN INSPECTIONS COMPLETED	Per State No Barns/ COVID19
ANNUAL KENNEL INSPECTIONS COMPLETED	3
#ANIMAL SPECIMENS SUBMITTED TO STATE LAB	

LINCOLN COUNCIL ON AGING

Dan Boynton
Laura Crosby, Vice-Chair
Sally Kindleberger
Wendy Kusik
Don Milan
Florence Montgomery
Jane O'Rourke
Terry Perlmutter
Donna Rizzo
Hope White
Dilla Tingley, Chair

Mission Statement: The Council on Aging (COA) strives to enrich the lives of Lincoln's 2,200 residents 60 years of age or older and assist these residents to remain safely and independently in our community by providing activities and social services. In addition, the COA provides a variety of human services to Lincoln residents of all ages who are in need of social work, financial assistance, mental health, and other assistance. The majority of our educational, social, and recreational activities are open to residents of all ages.

Much of our effort over the past year has been focused on responding to the significant increase in human services needs across all populations that has been noted by many Town departments and organizations due to the pandemic. Over the past year we have:

- Began ongoing outreach throughout the community to alert financially burdened individuals and families about the existence of the Emergency Assistance Fund.
- Established funding for medical transportation for seniors during the pandemic through a grant from the First Parish Church and CHNA-15.
- Expanded mental health services via our free mental health clinics to residents of all ages and via our continuously running support groups in part from a grant from the Friends of the Lincoln COA.
- Significantly increased our outreach to residents of all ages who are eligible for Fuel Assistance and other benefits and programs.
- Partnered with Police, Fire, the Girls Scouts, and the Town Public Health Nurse to host a drive-through high dose flu clinic for over 100 Lincoln seniors.

We have also enhanced our ability to serve residents during the pandemic by:

- Collaborating with the Peirce House and Lincoln Woods to launch outdoor in-person exercise classes during the summer and fall months.
- Innovating outdoor programming and services such as: regular outdoor client benefits counseling, a monthly outdoor podiatry clinic, weekly

watercolor classes en plein air, and drive-through events (Dash n' Dine and Shredding).

- Creating regular virtual programming to ensure opportunities for socialization, exercise, community engagement, well-being, and sense of belonging continue despite the pandemic.
- Joining with the Lincoln Girl Scouts, Lincoln Family Association, and Magic Garden in highly successful drives to collect items for holiday gift bags for needy seniors. In addition, the Girl Scouts distributed sand and salt buckets to any seniors requesting one.
- Offering more than 4,100 units of social service, including case and crisis management, information and referral, counseling, and more.

We have continued our commitment to diversity, inclusion, and anti-racism by:

- Participating in local and regional events and trainings on the topic of LGBT+ aging.
- Participating in Town-Wide discussion on the topic of diversity and anti-racism.

In addition, we strive to offer a slate of programs that meets the needs of a wide diversity of Lincoln residents, including seniors and “near seniors” ranging in age from their 40s to their 90s, caregivers and family members, and children and young people.

Special thanks go to our volunteers, the Friends of the COA, and the many businesses and organizations who contribute to the COA with collaborative programming and donations, all of whom make our work possible.

BEMIS TRUST

Mimi Borden, Trustee
Heather Ring, Trustee
Sara Mattes, Trustee

This past year has been unusual and has caused much disruption for many. The Bemis Free Lecture Series has not been immune. We held no events in 2020, but look forward to emerging again in 2021 beginning with our work as co-sponsors of the community-wide screening and discussions around the documentary “I’m Not a Racist...Am I?” organized by The Lincoln Metco Coordinating Committee and The Sudbury Community for Social and Racist Justice. This examination of race and identity will be followed soon after by Community Anti-Racist Advocate Training (CARAT) offered by WIDE Lincoln.

In addition, we will be joining others in funding “On Belonging in Outdoor Spaces,” organized by deCordova Sculpture Park and Museum, Farrington Nature Linc, The Food Project, Mass Audubon, The Walden Woods Project and the Lincoln Land Conservation Trust. This free virtual series, running March – June and will feature prominent speakers whose work is advancing efforts to strengthen belonging and connection between communities of color and the benefits of time in nature.

The Bemis Free Lecture Series began in 1892. It was held in Bemis Hall, which was built by Lincoln entrepreneur George Bemis. It was common for wealthy men of his era to leave a legacy of buildings, and George Bemis was no exception. Not only did he build the hall to be a town office and meeting place, he built the second floor to be a lecture hall and performance space, and he endowed a lecture series.

The lecture series was modeled after the Chautauqua movement of his time, which aimed to bring entertainment and culture to the masses. The Bemis Trust charge for the lecture states that the series was “to bring education and edification to the citizens of Lincoln.” The ordinary folk of Lincoln were to enjoy what previously had been reserved for a wealthy and elite society. The endowment for the lecture series was doubled in 1982 by the bequest of native son, John Todd, and the charge expanded to include “entertainment and recreation.”

The series has hosted Robert Frost, Archibald Cox, John Kenneth Galbraith, Julie Taymor, Imago Theatre, Grace Paley, Dr. Benjamin Spock, The Steel Band of Blue Hill Maine, a basketball clinic run by Dave Cowens, Mission: Wolf, Margaret Mead, Julia Glass, Michael Fitzgerald, and many others of great note.

Today, the Bemis Free Lecture Series is run by three elected trustees. In the spring of 2020, after having organized many dynamic and intellectually inspiring lectures, John MacLachlan completed his three-year term. Heather Ring became

Bemis' newest trustee and is excited to continue the series' long tradition of public engagement.

We look forward to being able to, once again, come together for lectures, performances and even some playtime later in 2021. Please stay tuned!

VETERANS SERVICES

Peter Harvell, Veterans Services Officer

Mission Statement: The mission of the Lincoln Veterans Services Officer (VSO) is to advocate on behalf of all of Lincoln's veterans and provide them with quality support services and to direct an emergency financial assistance program for those qualifying veterans and their dependents who are in need. Since the Civil War, the primary focus of the VSO is to identify and assist any qualifying veteran or their dependent and to provide financial and medical assistance through the Commonwealth's Chapter 115 program.

The Veterans Services Officer also serves as a resource for veterans' benefits and entitlements. The Officer assists veterans and qualifying dependents in applying for benefits such as these federal programs: Compensation, Pension, Dependent Indemnity Compensation, VA Health Care, Burials, and GI Bill. On the state and local level, we assist with Annuity, Property Tax abatement and "Work Off" programs, War bonuses, and burials in State Veterans Cemeteries, as well as Chapter 115.

Veteran Services Office hours are from 9AM-12PM each Thursday at the Council on Aging (COA) in Bemis Hall.

The VSO office phone is the same as the COA: 781-259-8811 x 104. You may call on Thursdays mornings to speak to the VSO or you may call or email (Lincolnveterans@lincolntown.org) at any time to schedule an appointment.

Follow us on Facebook: Town of Lincoln Veteran Services.

DEPARTMENT OF PUBLIC WORKS

In 2020 the Public Works Department completed many projects and activities.

Road repair and repaving continued. Road paving included sections on:

- Lincoln Road
- Pierce House Driveway
- Crack Sealing of various roads

Major projects included:

- Pierce Park/Lincoln Road Stone Retaining Wall repair
- Pocket Park and Maintenance of Cobble Islands

As compared to the record winters in the past, January and February of 2020 produced average snow fall in Lincoln. DPW crews worked around the clock to maintain safe roadways and sidewalks. The Department also utilized its winter pre-treatment process. This process includes applying salt brine to the major Town roads in advance of a storm event. By applying this brine, the snow begins to melt immediately on the road. The snow and ice will not bind to the roadway, thereby reducing the overall amount of effort and materials that need to be used.

During the spring, the Department continued the process of removing tons of built-up sand on the roadway shoulders. This sand built up during the winter and can interfere with the roadway drainage and is a major contribution to pavement damage.

This past summer, the Department performed roadside vegetative maintenance, performed roadway striping, filled potholes, fixed road signs, and continued to work on complete streets planning.

The Public Works Department continued to use its equipment to trim back overgrown roadside vegetation. By trimming back this vegetation, the Town's residents have a safer, more aesthetically pleasing roadway. The beautiful farmer's stone walls that we have been repairing can now be seen and enjoyed.

During the fall, the Department cleaned leaves and fixed damaged catch basins as well as tree clean up after numerous storms. The Department also continued with its roadside program, trimming various roadsides and intersections.

During the course of the year, the Department was also tasked with the operation of the Town's Transfer Station. The town developed new resident stickers that combine access to the Transfer Station and Commuter Rail Lot into one sticker. Over 1,500 stickers were issued to residents. The new stickers will now expire every two years.

The Department continued with the maintenance and operation of the Town's cemeteries and performed cemetery burials.

New equipment for the DPW included a Wacker Neusson and a Bobcat Skid Steer.

Looking ahead to 2021, the Department anticipates continuation of the trail and path maintenance program, roadside improvements, continued improvements to the Transfer Station, improved leaf removal program, and continued development of the Public Works yard and materials handling.

The 2020 Lincoln Department of Public Works Department Staff:

- Chris Bibbo – Superintendent
- Susan Donaldson – Office Manager
- Steve McDonald - Foreman
- Jim Durkin – Crew Chief
- Brian Kerrigan – Mechanic
- John Neri
- Ian Sears
- Steve Frias
- Danny Scirocco
- Brent Boudrot

CEMETERY COMMISSION

Susan Harding
Conrad Todd
Manley Boyce, Chairperson
Valerie Fox, Agent for the Cemetery Commission and Town Clerk

The world, as we knew it before the year 2020, has changed significantly due to the world pandemic of COVID 19. Daily functions have been dramatically altered and lives have been claimed and changed throughout the world.

Although not COVID-related, the Cemetery Commission had its own personal and tragic loss. A long-time and extremely respected and valued member of our Commission, Susan B. Harding, died on October 27, 2020. Susan's expertise in plants and trees was exemplary and extraordinary. We relied upon her knowledge in our plantings and formations for many years. Her gentle manner, her easy laugh and her support of this Commission will be sorely missed.

As was true everywhere, in-person committee meetings were challenging or nonexistent, however, the Cemetery Commissioners continued to have constant and on-going conversations regarding issues requiring immediate resolution.

The Committee has been in contact with artist, Jane Layton, to procure carved wooden plaques for the Lexington Road Cemetery. These signs will clearly state that both recreational parking and commercial dog walking are prohibited. Residents of the town will continue to be allowed to exercise their dogs at the cemeteries but are implored to be cognizant of their responsibility in carefully cleaning and disposing of any debris.

An inordinate amount of tree damage and the on-going maintenance of the cemeteries was handled by Chris Bibbo, Town of Lincoln Public Works Department Head along with Steven McDonald, Highway Department, Foreman. As always, their response to the Commission was immediate and work was completed using the Highway Department crew, thus saving the townspeople this expense. We are thankful for their continued support and attention to the town cemeteries.

Juniper Way has been open for the last few years. The last phase of this project is in the process of being redesigned to accommodate Green Burials, (also known as "Natural Burials"). The Fern Way project, that had been halted due to COVID restrictions, will hopefully be resumed shortly.

The on-going dilemma is finding new land for more cemetery use for our current and future residents. Always an issue, this is a problem most municipalities face. We constantly explore options for this problem.

Our caretaker, Joseph Cotoni, continues his hard work and dedication in keeping our cemetery free of refuse and making certain there is adequate accessibility. We appreciate him.

While other businesses and offices were closed, our agent and Town Clerk, Valerie Fox, worked around the clock and harder than ever. We are constantly amazed by her dedication despite the many hats she wears, but especially for her compassion and professionalism relating to the sensitive work with the Cemetery Commission. Valerie can never be thanked enough.

There were 31 interments and 18 lots sold in 2020.

ROADWAY AND TRAFFIC COMMITTEE

Chris Bibbo
Jonathan Dwyer
Jane Herlacher
Tim Higgins
Deborah Howe
Kevin Kennedy
Alex MacLean
Margaret Olson
Ken Bassett, Chair

The Roadway and Traffic Committee (RTC) continues in its role as an advisory body to the Board of Selectmen on issues related to the Town's public roadway right-of-ways. The RTC's membership consisting of Town officials and citizen volunteers provides a forum for discussion of roadway related issues, including public safety, traffic management, and aesthetics.

During 2020 the RTC coordinated its activities with the ongoing initiatives of the Complete Streets program administered through the Planning Board as well as the initiatives of BPAC, the Bicycle and Pedestrian Advisory Committee, which is advisory to the Selectmen. Common to all three entities is the pursuit of physical right-of-way improvements that will provide traffic calming, enhance safety for pedestrians and cyclists, and preserve the rural character of our roadways through thoughtful design. 2020 saw the advancement of Mass Highway's study of Route 2a focused on similar concerns; that is, how the planned resurfacing of the roadway could incorporate improvements that would benefit pedestrian and bicyclist safety, protect the character of the National Park setting, and better manage traffic flows. Participation in the planning process is being facilitated for boards and committees in Lexington, Lincoln, and Concord as well as the Park Service and other interests in the 2a corridor.

Implementation of the planned Lincoln Road roadside path connecting from the railroad tracks to Codman Road became a priority in 2020 and involved development of a design that addressed a variety of concerns raised by stakeholders. Completion of construction is scheduled for mid-summer 2021.

WATER DEPARTMENT

Michelle Barnes,
Ruth Ann Hendrickson,
Jim Hutchinson, Chair

Established in 1874, the Lincoln Water Department (LWD) provides clean, safe drinking water and fire flow protection throughout the Town. The main components of the system are its two sources of supply, Flint’s Pond and the Tower Road well; the micro-filtration plant on Sandy Pond Road to treat the Flint’s Pond water; the storage tank on Bedford Road; and the 58 miles of distribution piping and 488 fire hydrants.

Governed by three elected Commissioners, the Department operates as an Enterprise Fund: It is funded entirely by user fees. Revenues are expected to meet or exceed expenditures on a year-to-year basis, with the difference (retained earnings) held in reserve to fund emergency repairs, capital expenditures, and system improvements. At the end of FY20, the reserve was \$749,480. Our operating budget and capital expenditures must be approved by the voters at the Annual Town Meeting.

	Operating Budget	Revenue	Capital Budget
FY2020 (actual)	\$1,743,522	\$1,488,691	\$1,977,000
FY2021	\$1,835,468		\$270,000
FY2022 (proposed)	\$1,881,686		\$939,100

The increased operating budget reflects higher personnel costs as we have hired new staff in a competitive market and higher debt service due to the recent borrowings to support capital investments. However, thanks to outstanding stewardship by the Town’s Finance Team, we were able to borrow money at the exceptionally low rate of 0.915%.

On February 25, 2020, the Commissioners voted to raise water rates to ensure adequate funding for the higher operating budget. Revenue appears to be meeting our projections.

We worked hard to achieve a FY 2022 budget that supports high quality operations and needed capital investments, and that will yield enough retained earnings to keep the Department fiscally healthy, all without another rate increase.

In the last two years, the Department undertook a large number of projects to upgrade most of the water treatment and chemical handling systems and to address deficiencies identified by the Massachusetts Department of Environmental Protection. All of these will be completed by December of 2021, including the new coagulation pretreatment of the pond water designed to lower the trihalomethane (TTHM) levels in our treated water. The TTHM levels have slightly exceeded the allowed limits, primarily in the summer, for the last few years.

The capital investments we have made will ensure that the Department will continue to supply adequate and safe water for at least five years. The Department is also studying three long-range options: 1) Joining the MWRA (Massachusetts Water Resources Authority to get fully treated water from the Quabbin Reservoir; 2) Building a new treatment plant with newer technology that may reduce operating costs; or 3) continuing to upgrade our current system as needed. Our preliminary review indicates that option 3 is the most prudent option. To protect the Charles River watershed, the MA DEP requires residential water use to be 65 gallons per person per day or less and overall water withdrawal to be less than 182.5 million gallons per year. For the calendar year 2019, Lincoln's performance was 63 GPPD and 171,546,200 million gallons withdrawn in total annually, which met our permit. We are also required to demonstrate that our UAW (Unaccounted for Water) is at or below 10%. An active program of leak checking and leak repair has reduced our UAW from historical levels of about 25% to 11.9% in 2019.

Although Flint's Pond water levels remained normal last summer, the state declared a Critical Drought in the Charles River Water Basin. In response the Commissioners imposed Stage 4 limits on water use. The Commissioners urge our customers to follow the annual and drought-related water restrictions and to take advantage of the conservation rebate programs we offer to replace older toilets and appliances with new water-saving ones.

Superintendent MaryBeth Wisner retired on January 2, 2021. We wish her well and thank her for her dedicated service during the last three years. We have also been given notice by Joseph Grande, one of our Water Operators. Nonetheless, the Water Department is happy to report that we are close to being fully staffed. Darin Lafalam has recently agreed to be our next Superintendent, replacing Dan Pereira, who has been acting as Interim Superintendent. Other continuing staff include Gary Tuck (Water Treatment Plant Manager), Rick Nolli, and Stephen Olson, (Water Operators), Davis Scribner, Nick Iarussi, and Aaron Miller (Part-time weekend/holiday Water Operators), and Alison Boland (Administrative Assistant). The Board would like to thank Susan Donaldson (DPW Administrative Assistant) and Monica Kacprzyk (Accounting Assistant) for their support during the past year.

LAND USE BOARDS AND DEPARTMENTS

PLANNING BOARD

Margaret Olson, Chair
Lynn DeLisi, Vice Chair
Gary Taylor
Stephen Gladstone
Robert Domnitz
Craig Nicholson – Associate

Staff – Paula Vaughn-MacKenzie served as Acting Director through most of 2020 and was officially appointed as the new Director of Planning and Land Use in October 2020. Jennifer Curtin was appointed Assistant Director February 9, 2021.

Permitting Activities: Although we were all subject to COVID-19 protocols, the Planning Board was fortunate to be able to continue its permitting activities via the Zoom platform. The Board approved new home and renovation construction through its site plan review process, and helped local schools including the Lincoln Schools, the Carroll School, and the Birches School designate additional space to comply with COVID-19 requirements.

Major projects before the Planning Board this year included:

Oriole Landing: Certificates of Occupancy have been issued for the 60-unit mixed-income rental community located at 1 Mary's Way. Oriole Landing includes fifteen units of affordable housing and all 60 units are counted toward the Town's Subsidized Housing Inventory (SHI). As of December 2020, Oriole Landing was at 90% occupancy with 1 affordable unit available.

Minuteman Regional High School: The new school building and campus have been completed and opened to students in September 2019. An associated Athletic Complex was approved by the Planning Board and construction has started.

The Lincoln Elementary and Middle School. The Planning Board approved the site plan for the new Lincoln School project in December 2019. Construction is ongoing.

Lincoln Village Center Zoning

The Planning Board appointed a new committee to continue the planning work of the previous SLPIC committee. The new SLPAC (South Lincoln Planning Advisory Committee) has focused on broad based town leadership and resident

participation. The Committee presented a traffic study conducted pre-pandemic by Ron Muller and Associates at a Planning Board meeting based on a Buildout and Fiscal Analysis completed by MAPC. The Committee has also received a \$37,000.00 grant for technical assistance for work through FY22 to help in the ongoing planning effort. The SLPAC Committee is looking to bring a zoning amendment to Town Meeting 2022.

Transportation Team – The Transportation Team is focusing efforts on the needs of commuters including ADA accessibility and parking. Desired improvements include a raised platform, shelters, and seating, and relocating the inbound stop to the westerly side of Lincoln Road so that both the inbound and outbound stops are on the same side of the road. The Team researched adopting a new electronic pay system at the Town's non-resident commuter lot but due to Covid-19, the adoption of the new system has been put on temporary hold.

Wayfinding Team: Phase 1 of the wayfinding program is complete. Beautiful new signage leads residents and visitors from Lincoln Station to Drumlin Farm and back again with directional signage to Codman Farm and the Codman Estate. In phase 2, the wayfinding program will expand to direct people to the de Cordova museum. Working with The Trustees of Reservation (TTOR) it is anticipated that phase 2 will be implemented Spring 2021.

Regional Planning

The Planning Board and Staff participated with various regional organizations, such as MAGIC (Minuteman Advisory Group on Interlocal Coordination), Battle Road Byway Committee, and MAPC (Metropolitan Area Planning Council and attended meetings on regional transportation projects.

In June 2020, the Battle Road Byway Committee submitted its application for designation of the Battle Road Byway as an All-American Road. The Battle Road Byway Committee is comprised of representatives from the Towns of Arlington, Lexington, Lincoln, Concord, and the Minute Man National Historical Park. The U.S. Department of Transportation recently approved the Battle Road Scenic Byway as an All-American Road as part of the 2021 designations to America's Byways®. It is the only All-American Road designation in Massachusetts.

Other Initiatives, Studies and Grants

Stormwater: Lincoln is one of many Massachusetts communities regulated under the Environmental Protection Agency's (USEPA) National Pollutant Discharge Elimination System (NPDES) and the 2016 Massachusetts Small MS4 General Permit. This permit program was created with the intention of improving the quality of the nation's waterways by reducing pollutant loads associated with stormwater runoff. The Planning Board will be bringing a General Bylaw to Town Meeting 2021 to address Illicit Discharges as required by the State.

Complete Streets: The Town was awarded a \$132,424 grant to construct a shared use path from Lincoln Station to Codman Farm as well as crosswalk improvements to the Lincoln/Codman Road intersections. The plans have been finalized and the path and crosswalk improvements will be completed by July 1, 2021.

ZONING BOARD OF APPEALS

Tobias Brambrink, Associate Member
William Churchill, Associate Member
Eric Snyder, Member
David Stifter, Associate Member
David Summer, Member
Joel Freedman, Co-Chair
David Henken, Co-Chair
Peggy Bozak, Administrative Assistant

The Zoning Board of Appeals (ZBA) is a land use Board that interprets and applies the Town's zoning bylaw. It decides on a case-by-case basis requests for variances, special permits and appeals of decisions of the Building Commissioner, considering the impact on the town and neighborhoods and the requirements of the bylaw and State law.

In 2020 the number of hearings before the Board was reduced due to the COVID pandemic. The Board held 10 monthly meetings and heard 18 applications for special permits, variances and appeals. The list below represents applications that were considered by the Board in 2020, listed by the date of the initial public hearing.

January 9, 2020

Ashley Lawton, 5 Stonehedge, M/P 186-34-0, 41 M to request a special permit to add an addition to the garage and dining room. GRANTED

January 31, 2020

Executive Session

February 6, 2020

Melissa and Eric Jewart, 7 Sunnyside Lane, M/P 113-28-0 to request a special permit to create extra space for a master bedroom and add a playroom and workshop. GRANTED.

March 5, 2020

Ben Webber, 9 Old Sudbury Road, M/ P 179-28-0 to request the transfer of name on the original special permit for an accessory apartment. GRANTED

August 6, 2020

Paul Chapman, 30 Old Sudbury Road, M/P 179-20-0 to request renewal of a special permit for an accessory apartment. GRANTED.

Stela Strilligas, 25 Bypass Road, M/P 110-8-0 to request the transfer of name on the original special permit for an accessory apartment. GRANTED.

Mollye and Todd Lockwood, 14 Old Cambridge Turnpike, M/P 112-3-0 to request transfer of name on the original special permit for an accessory apartment. GRANTED.

Efe Yardimci, 12 Meadowbrook Road, M/P 173-2-0 to request the transfer of name on the original special permit for an accessory apartment. GRANTED.

September 3, 2020

Marcus Ruopp, 59 Winter Street, M/P 165-22-0 to request the transfer of name on the original special permit for an accessory apartment. GRANTED

Keith Miller, 15 Baker Bridge Road, M/P 142-22-0 to request the renewal of a special permit for an accessory apartment. GRANTED.

Giles Browne, 11 Trapelo Road, M/P 144-37-0 to request the renewal of a special permit for an accessory apartment. GRANTED.

Randall Briggs, 31 Morningside Lane, M/P 113-29-0 to request the renewal of a special permit for an accessory apartment. GRANTED.

Spencer Boege, 58 Tower Road, M/P 163-21-0 to request a special permit for an addition and renovation to the main house. GRANTED.

September 29, 2020

Special Hearing on 9, 11 Lewis Street with Planning Board.

October 1, 2020

Eric and Joseph Webster, 19 Bedford Road, M/P 144-3-0 to request the transfer of name on the original special permit for an accessory apartment. GRANTED.

Benjamin Armstrong and Gabrielle Emanuel, 23 Conant Road, M/P 169-27-0 to request the transfer of name on the original special permit for an accessory apartment. GRANTED.

Nunzio Domilici, 22 Deer Run Road, M/P 124-4-0 to request the renewal of the original special permit for an accessory apartment. GRANTED.

Richard Albert, 190 Bedford Road, M/P 114-4-0 for a public hearing after remand from the Land Court to review the landscape plan for granting the modification to the special permit. GRANTED.

October 27, 2020

Special Hearing on 9, 11 Lewis Street to extend the use of the property. GRANTED.

November 5, 2020

Jason Kass and Courtney Bernasconi, 11 Moccasin Hill, M/P 181-13-0 to request a special permit for demolition of the sunroom and replacement of an addition on existing slab. GRANTED.

**LINCOLN HISTORICAL COMMISSION (LHC)
HISTORIC DISTRICT COMMISSION (HDC)
BROWN'S WOOD HISTORIC DISTRICT COMMISSION (BWHDC)**

Douglas Adams
Gary Anderson
Christopher Boit
Frank Clark (Alternate – LHC/HDC/BWHDC)
Judith Lawler (Alternate – LHC/HDC/BWHDC)
Andrew Ory
Robert Domnitz (HDC/BWHDC only)
Lynn DeLisi (HDC/BWHDC only)
Allen Vander Meulen (Alternate – LHC/HDC/BWHDC)
Andrew Glass (Chair, LHC/HDC/BWHDC)

Commission Missions

The LHC is responsible for reviewing requests, under the Demolition Delay Bylaw, for demolitions and major exterior alterations to buildings and structures outside of the Town's historic districts. The LHC is also responsible for administering the Town-held Preservation Restriction Agreements with respect to two properties. The HDC and the BWHDC review applications for exterior above-grade changes visible from a public way to buildings and structures within the Town-wide Historic District and the Brown's Wood Historic District, respectively.

Commission Member Changes and Appreciation

In 2020, the LHC/HDC/BWHDC welcomed Robert Domnitz to the HDC/BWHDC as one of our Planning Board representatives. We greatly value Bob's contributions to the work of the commissions. The LHC/HDC/BWHDC expresses its gratitude to Rick Rundell, who stepped down in 2020 from the HDC/BWHDC, for his invaluable work on the commissions over the course of many years.

Commission Initiatives

The LHC/HDC/BWHDC applied for and was awarded a grant from the Massachusetts Historical Commission for \$15,000 in matching funds to research and document the development of Lincoln's Modern neighborhoods. The project is on-going and the results will be available for public use upon completion in mid-2021.

The HDC worked with a homeowner in the Old Concord Road neighborhood who has generously offered to join the Town-wide Historic District. The BWHDC worked with a homeowner who has generously offered to join the Brown's Wood Historic District. The HDC and BWHDC will present the applications for vote at the 2021 Town Meeting. With approval at Town Meeting, there would be 14

houses in the Brown's Wood Historic District, 38 Modern houses in the Town's two historic districts, and a total of 104 properties in the Town's two historic districts.

LHC Decisions

Applications approved without demolition plan review:

- **101 Tower Road:** application for demolition more than 25% of the house for an addition
- **101 Tower Road:** application for demolition of the detached garage
- **18 Baker Bridge Road:** application for demolition of a detached barn

HDC/BWHDC Decisions

Certificates of Appropriateness:

- **2 Sandy Pond Road:** repairs to barn including roof, siding, and windows
- **10 Woods End Road:** addition of an above-ground pool
- **58 Codman Road:** replace windows and doors in Codman Farm barn kitchen
- **58 Codman Road:** addition of a therapeutic hot tub adjacent to house
- **16 Lincoln Road:** addition of a drop box behind the Town Offices
- **26 Laurel Drive:** convert an existing carport to enclosed garage
- **26 Laurel Drive:** construct a studio shed
- **12 Weston Road:** addition of dormers on the front and rear of the existing carriage house

Certificates of Non-Applicability:

- **14 Bedford Road:** replace the roof shingles on front section of the parsonage with like materials
- **17 Weston Road:** repave the driveway at the Pierce House
- **37 Lincoln Road:** repair entry way and roofing with like materials and install storm windows
- **8 Trapelo Road:** replace the roof shingles on portion of the house with like materials
- **31 Laurel Drive:** replace roof shingles for house and garage with like materials
- **15 Trapelo Road:** replace wood gutters with like materials
- **15 Lincoln Road:** replace cedar roof shingles with like materials
- **68 Baker Bridge Road:** replace tar and gravel roof on porch with like materials
- **68 Baker Bridge Road:** replace aluminum netting on screened porch with like materials

Certificate of Hardship:

- **46 Bedford Road:** replace wood shakes with architectural asphalt shingles

* * *

LINCOLN HOUSING COMMISSION

Victoria Benalfew
Rachel Drew
Keith Gilbert
Evan Gorman, Vice Chair
Allen Vander Meulen, Chair

The Housing Commission's Mission

Our mission is to provide housing for people with low or moderate incomes and for others whose needs are not met by the regular housing market. The Lincoln Housing Commission (HC) is responsible for coordinating all facets of the Town's affordable housing program including planning, advocacy, and policymaking. The Housing Commission is also tasked with the administration of the Town's seven rental units.

The Affordable Housing Coalition

Together, the Housing Commission, the Affordable Housing Trust, and the Lincoln Foundation form the Affordable Housing Coalition. The Coalition's mission is to facilitate the expansion of affordable housing and to preserve the affordable units Lincoln already has in its Subsidized Housing Inventory [SHI].

10% SHI Mandate Status, Risks, and Projections

Three years ago, Lincoln was at risk of falling below the Commonwealth's goal for towns to allocate 10% of their housing stock as affordable (i.e., counted as part of the town's Subsidized Housing Inventory [SHI]). The SHI is a critical statistic: falling below 10% could allow developers under State Law (Chapter 40B) to build high density developments that include affordable housing, overruling local zoning laws with little recourse for the Town, should a 40B developer chose to ignore our local concerns and goals.

The Oriole Landing project (built and owned by CIVICO and approved at the 2018 Town Meeting) was completed and opened to tenants this past year. The project increased the town's SHI inventory from 238 to 298 units. As a result, our SHI ratio is now officially just under 13% (an estimate, based on 2010 census figures). Although, the official SHI% may well drop to about 12.5% once certified 2020 Census results are available.

Lincoln has included Affordable Housing in its planning and land use goals since the 1960s. Now that we are protected from unwanted developments for (likely) several decades, we as a Commission and as a Town are turning our attention to

a larger and longer-term issue: not just meeting our goals for “affordable housing” in its legal and technical terms, but encouraging the creation and preservation of housing that is more affordable for moderate income families, to create a more diverse and welcoming community; hence the phrase we often repeat in meetings and public forums: “Not just Affordable Housing, but housing that is affordable.”

Joint Effort with the Council on Aging

Two and a half years ago the Commission entered into a joint effort with the Lincoln Council on Aging to create the Lincoln Rental Assistance Program (“LRAP”), which helps provide our neighbors who are struggling to keep their homes by providing rental assistance: giving them time to regroup, get their finances under control, and continue living in Lincoln. After nearly two years of operation, the COA has found there is significantly more need (even before COVID) for this kind of assistance than was initially anticipated; and is attempting to scale up the program to better meet the challenge.

As was done last year, the Commission is sponsoring the COA’s application for CPC funding this program in FY22; supplemented by a generous \$10,000 gift from First Parish. However, the CPC questions whether funding this program indefinitely is appropriate to their mission. Given this, as well as the unmet demand for LRAP and increasing scope + demand for other COA services, as well as calls for providing more (and more diverse) affordable housing within the community, it seems appropriate to consider whether the town’s existing affordable housing and social services functions are structured and funded appropriately given the increasing size, scope, and complexity, of their missions.

South Lincoln Planning Advisory Committee & South Lincoln Planning Implementation Committee

SLPAC has succeeded SLPIC as the committee tasked by the town to find ways to make the Lincoln Station area a more vibrant and economically viable business and cultural center for the town. SLPIC proved to be too large and unwieldy of a committee; and its work was done largely out of public view. This seeming lack of transparency and lack of neighborhood participation in the process therefore considerable controversy when zoning changes in the Lincoln Station area were first proposed, leading to the Planning Board’s rethinking and relaunching of the effort as “SLPAC” this Fall. Although SLPAC is only 5 members instead of SLPIC’s dozen or so, the Planning Board agreed that Housing should retain its seat on the restructured committee.

Affordable Accessory Apartment (AAA) Program

The AAA Program is intended to encourage Lincoln Homeowners to rent their accessory apartments to those who need “Affordable” housing. It was approved at the 2017 Town Meeting and the necessary funding approved by the Housing Trust. The program had four aspects: (1) Zoning Law changes to enable the program; (2) a \$25,000 “loan” to the homeowner that is incrementally forgiven over a ten-year period, as long as the apartment remained on the town’s SHI; (3) a Property Tax rebate; and (4) a series of agreements and negotiations with numerous stakeholders to enable the program. The original primary goals were to help homeowners gain income from unused space in their homes; to increase diversity within the town; and to keep Lincoln’s SHI above 10% until a longer-term solution could be found. With Oriole Landing the third goal is no longer relevant, but the importance of other two goals has increased.

The AAA program has been in limbo since 2017 due to the bill for approval of the property tax rebate being held up in the State Legislature. Rep. Tom Stanley was able to get the bill approved and signed this January. Now that this is done, and given the large gap in time, the Housing Commission is working to reconfirm our agreement with the Housing Trust for funding; to reconfirm our agreements with all stakeholders; and ensure the proper resources, procedures, paperwork, and documentation are in place for the program’s launch. We anticipate the program going “live” sometime in early 2022.

Changes in Membership/Committees

Diana Chirita’s appointment to the commission expired and she decided to not seek reappointment. Her final meeting as a commission member was in December, 2020. Diana served as chair and co-chair for several years, and was instrumental in the initiation of the LRAP program, the development and approval of the Oriole Landing proposal, and the creation and approval of the AAA Program. The town has benefitted greatly from her diligent work and devotion. Her energy, wisdom, and effort will be missed. In addition, Keith Gilbert stepped down as chair of the Commission this past Fall. Two new members joined the commission this year: Victoria Benalfew and Rachel Drew.

At present, Allen Vander Meulen is Chair. Evan Gorman remains Vice-Chair and is also our Liaison to the CPC. Rachel Drew is our representative on the South Lincoln Planning Advisory Committee and Victoria Benalfew is our Liaison to the COA. Keith Gilbert is now the Commission's Representative on the Housing Trust.

Contributions of Town Employees and Consultants

The Affordable Housing Commission could not manage without the administrative assistance of Elaine Carroll, the facilities management expertise and efforts of Gerald O'Doherty and Michael Haines, and the guidance of Katherine M. O'Donnell on legal matters. We are deeply thankful and appreciative for their support, effort, and wisdom.

In closing we would like to take a moment to remember Pam Gallup, who passed away on January 30th, 2021. Pam was Chair and member of the Housing Commission for many years, and more recently a valued consultant to the Commission. A passionate advocate for affordable housing and the expansion of housing diversity in Lincoln, her final accomplishment was shepherding the Affordable Accessory Apartment program from initial concept through to Town Meeting and eventual Legislative approvals. As Tim Higgins said, there is no doubt that she helped open the doors for dozens of our town's current (and future) residents. She is greatly missed.

CONSERVATION COMMISSION

Larry Buell
Christine Dugan
Susan Hall Mygatt
Richard Selden
Kathleen Shepard
James Henderson, Co-Chair
Ari Kurtz, Co-Chair

The year 2020 was certainly not the year we expected! The importance of our open spaces became obvious during the COVID-19 pandemic. More people than ever before have flocked to our trails to explore, exercise, safely socialize, and enjoy the peacefulness of nature.

Commission Members and Staff - The Lincoln Conservation Commission (LCC) is comprised of 7 residents appointed by the Board of Selectmen and is responsible for the protection and management of Lincoln's conservation land and the administration of the Massachusetts Wetlands Protection Act & Lincoln's Wetlands Protection Bylaw.

The LCC and Staff saw several changes in 2020. We welcomed Kathleen Shepard as our newest Commissioner and her real estate background will help us considerably. The department said goodbye to Conservation Director Tom Gumbart, who retired at the end of the year. Tom served for 21 years as the director of the Lincoln Conservation Department. Tom was an important leader in the conservation community, and his expertise in wetlands protection was a boon to the Conservation Commission. Under Tom's leadership, the department developed an emphasis on active land management – restoring historic stone walls and open field habitat that characterizes Lincoln. Stacy Carter continues overseeing the department's field work as Land Manager, and Emma Coates serves as Land Steward and our resident arborist. Jennifer Curtin continues as our Conservation Assistant. This team adapted to an abnormal year given the emergence of the COVID-19 pandemic and continued working to fulfill the conservation ethic and goals of Lincoln. We are grateful to them, and to those in Lincoln and beyond for their adaptability and support in these times.

Land Management and Stewardship - Municipal conservation land in Lincoln includes 1,515 acres. In addition, the Commission holds Conservation Restrictions (CRs) on 62 parcels totaling 494 acres. This land includes a diversity of agricultural fields, meadows, forest, ponds, streams, and an extensive trail system. A vital role of the Conservation Department staff is to provide effective stewardship of this permanently preserved land. Therefore, it is critical we have adequate personnel, equipment, and an operating budget to ensure appropriate land care happens. This is both for today, and out into the future, as we handle an increasing demand for access and use, and adapt to meet climate resiliency

needs. Fortunately, some of the Commissioners generously donate their project management and technical skills, physical labor, and equipment to help complete many of our major projects. We also closely collaborate with the Lincoln Land Conservation Trust (LLCT) in our stewardship and monitoring efforts. LLCT owns more than 75 parcels on an additional 500 acres. LLCT land often seamlessly merges with town-owned lands at the landscape level.

Lincoln is a community that values farming and the individual farmers who work so hard to keep it healthy and productive. There are 195 acres of agricultural land owned and managed by the LCC and this land is crucial for maintaining our rural heritage. Currently 13 farms license this land, each with its own unique program: Breton Meadow Farm, Codman Community Farms, Cupp & Sons, Drumlin Farm, The Food Project, Hannan Agro Farms, Lindentree Farm, Matlock (Flint's) Farm, Raja Farm, Red Rail Farm, Sweet Spirit Alpacas, Trim Orchard and Verrill Farm. Please be sure to visit and support these farms whenever possible. Hannan Agro Farms and Drumlin Farm (Mass Audubon) are our newest licensed farmers, having taken on part of the Ricci Field and Umbrello parcel respectively.

Wetland Protection Administration - Persons contemplating any work in or within 100 feet of a wetland or within 200 feet of a stream that flows continuously throughout the year should seek information about the Wetlands Protection Act and Lincoln's Wetland Protection Bylaw at the Conservation Department's office in the Town Hall. Wetland Resource Areas and Riverfront Areas may sometimes appear to be dry and can be difficult to identify, so all landowners are encouraged to contact the Conservation Office at 781-259-2612 to discuss any proposed work.

Due to COVID-19, staff and commission members learned how to run virtual public meetings, how get an electronically signed permit recorded at the Registry of Deeds, and how to provide residents and applicants with the ability to review project files and permits remotely.

During 2020, the LCC held 17 public meetings and issued the following permits: 3 Orders of Conditions; 1 Order of Resource Area Delineation; 1 Determination of Applicability; and 7 Certificates of Compliance. The LCC staff also spent significant time monitoring ongoing projects, including the Lincoln Public Schools project and the athletic fields at the MinuteMan Regional Vocational High School.

Education and Outreach - Though the department was unable to continue our usual outreach to the schools and our residents this year, we hope to continue doing so in the near future. We generally host a variety of events including Conservation Coffees and a morning walk series. If you want to be on the e-mail list to receive notifications on these events and more, please email conservation@lincolntown.org. Additional Conservation Commission information can be found at www.lincolntown.org.

AGRICULTURAL COMMISSION

Nancy Bergen, voting
Lynne Bower, voting
Stacy Osur, alternate
Ellen Raja, voting
Karen Seo, alternate
Ari Kurtz, Co-Chair, voting
Louise Bergeron Co-Chair, voting
Corey Nimmer, alternate

Buying food from Lincoln farms to provide produce for the food pantry – In response to the COVID-19 pandemic, demands on the Lincoln food pantry increased dramatically in the spring of 2020. This pantry is located in the white building behind St. Joseph's Church in Lincoln and run by the Society of St. Vincent de Paul of Lincoln and Weston. The Agricultural Commission purchased produce and eggs from local farms for distribution to the food pantry. The initiative served the goal of supporting our local farms as well as helping our community. Using \$5750 from our annual budget, the Agriculture Commission allocated \$3000 to the Food Project, \$2000 to Drumlin Farm, and \$750 to Kanner Family Orchard to buy fresh produce, locally produced eggs, and apples and other tree fruit that were donated to the food pantry at St. Joseph's Church.

Instructions on how to make a backyard garden– In July 2020, the Agricultural Commission produced a document that provides instructions on methods to grow vegetables in one's backyard. The document was publicized on LincolnTalk and saved on the Agricultural Commission's website.

Barns of Lincoln – The Flint Farm was chosen as the first Lincoln farm to showcase. The Agricultural Commission hired a photographer to start producing images of this ancestral farming estate.

Mosquito control – The Agricultural Commission is following the decisions made by the State concerning mosquito aerial spraying. We will be working closely with other land use groups in Town so we will be able to inform local farmers of the emerging rules and regulations so that they can choose whether to opt out of aerial or other forms of mosquito spraying.

Agricultural water usage – In fall 2019, the Water Commission rescinded the agricultural water rate policy greatly increasing water costs for some farms. The Agricultural Commission worked with the Water Commission to ensure that farmers were reimbursed for a portion of their last water bill and to clarify what steps farmers would need to take to continue to qualify for the lower agricultural rates in the future. It was decided by the Water Commission that farmers who qualify under Lincoln's definition of a farm, are exempt from outdoor watering

restrictions. Also in order to get tier one rates for Town water, farmers need to apply for and install a water meter dedicated solely for agricultural use.

Memorial for Beth Taylor- A bench and plaque for former Agriculture Commission member and avid gardener Beth Taylor was donated to Codman Community Farm.

New member of the Agricultural Commission – Corey Nimmer joined the commission in September 2020. Corey has been a Lincoln resident since 2017 and is a member of the Flint family. Corey is particularly interested in regenerative agriculture, biodynamic farming, mushroom cultivation, and soil biology. He brings an extensive knowledge of the natural world and farming to the Agricultural Commission.

Lincoln's Right to Farm Bylaw - The Town of Lincoln passed a Right to Farm Bylaw at Town Meeting on March 26, 2011. The public notice for the Right to Farm Bylaw is published below for new residents.

"It is the policy of the Town of Lincoln to conserve, protect and encourage the maintenance and improvement of agriculture land for the production of food and agricultural products, and also for its natural and ecological value. This disclosure notification is to inform buyers and occupants that the property they are about to acquire or occupy lies within a town where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust, and odors. Buyers or occupants are also informed that the location of property within the Town maybe impacted by commercial agricultural operations including the ability to access water services for agricultural use under certain circumstances."

GREEN ENERGY COMMITTEE

Jim Hutchinson
Ed Kern
Sue Klem
Edmund Lang
Ann Risso
Jonathan Soo
CJ Volpone
Paul Shorb, Chair
Dan Pereira, Ex-officio



Established by the Selectmen in 2007, the Green Energy Committee (GEC) serves as the Town's primary resource to identify and promote ways to reduce Lincoln's greenhouse gas emissions. In addition to our committee members, there is a deep bench of GEC contributors supporting municipal and town-wide efforts. Jennifer Glass is the BOS Liaison to the GEC.

Lincoln GHG Emissions

A foundation for the GEC's efforts is the Lincoln Greenhouse Gas (GHG) Emissions Report completed in 2019. That study found that annual Lincoln GHG emissions totaled 61,000 metric tons of CO₂ equivalents (CO₂e), consisting of:

- 34% from vehicles
- 20% from combustion of "natural gas" (methane for home heating, etc.)
- 18% from generation of electricity
- 11% from air travel
- 7% from combustion of oil (home heating)
- 5% from gas leaks
- 5% other (rail, propane, wastewater, etc.)

We use this information to guide us in seeking ways to reduce Lincoln GHG emissions, with the goal of reaching "net zero" emissions.

Electricity Supply

One of the biggest projects the GEC tackled in 2020 was structuring the **Lincoln Green Energy Choice Program**, which has subsequently been rolled out in early 2021. Town Meeting in 2018 voted in favor of Lincoln moving forward with the state-authorized process to purchase electricity in bulk and move Eversource customers over to the new plan. We had to wait until the state approved our application, and then in late 2020 were able to design the specifics of the Lincoln plan, which was previewed at the SOTT meeting in November and subsequently approved by the BOS.

The plan seeks to reduce Lincoln's GHG emissions, while recognizing that people have different degrees of price-sensitivity and that the state regime allows anyone to opt out at any time. Therefore the "default" option, known as "Lincoln Standard

Green”, was designed to add as much clean renewable energy as possible while keeping the cost close to what Eversource currently charges. Under this option, 45% of a customer’s electricity is attributed to clean renewable energy produced in our region, compared to the mere 18% that state law currently requires Eversource to provide. This is accomplished by buying “Class 1 Renewable Energy Credits” (RECs), which drives the construction of additional wind, solar, and other renewable energy production facilities.

Lincoln residents can choose the “**Lincoln 100% Green**” option if they want all their electricity usage tied to clean renewable energy. For the median energy-using household in Lincoln, the additional cost is only about \$17 per month. Shifting to renewably generated electricity is critical as a foundation to eventually make our homes and electric vehicles in Lincoln carbon neutral. **The GEC urges everyone who can to thus “opt up”. To do so, just find your Eversource bill and go to LincolnGreenEnergyChoice.com or call customer support at 1-844-651-8919.** About 5% of homes have done so already; we hope to get that to 25% by the time of Town Meeting in May!

Electric Vehicles

The pandemic caused the GEC to postpone several events planned in 2020 where Lincoln residents could test-drive **electric vehicles (EVs)**, but we continued to promote EVs on Lincoln talk using information from the Green Energy Consumers Alliance. The GEC expects to resume test-drive events as progress on the pandemic allows.

Residential Energy

Similarly, the pandemic caused **home energy assessments** to be put on hold for the spring. However, we subsequently promoted “virtual” home energy assessments with HomeWorks Energy through a town-wide mailing and articles in Lincoln Talk and the [Squirrel](#), to help residents explore energy efficient heating, cooling, solar, and water heater programs. By summer, MassSave had improved its energy efficiency program for condominium complexes, so we reached out to Lincoln’s eight complexes to help owners sign up for energy assessments. Check out our updated website at www.LincolnGreenEnergy.org for more information.

South Lincoln Planning Advisory Committee

As planning for South Lincoln reorganized in the summer under SLPAC, the GEC become a regular participant in that process.

School Building

Also in 2020, GEC members continued to work with the School Building Committee (SBC) and School Administration on a high efficiency school building envelope powered completely by onsite photovoltaic (PV - Solar) arrays through a Power Purchase Agreement (PPA), in order to achieve **a Net Zero campus**. Lincoln is tracking successfully to achieve these goals.

LIBRARY, RECREATION AND SCHOOLS

TRUSTEES OF THE LINCOLN PUBLIC LIBRARY 2020

		<u>Term Expires</u>
Jacquelin Apsler, Chair	Selectmen's Appointee	2023
Ron Chester	Self-Perpetuating	
Lucy Maulsby	School Committees' Appointee	2022
Kathleen P. Nichols	Self-Perpetuating	
Dennis Picker	Elected	2022
Peter Sugar	Self-Perpetuating	

Statistics

The library was closed from March 14 through August 30 and again from January 11 through March 7, 2021 due to the Covid-19 pandemic. Total circulation decreased in FY2020 by 47%. 77% of the items that were checked out were physical items (e.g., Books, DVDs, magazines, music CDs) and 23% were digital (e.g., eBooks, eMagazines, eAudios, and eVideos). The number of patron visits, reference questions, programs offered, and attendance at those programs decreased. Website visits increased dramatically as new online services, like curbside pickup, were offered.

	FY2019	FY2020	% Increase
Physical Circulation	151,055	75,053	-50.31%
Digital Circulation	33,244	22,226	-33.14%
Total Circulation	184,299	97,279	-47.22%
Ratio of Physical to Digital Circulation	82% : 18%	77% : 23%	5% increase of digital circulation
Hanscom AFB Circulation	1,435	1,968	37.14%
Reference Questions	9,831	7,264	-26.11%
Programs	414	308	-25.60%
Program Attendance	9,198	4,964	-46.03%
Patron Visits	84,023	61,758	-26.50%
Website Visits	285,292	893,807	213.30%

Impact of Covid-19 Pandemic

At the beginning of the pandemic, people were very concerned about getting the virus from touching things. This discouraged some people from borrowing library materials. The Institute of Museum and Library Services recommended quarantining borrowed library materials after they were returned to the library for 3 days so that any Covid-19 virus would die before the materials were reshelfed. Staff turned the gallery into a quarantine station for returned items. Staff started a new contactless pickup service on June 8 to keep patrons safe from Covid-19. Patrons' requests for specific titles or a selection of items chosen by staff were put outdoors for pickup then into the vestibule as winter approached. Contactless pickup is a very popular service and staff continued providing it after the library reopened by appointment on August 31. Staff pivoted to online programming

quickly. Less than a week after the library closed due to Covid-19, staff broadcast book groups and story times on the Internet with Zoom. As presenters who provided in-person programs at the library modified their programs for the Internet, the library offered more of their programs online.

Social Justice

The conversations about social justice, race and anti-racism, and protests that have ignited communities around the country have served as a potent reminder of the library's critical role as a source of diverse perspectives, histories, ideas, and information. To help support parents, the children's librarians created a list of books to facilitate conversations about race. For its adult patrons, the library has referenced a list of books, most of which deal with the topics of racism, anti-racism, diversity, inclusion, and equality, prepared earlier in the year for the community by the Lincoln School Committee. The library looks forward to continuing to provide resources for the community that confront the history of race in America and ways to embrace and model anti-racism. The library is actively expanding its collection and its programs to reflect a diversity of perspectives and points of view and draw attention to those resources.

Programming Highlights

The Adult Department offers four monthly book groups: Friday Morning Book Group, Mystery Mondays, Reading for Racial Justice, and "Who Picked This Book?" Club. Two of the programs that are run by volunteers (Photo Share and The Write Stuff) are continuing on Zoom. With so many meetings and programs available on Zoom, reference staff held Zoom training sessions. Other volunteer run programs (Lincoln Open Mic Acoustic, Lincoln Film Society, Lincoln Library Knitting Group, and Lincoln Jazz Jam) do not translate well on Zoom. They will restart when the country reaches herd immunity, and people are able to sit close together again, enabling the library to resume in-house programming.

The Children's Department's weekly storytime and four monthly book groups (3rd/4th Grade Book Club, 5th/6th Grade Book Club, Middle Grade Book Share, and Together Time Tales) were broadcast on Zoom. Staff outreach visits to various elementary and preschools in Lincoln were stopped during the pandemic. A new collaboration with the Lincoln GearTicks promotes their monthly STEMtastic challenges to encourage learning about a variety of engineering and science subjects. Librarians prepare a suggested list of books to help people with each challenge.

Staffing

Sadly, Bob Lager, our custodian who had worked at the library for over 24 years, died during his work shift in January 2021. He was well loved and a hard worker with very high standards. We miss him very much. Teresa Horwitz, our new bookkeeper/administrative assistant, joined the staff in December.

PARKS AND RECREATION COMMITTEE

Sarah Chester
Chris Fasciano, Chair
Margit Griffith
John MacLachlan
Anita Spieth
Robert Stringer

OUR MISSION - The Lincoln Parks and Recreation Committee supports the Parks and Recreation Department (PRD) in providing affordable and diverse enrichment opportunities, community-based special events and safe recreational facilities to enhance the overall wellness and quality of life for Lincoln residents of all ages. The Committee sets policy and oversees all facets of the department as well as strategic planning and development.

PROGRAMMING INFORMATION - We offer a year-round variety of preschool, school age and adult programs, trips, and community-wide special events. Lincoln residents of all ages are encouraged to participate. We also manage the town's athletic fields, playgrounds, tennis courts, public parks, sport court and public outdoor pool. Program, facility and registration information are mailed to all homes seasonally and are available online at www.LincolnRec.com.

Due to the many challenges of COVID-19, the Lincoln Summer Camp adopted a Camptivities approach offering many socially distant activities. These offerings provided a safe and friendly environment for children in grades 2-9.

In addition, the Codman Pool overcame many obstacles redirecting to a reservation system. Each reservation was a 90 minute block, mitigating how many patrons could be inside the facility at one time. The Codman Pool was not permitted to offer town swim lessons or swim team. However, we were allowed to offer private swim lessons as well as adult lap swim.

On a traditional year, we oversee annual town-wide events including Patriots Day, Memorial Day, the Lincoln Art Show, the Lincoln Kids Triathlon, July 4th, the Summer Concert Series, Trunk r' Treat and Winter Carnival weekend. These large events could not happen without the support of the Lincoln Minute Men, the Veterans of Lincoln, MA (VOLMA), the Girl and Boy Scouts, Public Safety, Public Works and our sponsoring businesses. We look forward to partnering with all of our volunteers who make these events wonderful for everyone to enjoy!

The Parks and Recreation Committee participate in a number of town committees including the School Building Committee, Community Preservation Committee, the Bicycle and Pedestrian Advisory Committee and the School Health Advisory Council.

OFFICE INFORMATION - The PRD Office is located in the Hartwell A Pod on Ballfield Road. We would like to thank the Lincoln Public Schools for their continued support by providing office and programming space. The office is generally open 8:30am - 4:30pm, but we recommend calling (781-259-0784) before you come by as our staff may be out supporting programs.

FACILITY INFORMATION - PRD maintains the town's athletic fields and baseball diamonds for the benefit of the public schools, sports leagues and community programs. We would also like to thank Lincoln Youth Soccer and Lincoln/Sudbury Youth Baseball, for their contributions to the maintenance of ballfields throughout town.

STAFFING – After serving 24 years in Parks and Recreation, Dan Pereira was appointed to the Assistant Town Administrator for the Town of Lincoln. A few of his many accomplishments within the department are the Codman Pool renovation, the installation of the Sport Court, the years of success of the July 4th celebration, the irrigation project at Codman Field and the development of the Wang Athletic Field. On behalf of the Parks and Recreation Committee, we would like to thank Dan for his dedication and commitment to the community and continued years of public service for the Town of Lincoln.

David Sequeira assumed the role of Acting Director in July and continued his responsibilities as the Assistant Director. In the summer months David serves as the Codman Pool Director and supervises our seasonal staff.

Laurie Dumont continues her role serving as the Office Manager. Laurie handles the day-to-day operations of the office as well as coordinating and scheduling after school programming.

COMMITTEE MEMBERSHIP – In March 2020, Doug Carson completed his third term on the committee. Over his tenure, Doug was an advocate for Lincoln's Annual Winter Carnival, specifically performing at the well-attended Coffee House event. In addition, Doug served on the Community Center Study Committee and was dedicated to the renovation of the wading pool. Doug served as our Bicycle and Pedestrian Advisory representative and will continue to do so in the future. Rob Stringer stepped into his seat and has hit the ground running. Rob brings a tremendous amount of energy and passion for the town and our community.

We have continued to modify our programs and facilities for the current school building project that has impacted the community use of the Ballfield Road campus.

Parks and Recreation are always looking for new ways to meet the changing needs and interests of the community and welcome any suggestions and ideas.

PIERCE PROPERTY COMMITTEE

Margie Brynes
Anne Crosby
Terry Green, Chair
Pam Weismann

Victoria Otis, Pierce House Director

“Our mission is to be stewards of this historic property so that residents of Lincoln, neighbors and guests may continue to use the Pierce House as a venue to gather and celebrate in keeping with the spirit of John H. Pierce’s gift to the Town of Lincoln.”

The year 2020 proved to be an unusual year at Pierce House due to the pandemic caused by the Covid-19 virus. The Pierce House Committee would like to thank our new Pierce House Director, Victoria Otis, for her professionalism, enthusiasm and undeterred efforts working with our clients to reschedule their events for later in the season and, as the pandemic persisted, reschedule into the 2021 season. Throughout the pandemic, Victoria has managed our bookings as well as shown the house to prospective clients. She created a virtual tour of the property, she sent it to prospective clients, and gave tours, following the guidelines set by the Board of Health. In addition, Victoria has kept our social media active, posting the venue on the Wedding Wire, Facebook, Instagram, Lincoln Squirrel and Lincoln Talks. We are deeply grateful for all her efforts and accomplishments in this incredibly difficult year.

With the state shutting down public gatherings in the spring and then limiting the number of people who could gather in the summer, Pierce House experienced many postponements and cancellations of weddings and celebrations. Seventeen events were postponed until next year with the revenue from these events postponed until 2021. Fourteen events were canceled this year, resulting in a loss of revenue of more than \$32,000. Victoria created and marketed pandemic friendly micro-weddings and social gatherings to clients this summer and fall. She hosted 20 of these small events which resulted in adding \$30,000 in revenue to the Pierce House.

On a positive note in this dark year, the outdoor space at Pierce House was made available to town classes and gatherings, as allowed by the Board of Health. There were over 130 Town Events held at the Pierce House in 2020, including classes held by the Council on Aging and Parks and Rec under the tent or on the lawns of Pierce House. These events were free to the town, with no revenue generated. In addition, Victoria hosted a well-attended, town-wide food truck picnic on the lawn and in Pierce Park this summer.

Pierce House operates on a tight budget and relies on the revenue that is generated primarily from the summer wedding events to maintain the property. In addition, this revenue provides us the ability to fulfil our mission to host Lincoln residents and local organizations in the house as well as sponsor podiatry and blood pressure clinics with the Council on Aging.

Routine maintenance and completion of planned capital projects for the historic house and gardens continued to be much of the work done this year. A new sign for Pierce House was installed by the Public Works Department in the spring. The sound wall was installed on the east side of the tent. Culvert repair was completed by the Conservation Department and new paving on the driveway and circle was completed in the fall by the Public Works Department. Several Senior Work-Off volunteers worked on garden maintenance this summer enhancing the beauty of the property. Others worked with us on data collection to generate usage reports. We want to acknowledge our gratitude for their skill and dedication.

Unfortunately, the annual New Year's Day Town Open House held at Pierce House for the past twenty-one years had to be canceled for January 1, 2021 due to Covid-19 concerns. We look forward to seeing everyone in 2022.

The Committee would like to thank Tim Higgins, Town Administrator, Dan Pereira, Assistant Town Administrator, and Chris Bibbo, Superintendent of Public Works, for their invaluable guidance and support of Pierce House. We would also like to thank Michael Haines, the Town Facilities Manager, for all his work in maintaining the historic house.

Finally, we would like to thank Lucia MacMahon for her 23 years of service on the Pierce House Committee. She stepped down in March, 2020. Her love of the house and the town, as well as her dedication, care and thoughtful perspective, has been greatly appreciated. We will miss her.

LINCOLN CULTURAL COUNCIL

Diane Climo
Catherine Coleman, Treasurer
Philana Mia Gnatkowski
Wendy Hubbard
Chris Loschen, Secretary
Diana Rich-Sheahan
Meg Ramsey, Chair

All members of the Lincoln Cultural Council (LCC) are volunteers and are appointed by the Selectmen. We currently do not receive funding from the Town of Lincoln. We are entrusted with distributing monies received from the Commonwealth of Massachusetts, in accordance with their guidelines and requirements, which include the support of the arts, interpretive sciences, and humanities.

For fiscal year 2021, (applications due by mid-December 2020 and decisions made in March 2020) the LCC received \$4900 from the Massachusetts Cultural Council (MCC). We also had \$525 in monies that were unused from the previous year because a grantee was unable to complete their proposed activity. As 2020 was a unique year we were able to be flexible in providing extensions to some of our grantees and to allow others to pivot to provide their programs via Zoom or other online format. In the end, only one grantee was unable to execute or extend their planned activity.

Each year the LCC provides funding to support a variety of programs which will benefit the residents of Lincoln and bases its decisions on community input and identified priorities of various constituents. Based on the last community input survey we conducted in 2018, we determined our main areas of focus will be performances, art education, and the environment or natural world. Our audience focus based on the survey should be families, adults/seniors and intergenerational groups. The LCC will be doing another community input survey in 2021 prior to the next grant cycle which is planned by MCC for this fall.

For fiscal 2021 we received 19 applications and funded (or partially funded) 10 projects. The funded projects (in no particular order) were:

- Lincoln Council on Aging (An Afternoon with Robert Frost performance)
- Historic New England (Three Centuries of Lincoln Topics)
- deCordova Museum (Summer Performances)
- Mass Audubon Drumlin Farm (Sensory Friendly Days)
- Lincoln Chipmunk (Design and Launch)

- Lincoln METCO Coordinating Committee (Living the Legacy of METCO)
- Wonderland Spectacle Company (Lincoln-centric videos for kids)
- The Discovery Museum (Open Door Connections program)
- Lincoln Historical Society (Marking Historic Roads of Lincoln)
- Maitreyee Chakraborty (Songs and Poems of Tagore)

Some of the projects received all of the funding they were seeking and some received partial funding. Often, LCC is just one of several funders of a project.

We strongly encourage and look favorably upon projects that involve Lincoln organizations.

We welcome those involved in the arts, interpretive sciences, and humanities to consider applying for funding through the MCC/LCC grant program. Additional information and schedule for the next grant cycle which begins in the Fall of 2021 is available at www.mass-culture.org/lcc_menu.aspx. Please note that all applications must be submitted electronically and late applications cannot be accepted.

Like us on FaceBook! Search for us at Lincoln Cultural Council and Like our Page. Send us notifications of upcoming arts/cultural related events and we will publish them.

We strongly encourage anyone interested in supporting and promoting cultural events in Lincoln to volunteer to serve as a member of the LCC. We are always looking for new members. We also welcome your input and ideas! Please watch for our community survey this summer to provide your input as to what our focus should be over the next couple of years.

SCHOOL COMMITTEE, LINCOLN PUBLIC SCHOOLS

Tara Mitchell, Chairperson
Peter Borden, Vice Chairperson
Trintje Gnazzo
Adam Hogue
Susan Taylor
Kim Mack, METCO Representative
Laurel Wironen, Hanscom School Liaison Specialist

The Lincoln Public Schools (LPS) student population is comprised of children from three communities; Lincoln resident students, children who reside on Hanscom Air Force Base, and students who reside in Boston and attend the Lincoln School via the METCO Program. Additionally, many children of our faculty members attend the Lincoln School.

The district provides educational services to students beginning at age 2 years, 9 months when they enroll in the LPS Preschool and continues through eighth grade. The student population is diverse with students who speak over 20 different languages. Students who attend the Hanscom schools arrive with a broad range of experiences gained from living in different states and other countries.

District Enrollment 2020-2021

As of October 1, 2020, the LPS total enrollment pre-K - 8 was 994 students. Enrollment on the Lincoln campus was 520, including 26 pre-K students, 284 students in the Lincoln School grades K - 4, and 210 students in the Lincoln School grades 5 - 8. Enrollment on the Hanscom campus was 585, including 59 pre-K students, 254 students at Hanscom Primary School grades K - 3, and 246 students at Hanscom Middle School grades 4 - 8. Included in these totals, the district has 25 students in out-of-district placements and seven students from other districts in our CASE classroom as of October 1, 2020.

The Lincoln Public Schools District proudly provides a fully in-person school program during the COVID-19 pandemic. We are one of only 3% of districts in the Commonwealth to provide a full day, full week in-person option. Due to COVID-19 conditions, we have offered families a fully in-person or a fully remote model of instruction. Both models provide synonymous instruction and learning opportunities led by our faculty. Synchronous and asynchronous modes of instruction are utilized in both models.

273 students, 26% are enrolled in our remote classroom cohorts
795 students, 74% are enrolled in our in-person classroom cohorts
(January 7, 2021, total enrollment of 1,068 students)

40 families representing 61 students chose to Home School their children this year, in most cases due to the conditions created by COVID-19. This is a large increase over previous years when we typically have fewer than a dozen children on home school plans. We anticipate that when vaccines are available and the pandemic is under control, many of these students will return to in-person instruction in our schools.

Strategic Objectives:

Educator Growth and Innovation: Educators demonstrate continual growth, professional collaboration, innovation, and risk-taking built on a shared vision of effective teaching and practices and equity for all students

Curriculum: Curriculum is engaging, provides high cognitive demand, and supports the creative, social and emotional development, and academic growth of all students

Instruction: Instruction is student-centered and focused on the engagement, achievement, and social and emotional development of all learners

Equity and Culture: Educators and students work together to build a school culture that values, respects and responds to students' identities and develops the social and emotional well-being of all students

District Strategic Plan, <https://www.lincnet.org/strategicplan>

FY20 and FY21 presented several challenges to the district. Closure of the schools due to COVID-19 in March 2020 led to the development of unique instructional models implemented in September 2020 that allowed the majority of students to return to school full time with a smaller portion opting for a fully remote model. At the same time, racial unrest escalated across the country and raised awareness and a sense of urgency for providing training, professional development, and support to members of our school communities. In response to these needs, the district focused on the following Strategic Priorities:

Educator Growth and Innovation

- Continue to develop a culture of trust, openness, reflection, and collaboration among our faculty, staff, and administrators.
- Cultivate a culture of continual feedback and growth with a focus on improved student outcomes.

Equity and Culture

- Develop a multi-year action plan to mitigate the impact of racism on access to an equitable school experience for all students and families, and become an antiracist district.
- Grow the capacity of faculty and staff to:
 - meet the needs of all learners by providing opportunities to develop antiracist teaching strategies
 - develop self, other, and organizational awareness related to race, inclusion, diversity, and equity

School Building Projects

The construction/renovation of the Lincoln School began during the 2020 summer months and will continue through anticipated completion in summer 2022. The Lincoln School K-4 moved into the temporary building at the completion of the 2019-2020 school year and will remain in the temporary building for the duration of the project, which is scheduled to be completed in August 2022. The Lincoln School 5-8 moved from the Brooks end of the building into the Smith end of the building for the 2020-2021 school year. In August 2021, the Lincoln School 5-8 will move back into their newly-renovated space while the second phase of construction to renovate the elementary portion of the building is completed during the 2021-2022 school year.

Lincoln School Project Community Guiding Principles:

- Campus Feel – Maintain or enhance the connection with the outdoors and other parts of the campus.
- Community Spaces – Enhance and/or add spaces shared with the community such as the auditorium, a dining commons, and gymnasiums.
- Sustainability – Provide a sustainable, energy efficient, and healthy building.
- Financial Responsibility – Provide a long-term, financially responsible solution.

We are grateful for the support of the community for this project. Funds that were value engineered out of the project budget were partially restored with approval at Town Meeting in June 2020. In addition, we express appreciation for the many donors who have contributed to restore design features to the project that were eliminated in order to keep the project on budget.

Lincoln Sudbury Regional High School

Ellen Joachim, Sudbury, Chair
Carole Kasper, Lincoln, Vice-Chair
Cara Endyke Doran, Sudbury
Kevin Matthews, Sudbury
Candace Miller, Sudbury
Harold Engstrom, Lincoln

Bella Wong, Superintendent/Principal

2020 Superintendent's Report

The High School's core values emphasize cooperative and caring relationships, respect for differences, pursuing academic excellence, and cultivating community. Our school culture strives to personalize education for all students in order to enhance achievement by building on individual talents and creating an educational environment where students want to learn and discover their passions. Our teachers strive to develop engaging courses, foster strong connections with students, and support well-rounded learning experiences to prepare graduates for the best colleges and other post-graduate endeavors. We are mindful of preparing students for entry into a fast-changing global environment.

In 2020, we welcomed Kirsteen Patterson to the administrative team as Director of Finance and Operations, along with the hiring of 8 new faculty members. Our October 1, 2020 enrollment totaled 1,576 students overall with 1,525 enrolled in district and 51 students in out-of-district placements. Included in this total are students from Boston attending via the METCO Program. Class size medians range from 20-26. Between the 2019-2020 and 2020-2021 school year, there was a reduction of 3.5 professional FTE's due to a funding gap.

Along with our two "feeder" districts, the Lincoln and Sudbury Public Schools, the High School receives 91 students from Boston annually. The Metropolitan Council for Educational Opportunity, Inc. (METCO) program was established to provide the opportunity for children from racially imbalanced schools in Boston and children from relatively isolated suburban schools to learn together in an integrated public school setting.

The summer of 2020 the LS Tech Team worked to facilitate remote learning and remote teaching in as many modes as possible to prepare for any eventual scenario. In fact, a good percentage of every scenario ended up being used. The Tech Team was prepared to support remote students, in-person students, teachers teaching within the school, as well as teachers working outside the school building. With so many versions of teaching and learning in play, there was a need for a huge push in Professional Development for all our staff. Training

sessions ran throughout the summer right up through the middle of September due to the state mandated delayed start of school.

LS transitioned to ASPEN, a new Student Information System (SIS), in January 2019. Use of the ASPEN database has improved and streamlined many of our processes and facilitated the elimination of paper forms in many areas. The timing of this transition was especially fortuitous. The new system greatly facilitated the contact tracing that needed to occur once a student or staff member was determined to be positive for COVID. Nurses were able to access class and activity rosters, seating charts, etc. much more easily than with the prior student information system.

The Solar Canopy Project, completed in May 2015, continues to lead to energy benefits for the district. Along with additional energy conservation projects such as replacing lamps with L.E.D. technology in the Auditorium, Black Box and other areas throughout the building, our energy consumption and maintenance costs continue to be fiscally efficient. We have been able to reduce our utility budget once more for the current year.

Two agreements were made between the LS School Committee and the LS Teachers' Association which realized extremely significant financial savings for the district. This is especially appreciated given the uncertain impact COVID will have on our local and broader economies for the foreseeable future. The L-S School Committee and the Teachers' Association reached a one-year Memo of Agreement for the Teachers' Contract which commences on July 1, 2021. Among other language changes reflective of remote learning and professional development, the teachers agreed to a 0% COLA for one year in recognition of a challenging fiscal climate due to the COVID 19 pandemic. They also agreed to shift to a new single provider health care option which is projected to yield a reduction (-5%) in employee/employer/retiree health insurance costs for the next school year.

The district engaged a new OPEB actuarial firm, Odyssey Advisors, in October 2020 for a full evaluation. The Total Net OPEB Liability (NOL) is \$33,417,589 as of June 30, 2020, reduced from \$53,018,437 in the prior year. The reasons for the reduction include our favorable benefit experience and commitment to annual contributions of the LS OPEB Trust. Over 5 years, the OPEB Trust has increased from a value of zero to \$2,244,617 as of December 31, 2020. The new shift in health insurance coverage will have a further future positive impact on future OPEB ratings and premium savings.

The Global Scholars Program has entered its 6th year with 40+ students. We anticipate the presentation of 15 senior capstone projects during Spring, 2021. The purpose of the program is to encourage students to attain a level of competency, knowledge, and empathy in the global context. The program is tailored to each student's interest with a strong emphasis for each student to

reflect on their learning, to have experiences that will transform their thinking about the world, and how they will develop capacity to be a productive influence in that world.

Lincoln-Sudbury completed a formal year-long self-reflection as part of the school's decennial re-accreditation by the New England Association of Schools and Colleges. This process includes a comprehensive review of the school's policies, protocols, and practices with an emphasis on teaching and learning. As part of its re-accreditation, the school developed a "Portrait of an L-S Graduate," and included the L-S Community throughout the process. This self-reflection report served as a basis for the NEASC growth plan. Both the self-reflection report and the school's growth plan will be the foundation for the NEASC visit to L-S during the 2021-2022 school year.

In parallel with our NEASC self-reflection process, we formalized a strategic plan over the summer which was formally approved in Fall 2020. The plan integrates Racial Climate Task Force recommendations and impact from students, staff and family surveys and focus groups. The LS Strategic Plan can be found at this link: <https://tinyurl.com/2apnyhkw>

We have committed to an in depth assessment of our school climate for all students. We engaged two different sets of consultants utilizing grant funding to facilitate student and staff focus groups with a particular focus on race. Students, staff, and parents/guardians were also invited to complete surveys. An action plan for improvement based on input from students, parents/guardians and staff and recommendations from these assessments is being developed. In November, 2020, we did a full day training focused on the topic of LGBTQ. The day included a student panel of representative voices and offered an opportunity for teachers to ask questions and learn how to offer better support.

We appreciate the continued support of the Towns of Lincoln and Sudbury for our annual operating costs. We also appreciate the supplemental support of the Sudbury Foundation, LSPO, FELS and SERF that provide grants to fund teacher initiated projects to benefit teaching and learning in the school. We would also not be able to provide service at the current level of excellence without the financial support and hard work of our many parent organization groups. We extend a special thank you to the LSPO and the Sudbury Foundation for their fundraising efforts to cover the COVID Pool Testing Program for all families requesting financial assistance.

Thank you.

Bella Wong
Superintendent/Principal